



**Town of Aurora
Accessibility Advisory Committee
Meeting Agenda**

Date: Wednesday, May 13, 2026
Time: 7 p.m.
Location: Holland Room, Aurora Town Hall

Meetings are available to the public in person and via live stream on the [Town's YouTube channel](#). To participate, please visit aurora.ca/participation.

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1. Call to Order	
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5.1 Accessibility Advisory Committee Meeting Minutes of April 8, 2026	1
1. That the Accessibility Advisory Committee meeting minutes of April 8, 2026, be received for information.	
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7.1 Memorandum from Kyle Stitt, Manager, Facilities Management; Re: 27 Mosley Street (Victoria Hall) Refurbishment	6
1. That the memorandum regarding 27 Mosley Street (Victoria Hall) Refurbishment be received; and	
2. That the Accessibility Advisory Committee comments regarding 27 Mosley Street (Victoria Hall) Refurbishment be received and referred to staff for consideration and further action as appropriate.	
7.2 Round Table Discussion; Re: Town of Aurora Multi-Year Accessibility Plan 2022 to 2026	

(Link to Multi-Year Accessibility Plan)

1. That the Accessibility Advisory Committee comments regarding the Town of Aurora Multi-Year Accessibility Plan 2022 to 2026 be received and referred to staff for consideration and action as appropriate.

8. Informational Items

9. New Business

10. Adjournment



**Town of Aurora
Accessibility Advisory Committee
Meeting Minutes**

Date: Wednesday, April 8, 2026
Time: 7 p.m.
Location: Holland Room, Aurora Town Hall

Committee Members: Councillor Wendy Gaertner, Chair (arrived 7:10 p.m.)
 Lois Davies
 Alison Hughes, Chair*
 John Lenchak* (arrived 7:02 p.m.)
 Elaine Martini
 Jo-anne Spitzer
 Marilyn Williams

Other Attendees: Gregory Peri, Accessibility Advisor
 Anne Kantharajah, Town Clerk
 Julia Shipcott, Council/Committee Coordinator

*Attended electronically

1. Call to Order

The Chair called the meeting to order at 7:02 p.m.

2. Land Acknowledgement

The Committee acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island, recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this territory, and that Aurora has shared responsibility for the stewardship of these lands and waters. It was noted that Aurora is part of the treaty lands of the Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

3. Approval of the Agenda

Moved by Marilyn Williams
Seconded by Jo-anne Spitzer

That the agenda as circulated by Legislative Services be approved.

Carried

4. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M.50.

5. Receipt of the Minutes

5.1 Accessibility Advisory Committee Meeting Minutes of February 11, 2026

Moved by Elaine Martini
Seconded by John Lenchak

1. That the Accessibility Advisory Committee meeting minutes of February 11, 2026, be received for information.

Carried

6. Delegations

6.1 Amandipp Singh, Founder and CEO, Enabled Talent; Re: Accessibility Initiatives

Amandipp Singh, CEO, Enabled Talent, presented a plan to promote coordinated initiatives between the Town of Aurora and local employers, educators, non-profit agencies, and accessibility advisory committees to identify primary challenges and further accessibility initiatives.

Moved by John Lenchak
Seconded by Marilyn Williams

That the comments of the delegation be received for information.

Carried

7. Matters for Consideration

7.1 Memorandum from Town Clerk; Re: Draft 2026 Municipal Election Accessibility Plan

Staff provided an extensive overview of the Draft 2026 Municipal Election Accessibility Plan, outlining accessibility features for both internet and ballot voting methods that will be provided at voting locations for candidates, electoral staff and voters, as well as accessibility training planned for election officials and accessible elections communications. Additionally, staff extended an invitation to the Committee for members to take part in voting location inspections; staff to provide upcoming events details. Staff further underscored the level of accessibility to be provided at advance polling stations.

The Committee spoke to security concerns around internet voting, and provided the following suggestions when considering voting locations:

- providing an alternative to school gyms with high ceilings, for those with hearing disabilities or neurodivergent individuals
- propping heavy entrance doors open, or ensuring automatic door openers are working
- use of plain language, ideally at a grade six to eight level, when providing instructions
- providing service animal rest stations
- providing respite seating, including non-rolling chairs with arms

Moved by Marilyn Williams

Seconded by Elaine Martini

1. That the memorandum regarding Draft 2026 Municipal Election Accessibility Plan be received; and
2. That the Accessibility Advisory Committee comments regarding the Draft 2026 Municipal Election Accessibility Plan be received and referred to staff for consideration and further action as appropriate.

