



**Town of Aurora**  
**Finance Advisory Committee**  
**Meeting Minutes**

**Date:** Thursday, November 26, 2020

**Time:** 5:00 p.m.

**Location:** Video Conference

**Committee Members:** Councillor John Gallo (Chair)  
Councillor Michael Thompson  
Mayor Tom Mrakas

**Other Attendees:** Doug Nadorozny, Chief Administrative Officer  
Al Downey, Director, Operational Services  
Rachel Wainwright-van Kessel, Director, Finance  
Jason Gaertner, Manager, Financial Management  
Elizabeth Quattrociocchi, Manager, Financial Reporting & Revenues  
Lisa Warth, Manager, Recreation  
Lianne Jalali, Project Manager, Project Management Office  
Sandeep Dhillon, Advisor, Financial Management  
Ishita Soneji, Council/Committee Coordinator

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**1. Procedural Notes**

This meeting was held electronically as per Section 19. i) of the Town's Procedure By-law No. 6228-19, as amended, due to the COVID-19 situation.

This meeting was rescheduled from November 10, 2020.

The Chair called the meeting to order at 5:01 p.m.

**2. Approval of the Agenda**

**Moved by** Councillor Thompson

**Seconded by** Mayor Mrakas

The agenda as circulated by Legislative Services, be approved.

**Carried**

**3. Declarations of Pecuniary Interest and General Nature Thereof**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

**4. Receipt of the Minutes**

**4.1 Finance Advisory Committee Meeting Minutes of October 13, 2020**

**Moved by** Mayor Mrakas

**Seconded by** Councillor Thompson

That the Finance Advisory Committee meeting minutes of October 13, 2020, be received for information.

**Carried**

**5. Delegations**

None.

**6. Matters for Consideration**

**6.1 Memorandum from Manager, Recreation; Re: Community Services Pricing Policy and Ability to Pay - FAC Update**

Lisa Warth, Manager of Recreation, presented an overview of the draft Pricing Policy and Ability to Pay or Access Policy including details regarding the project purpose and rationale, process of reviewing the policies, the formation of a Reference Committee and focus groups to evaluate the policies, development of a cost calculation guide, and the next steps. It was mentioned that the policies will be brought forward for Council consideration in early 2021.

The Committee provided feedback regarding the policies and inquired about the impacts of the changes in pricing on programs and the budget and the future role of the focus groups and the Reference Committee. Staff noted that the focus groups and Committee have concluded, and that staff continue to evaluate the specific impacts based on the evaluations and findings from the review process from the focus groups and the cost calculation guide.

**Moved by** Councillor Thompson

**Seconded by** Mayor Mrakas

1. That the memorandum regarding Community Services Pricing Policy and Ability to Pay - FAC Update be received; and
2. That the Finance Advisory Committee comments regarding the Community Services Pricing Policy and Ability to Pay project be received and referred to staff for consideration and further action as appropriate.

**Carried**

## **6.2 Memorandum from Manager, Financial Management; Re: Operational Services Department Budget Materials**

Al Downey, Director of Operational Services, provided an overview of the line-by-line analysis and year-to-date comparison of the final approved 2020 budget for the Operational Services department, including detailed explanations regarding the highlighted variances.

The Committee sought clarification and discussed about the variances in landscape fees, operating materials, and part-time staffing, and staff provided clarification. Staff noted that most of the budgetary pressure comes from waste management and that staff continue to work towards mitigating the impacts.

**Moved by** Mayor Mrakas

**Seconded by** Councillor Thompson

1. That the memorandum regarding the Operational Services Department Budget Materials be received; and

2. That the comments and suggestions of the review of the detailed financial information for the Operational Services Department be received and referred to staff for consideration and action as appropriate.

**Carried**

**6.3 Memorandum from Project Management Office; Re: Town's Major Capital Projects Update**

**Moved by Councillor Thompson**

**Seconded by Mayor Mrakas**

1. That the memorandum regarding Town's Major Capital Projects Update be received for information.

**Carried**

**6.4 Memorandum from Manager, Financial Reporting and Revenue/Deputy Treasurer; Re: Internal Audit Multi-Year Plan**

**Moved by Councillor Thompson**

**Seconded by Mayor Mrakas**

1. That the memorandum regarding Internal Audit Multi-Year Plan be received for information.

**Carried**

**6.5 Memorandum from Manager, Financial Management; Re: Department of Finance Budget Materials**

**Moved by Councillor Thompson**

**Seconded by Mayor Mrakas**

1. That the memorandum regarding the Department of Finance Budget Materials be received; and
2. That the detailed financial information for the Department of Finance be received and deferred for discussion and detailed review at the next meeting of the Finance Advisory Committee.

**Carried**

**7. New Business**

The Committee inquired about the details of the next meeting, and staff provided a response noting that the next Committee meeting will be on December 8, 2020.

**8. Adjournment**

**Moved by Mayor Mrakas**

**Seconded by Councillor Thompson**

That the meeting be adjourned at 5:52 p.m.

**Carried**