



**Town of Aurora
Active Transportation and
Traffic Safety Advisory Committee
Meeting Agenda**

Date: Wednesday, May 28, 2025
Time: 7 p.m.
Location: Holland Room, Aurora Town Hall

Meetings are available to the public in person and via live stream on the [Town's YouTube channel](#).
To participate, please visit aurora.ca/participation.

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1. Call to Order	
2. Land Acknowledgement	
3. Approval of the Agenda	
4. Declarations of Pecuniary Interest and General Nature Thereof	
5. Receipt of the Minutes	
5.1 Active Transportation and Traffic Safety Advisory Committee Meeting Minutes of January 22, 2025	1
1. That the Active Transportation and Traffic Safety Advisory Committee meeting minutes of January 22, 2025, be received for information.	
6. Delegations	
7. Matters for Consideration	
7.1 Memorandum from Transportation and Traffic Analyst; Re: Request for Traffic Calming Measures on Heathwood Heights Drive and McClenny Drive	5
1. That the memorandum regarding Request for Traffic Calming Measures on Heathwood Heights Drive and McClenny Drive be received; and	
2. That the Active Transportation and Traffic Safety Advisory	

Committee comments regarding Request for Traffic Calming Measures on Heathwood Heights Drive and McClenny Drive be received and referred to staff for consideration and further action as appropriate.

8. Informational Items

8.1 Memorandum from Manager of Parks and Fleet; Re: Request for Trail Maintenance - Tim Jones Trail within the Arboretum

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1. That the memorandum regarding Request for Trail Maintenance - Tim Jones Trail within the Arboretum be received for information.

9. New Business

10. Adjournment



**Town of Aurora
Active Transportation and Traffic Safety Advisory Committee
Meeting Minutes**

Date: Wednesday, January 22, 2025
Time: 7 p.m.
Location: Council Chambers, Aurora Town Hall

Committee Members: Councillor Wendy Gaertner (Chair)
Steve Fleck
Owen Heritage (Vice Chair)
David McLaughlin
Gino Martino
Heidi Schellhorn

Members Absent: Lil Kim

Other Attendees: Michael Bat, Traffic and Transportation Analyst
Michael Ha, Traffic and Transportation Analyst
Linda Bottos, Council/Committee Coordinator

1. Call to Order

1.1 Appointment of Committee Vice Chair

Moved by Heidi Schellhorn

Seconded by David McLaughlin

1. That Owen Heritage be appointed as Vice Chair of the Active Transportation and Traffic Safety Advisory Committee for a two-year term (2025-2026).

Carried

Introductions were made around the table.

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2. Land Acknowledgement

The Committee acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island, recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this territory, and that Aurora has shared responsibility for the stewardship of these lands and waters. It was noted that Aurora is part of the treaty lands of the Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

3. Approval of the Agenda

Moved by Owen Heritage

Seconded by Gino Martino

That the agenda as circulated by Legislative Services be approved.

Carried

4. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

5. Receipt of the Minutes

**5.1 Active Transportation and Traffic Safety Advisory Committee Meeting
Minutes of November 27, 2024**

Moved by Steve Fleck

Seconded by Owen Heritage

1. That the Active Transportation and Traffic Safety Advisory Committee meeting minutes of November 27, 2024, be received for information.

Carried

6. Delegations

None.

7. Matters for Consideration

7.1 Memorandum from Transportation and Traffic Analyst; Re: Yonge Street Active Transportation Facilities Draft Design Presentation

Courtney Hough, Project Manager, Ainley Group, presented an overview of the Yonge Street Active Transportation Facility project, located on Yonge Street from Bloomington Road to Industrial Parkway South, including the project timeline, purpose, scope and status; active transportation facility types and options; design considerations and opportunities; evaluation matrix criteria per category; and next steps involving review of public feedback, collaboration with stakeholders, and selection of the preferred active transportation facility.

The Committee provided feedback on various aspects including the preference for Option 3, a multi-use pathway (MUP) on the west side of Yonge Street, noting it may be the most economical solution; the need for discussions with Metrolinx regarding the reconstruction of their railway overhead bridge to the north of Industrial Parkway South and how to connect an MUP with the existing sidewalk and beyond the bridge; the recommendation to go out to tender between late fall and early spring for best pricing; and the suggestion to explore available grant funding. The Committee suggested that an additional public open house be held with a further follow-up with the Committee once 60% detailed design has been completed.