Carried

7.2 Round Table Discussion; Re: Town of Aurora Multi-Year Accessibility Plan 2022 to 2026

Staff provided an update of the 2022-2026 Multi-Year Accessibility Plan, specifically:

- As Atkinson and Optimist Parks come due for replacement, feedback on inclusive features and accessible play elements may be provided via EngageAurora.ca/Playgrounds until Friday, April 10, 2026.
- Town Hall parking lot refurbishment is on schedule, and the Aurora Seniors Association has been informed of the ensuing work, with a completion deadline for September, ahead of Municipal Elections.
- May 24 - 30, 2026 will see multiple events celebrating National Accessibility Week happening throughout Aurora featuring speakers, drop-in events, and adaptability try-out activities.

Moved by Councillor Gaertner

Seconded by John Lenchak

1. That the Accessibility Advisory Committee comments regarding the Town of Aurora Multi-Year Accessibility Plan 2022 to 2026 be received and referred to staff for consideration and action as appropriate.

Carried

8. Informational Items

None.

9. New Business

The Committee inquired on the status of acquiring additional evacuation chairs for use at the Town Square, and staff responded that due to state-of-the-art fire suppression features included in the new building, the consensus is that additional evacuation chairs are not required. However, fire safety plans for older buildings owned by the Town will be reviewed regarding the potential need for evacuation chairs in those locations.

Staff noted a conversation with the Ministry of Seniors and Accessibility where it was discussed that the use of evacuation chairs is not required by Provincial legislation, affecting their utilization by many municipalities.

Accessibility Advisory Committee Meeting Minutes
April 8, 2026

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10. Adjournment

Moved by Lois Davies

Seconded by Elaine Martini

That the meeting be adjourned at 8 p.m.

Carried



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Aurora, Ontario
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Town of Aurora
Memorandum
Community Services

Re: 27 Mosley Street (Victoria Hall) Refurbishment

To: Accessibility Advisory Committee

From: Kyle Stitt, Manager, Facilities Management

Date: May 13, 2026

Recommendation

1. That the memorandum regarding 27 Mosley Street (Victoria Hall) Refurbishment be received; and
2. That the Accessibility Advisory Committee comments regarding 27 Mosley Street (Victoria Hall) Refurbishment be received and referred to staff for consideration and further action as appropriate.

Background

Victoria Hall was constructed in 1883 and served as the home of the local Disciples of the Christ congregation. In 1922, the property was sold to the Trustees of the Aurora Public School and then transferred to the Town in 1951. In 1945, the building served as a library until 1963. The building was designated a heritage property in 2008 through the Town of Aurora By-law Number 5081-08.R. The building has been under utilized since the onset of construction for the neighbouring Aurora Town Square in 2019, serving as a storage facility for surplus supplies.

In 2025, Council approved the Victoria Hall Refurbishment project. Project objectives are to complete repairs to Victoria Hall and render a facility complying with current energy codes, as well as *Accessibility for Ontarians with Disabilities Act (AODA)*, 2005. Conceptual design was presented to Council on February 10, 2026 with a request for budget increase to proceed with detailed design, tendering, and construction. Council approved the budget increase based on the conceptual design on February 24, 2026.

Analysis

Accessible ramp and parking on the south end of the property

Initial architectural and engineering reviews have proposed constructing an accessible ramp to the south of the property due to the site constraints observed in the north entrance, which include potential impact to heritage components and mature trees. The proposed exterior ramp is designed with a slope of 1:15 and, if feasible, a snow melt system to ensure alignment with the Town's design requirements outlined in Town of Aurora Accessibility Design Standards. Additionally, access from Victoria Hall to the Town Square parking area is provided. One barrier free parking space is provided adjacent to Victoria Hall.

Uniform slab on grade flooring structure to replace existing flooring system

Due to decay of the underlying flooring structure, a new slab on grade structure is being proposed to support the facility's continued use. This new structure will eliminate varying flooring levels that currently exist and will ensure that a barrier free path of travel is maintained from entry point to all interior areas of the building, including the washrooms.

Facility to be equipped with accessible fixtures that align with Town standards

A barrier free washroom will be constructed closest to the open space. Barrier free devices, such as automatic door operators, will be installed on entrances and the barrier free washroom to further promote an accessible environment. Non-heritage exterior attributes as well as surrounding grounds will incorporate accessibility features such as textile markings around stairs, visibility markings on glazing, and handrails that align with Town standards.