The Committee, staff and consultant further discussed right of ways; volume of usage; signalization of intersections; options in the context of York Region's future BRT project and the Metrolinx bridge reconstruction; pedestrian and street lighting; grading next to the cemetery, and regional involvement in the project.

The Committee provided background information regarding the York Region plan for a future Bus Rapid Transit (BRT) corridor along the subject section of Yonge Street down to Richmond Hill, noting the Region is responsible for the roadway, boulevard, and utilities while the municipality is responsible for the sidewalk or MUP in place of a sidewalk.

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Moved by Owen Heritage

Seconded by Gino Martino

1. That the memorandum regarding Yonge Street Active Transportation Facilities Draft Design Presentation be received; and
2. That the Active Transportation and Traffic Safety Advisory Committee comments regarding Yonge Street Active Transportation Facilities Draft Design Presentation be received and referred to staff for consideration and further action as appropriate; and
3. That the Active Transportation and Traffic Safety Advisory Committee requests to explore the possibility of an additional Public Open House regarding the Yonge Street Active Transportation Facilities Draft Design and further consultation with the Committee as the project progresses.

Carried as amended

8. Informational Items

None.

9. New Business

The Committee inquired about the feasibility of having the snow plowed on the trail between the Aurora Seniors' Centre and the Aurora Family Leisure Complex. The Chair advised that this would require Council approval of a change in service level, possibly through a member motion to Council in a future meeting cycle.

10. Adjournment

Moved by Owen Heritage

Seconded by Heidi Schellhorn

That the meeting be adjourned at 8:25 p.m.

Carried



100 John West Way
Aurora, Ontario
L4G 6J1
(905) 727-3123
aurora.ca

Town of Aurora

Memorandum

Planning and Development Services

Re: Request for Traffic Calming Measures on Heathwood Heights Drive and McClenny Drive

To: Active Transportation and Traffic Safety Advisory Committee

From: Michael Ha, Transportation and Traffic Analyst

Date: May 28, 2025

Recommendation

1. That the memorandum regarding Request for Traffic Calming Measures on Heathwood Heights Drive and McClenny Drive be received; and
2. That the Active Transportation and Traffic Safety Advisory Committee comments regarding Request for Traffic Calming Measures on Heathwood Heights Drive and McClenny Drive be received and referred to staff for consideration and further action as appropriate.

Background

In response to requests received from residents, staff have completed traffic calming warrant analyses following the procedures and methodologies outlined in the Town's Traffic Calming Policy at the following locations:

- Heathwood Heights Drive between Williamson Terrace and Tribbling Crescent (east leg)
- McClenny Drive between Henderson Drive and Willis Drive

Analysis

Existing Road Conditions

- Heathwood Heights Drive:** Is a two-lane minor collector road with single lane per travel direction. It has an urban cross-section with curbs on both sides of the road and sidewalks provided along the south side of the road. The existing pavement is measured 8.5 metres wide and in accordance with the Town Zoning By-law No. 4574-04.T the posted speed limit is 40 km/h.
- McClenny Drive:** Is a two-lane local road with single lane per travel direction. It has an urban cross-section with curbs on both sides of the road and sidewalks provided along the west/north side of the road. The existing pavement is measured 8.0 metres wide and in accordance with the Town Zoning By-law No. 4574-04.T the posted speed limit is 40 km/h.

Traffic Calming Assessment

As set out in the Town's Traffic Calming Policy, there are three requirements (warrants) that must be met for traffic calming measures to be considered:

- Warrant No. 1 (Petition):** To ensure that residents in the immediate area are in support of traffic calming measures. The minimum threshold is 70% of households on the street.
- Warrant No. 2 (Safety Requirements):** To ensure traffic calming measures are installed to improve traffic safety. A continuous sidewalk must be on at least one side of the street and the road grade be less than 5%.
- Warrant No. 3 (Technical Requirements):** To ensure that traffic calming measures are implemented on streets that have a proven need for such measures. The 85th percentile speed over a seven-day period must be a minimum of 15 km/h over the posted speed limit, and the minimum traffic volume is 1,500 vehicles per day.

Request for Traffic Calming Measures on Heathwood Heights Drive and McClenny Drive
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The subject locations have satisfied warrant no. 1 and warrant no. 2. Traffic data was collected at the subject locations over a seven-day period to complete the analysis on warrant no. 3 (Table 1).