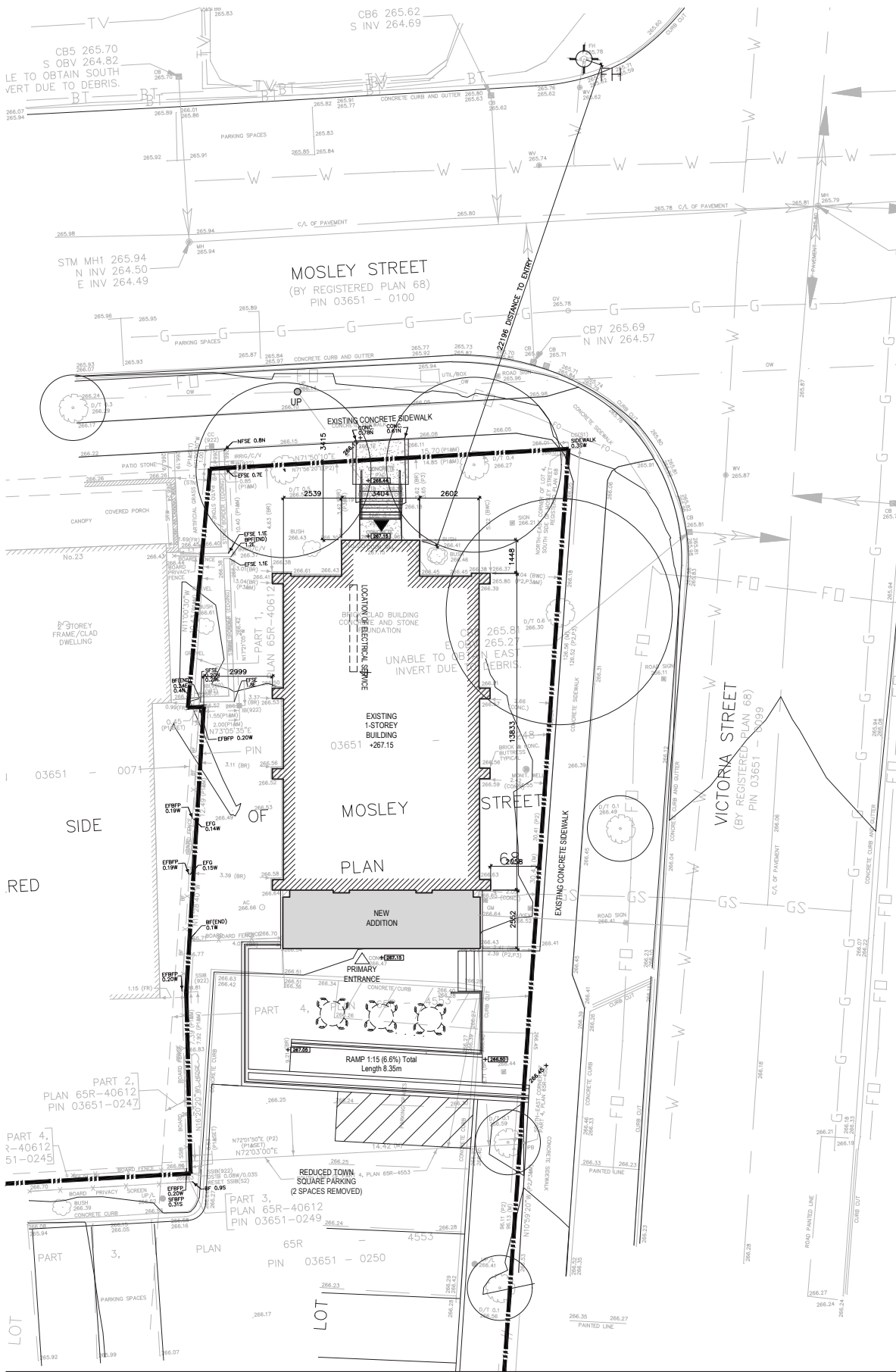
Attachments

1. Attachment 1- Victoria Hall Restoration and Renovation

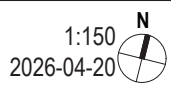
VICTORIA HALL RESTORATION AND RENOVATION