Table 1: Traffic Calming Warrant Analysis Summary (Warrant no. 3)

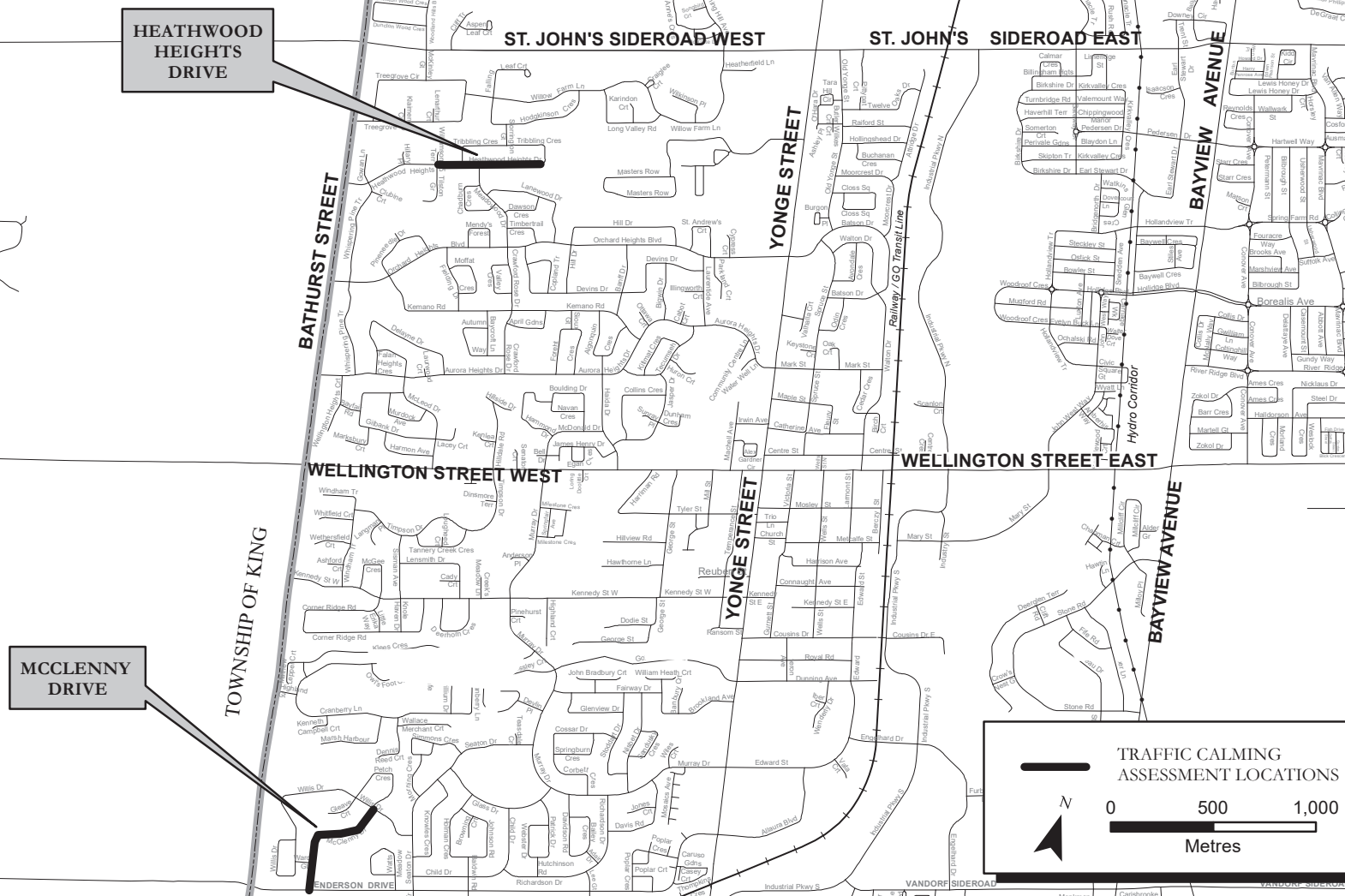
Locations	Requirements		Yes / No
	Minimum Speed (85 th Percentile Minimum 15 km/h Over Posted Speed Limit)	Minimum Volumes (Between 1,500 and 8,000 Vehicles Per Day)	
Heathwood Heights Drive			
Heathwood Heights Drive east of Williamson Terrace	8 km/h Over Posted Speed Limit	728 Vehicles Per Day	No
Heathwood Heights Drive east of Meadowood Drive	7 km/h Over Posted Speed Limit	229 Vehicles Per Day	No
McClenny Drive			
McClenny Drive north of Henderson Drive	7 km/h Over Posted Speed Limit	470 Vehicles Per Day	No
McClenny Drive north of Willis Drive	7 km/h Over Posted Speed Limit	347 Vehicles Per Day	No

Based on the requirements outlined in the Traffic Calming Policy, traffic calming measures are not warranted at the subject locations on Heathwood Heights Drive and McClenny Drive.