Town of Aurora

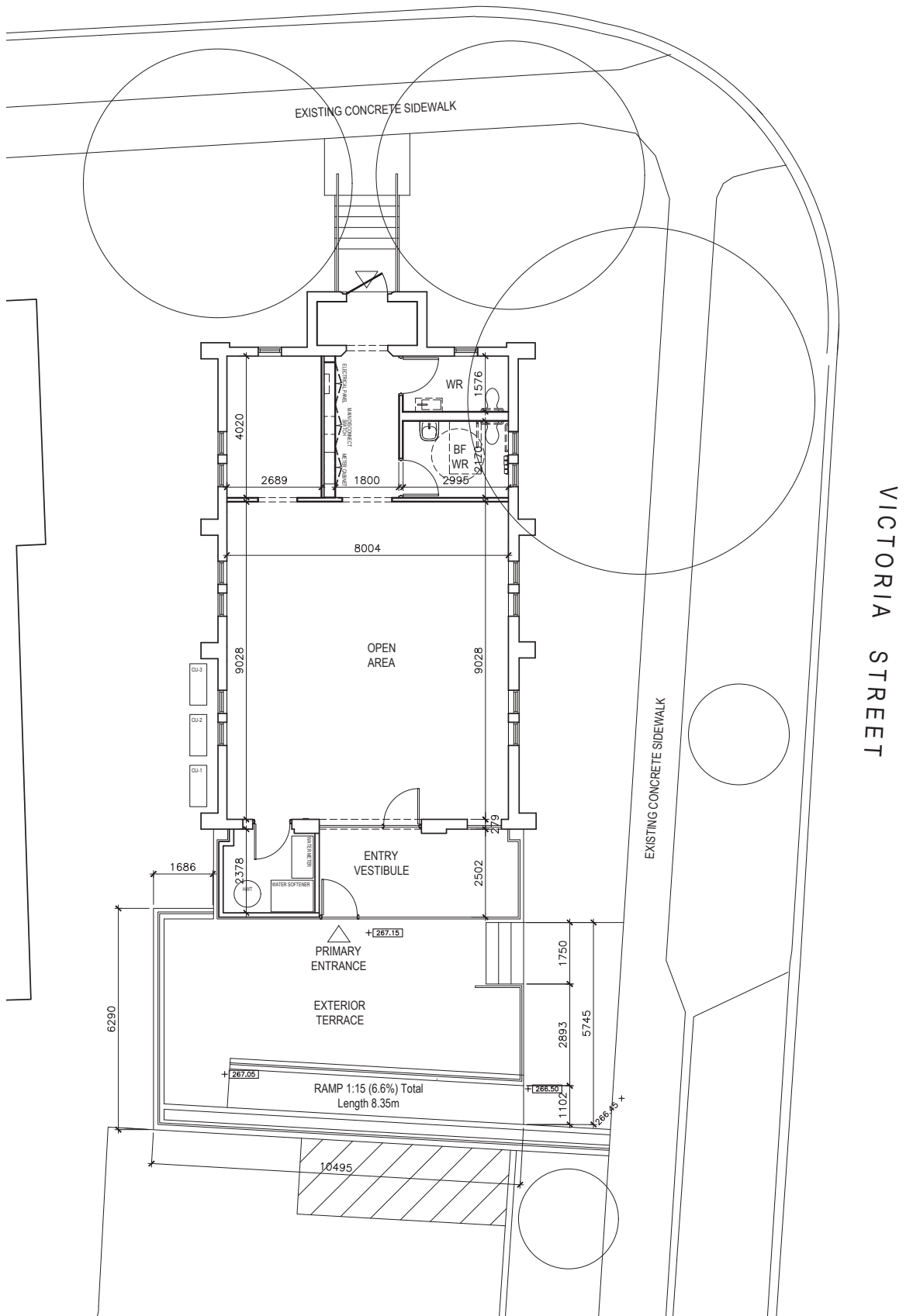
April 20, 2026



VICTORIA HALL - SITE PLAN
 25 Mosley St, Aurora, ON L4G 1R2

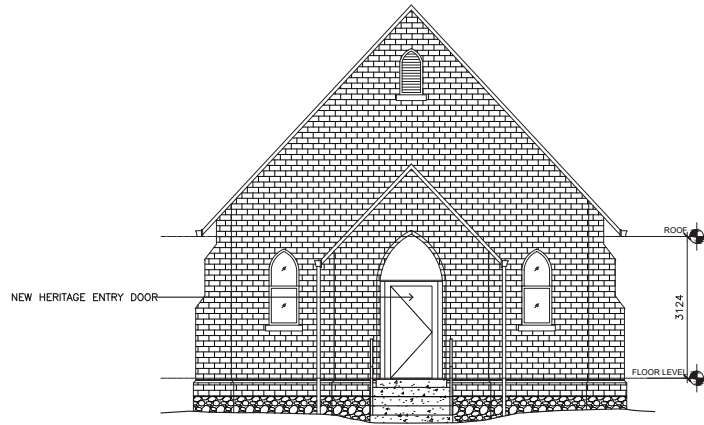


MOSLEY STREET

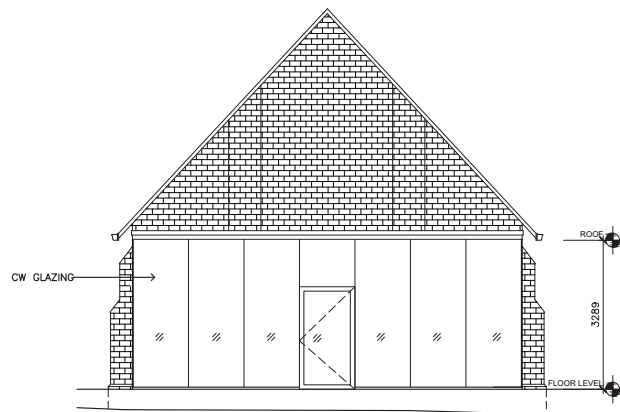


VICTORIA HALL - GROUND FLOOR PLAN
25 Mosley St, Aurora, ON L4G 1R2

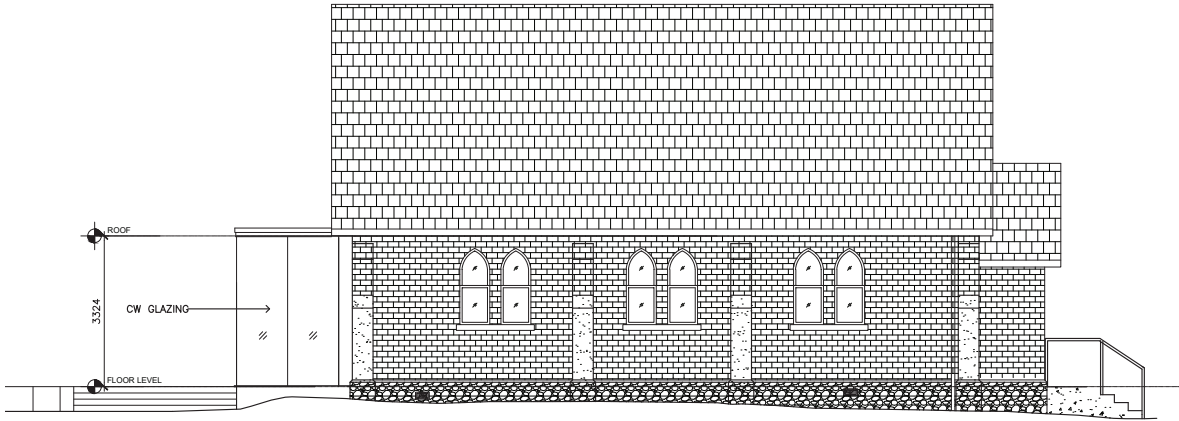




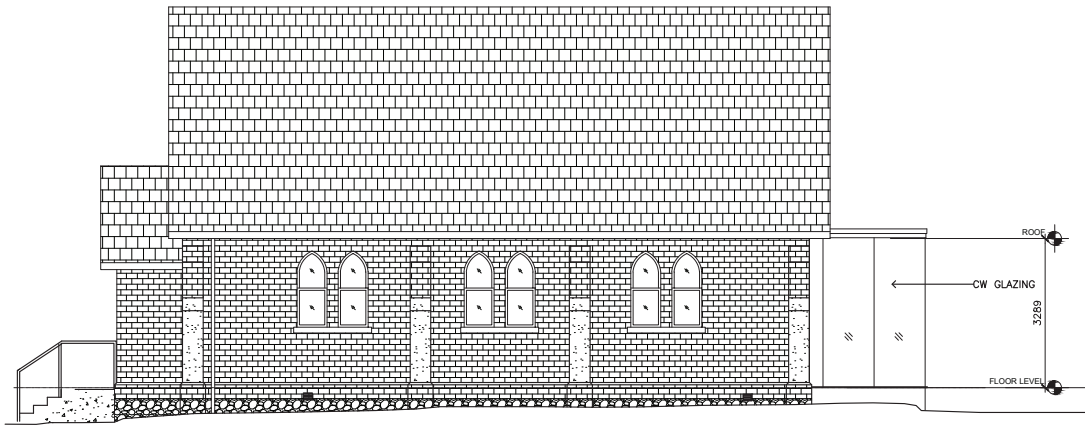
NORTH elevation 1



SOUTH elevation 3



EAST elevation 2



WEST elevation 4