Attachments

1. Subject Locations

ATTACHMENT #1



ATTACHMENT #1 SUBJECT LOCATIONS





100 John West Way
Aurora, Ontario
L4G 6J1
(905) 727-3123
aurora.ca

Town of Aurora
Memorandum
Operational Services

Re: Request for Trail Maintenance - Tim Jones Trail within the Arboretum

To: Active Transportation and Traffic Safety Advisory Committee

From: Matthew Volpintesta, Manager of Parks & Fleet

Date: May 28, 2025

Recommendation

1. That the memorandum regarding Request for Trail Maintenance - Tim Jones Trail within the Arboretum be received for information.

Background

Interest in increasing service level of winter maintenance on trail between Aurora Seniors Centre (ASC) and Aurora Family Leisure Complex (AFLC).

At the January 22, 2025, Active Transportation and Traffic Safety Advisory Committee (ATTSAC) meeting the following inquiry was brought forward during new business:

Inquiry into the feasibility of having the snow plowed on the trail between the ASC and the AFLC. The Chair advised that this requires Council approval of a change in service level, possibly through a member motion to Council, for them to explore with staff.

Current service levels do not include regular winter maintenance of trails and pathways within parks and open spaces.

Operational Services are responsible for maintaining a total of 254 km of sidewalks, of which 153 km are classified as primary sidewalks. At the beginning of a snowfall event in Aurora, sidewalks, especially those around schools, hospitals, and public transportation, are prioritized for snow plowing, with main roads and high-traffic areas receiving the first attention. These designated primary sidewalks receive priority for winter maintenance to ensure safe and accessible pedestrian routes in key areas, including sidewalks along regional roads. Secondary routes consist of lower-volume

local roads. As this trail does not fall within the criteria of a primary or secondary sidewalk, it does not meet the requirements for winter maintenance under the Town's existing service levels. In addition, the Parks Division service level standards does not allow for winter maintenance of trail or pathways in parks or open spaces or trail networks.

Analysis

Operational Services staff investigated winter maintenance request for the trail portion along the Tim Jones Trail and cannot support the request due to various factors, including environmental impacts and increased service level.

Staff conducted a review of the request to provide winter maintenance, including plowing and salting, on the Tim Jones Trail, within the Aurora Community Arboretum (ACA) extending from the ASC located at 100 John West Way to the AFLC approximately 800 m in length.

After careful deliberation, Operational Services has determined that it cannot support this request at this time due to environmental and operational concerns. This trail also includes a wooden bridge, which staff would not be able to plow due to the material composition of the bridge. The trail is situated within a designated flood plain, and its winter maintenance would necessitate the application of salt to manage snow and ice accumulation to prevent slips and falls. Given its proximity to stormwater management ponds and streams, the Lake Simcoe Region Conservation Authority (LSRCA) would not endorse the use of salt in this area due to potential adverse environmental impacts on water quality and local ecosystems.

Furthermore, Operational Services does not maintain trails or multi-use paths within Town during the winter season, as certain locations present unique challenges. Trails located in flood plains are particularly susceptible to ice buildup due to prolonged exposure to winter elements. Applying de-icing materials in these sensitive areas raises environmental concerns, as runoff could compromise water quality and disrupt local ecosystems.

In addition, this request constitutes an enhanced service level that is not supported in the Town's current Winter Maintenance Program or Operating Budget.

Request for Trail Maintenance - Tim Jones Trail within the Arboretum
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Taking these factors into account, Operational Services is unable to support this request for winter maintenance on this trail network.

Aurora Community Arboretum does not support regular trail maintenance through these environmentally sensitive lands.

Staff have consulted with the ACA Board and, due to the sensitivity of the lands being within floodplain and the use of salt to ensure minimum maintenance standards are met, ACA staff share concerns with Town staff regarding salt sensitivity in the area and potential impact to natural vegetation and introduced commemorative plantings in addition to the impact to the watercourses and table in the surrounding area.

Attachments

None.