



**Town of Aurora  
Accessibility Advisory Committee  
Meeting Minutes**

**Date:** Wednesday, September 6, 2023  
**Time:** 7 p.m.  
**Location:** Holland Room, Aurora Town Hall

**Committee Members:** Councillor Harold Kim (Chair)\*  
Peter Angelo  
Alison Hughes\*  
John Lenchak  
Hailey Reiss\*  
Jo-anne Spitzer

**Other Attendees:** Gregory Peri, Accessibility Advisor  
Rahul Varadharajulu, Project Management Office Consultant\*  
Linda Bottos, Council/Committee Coordinator

\*Attended electronically

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**1. Call to Order**

The Chair called the meeting to order at 7:04 p.m.

**2. Land Acknowledgement**

The Committee acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island, recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this territory, and that Aurora has shared responsibility for the stewardship of these lands and waters. It was noted that Aurora is part of the treaty lands of the Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

**3. Approval of the Agenda**

**Moved by** Peter Angelo

**Seconded by** Jo-anne Spitzer

That the agenda as circulated by Legislative Services be approved.

**Carried**

**4. Declarations of Pecuniary Interest and General Nature Thereof**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

**5. Receipt of the Minutes**

**5.1 Accessibility Advisory Committee Meeting Minutes of June 7, 2023**

**Moved by** Jo-anne Spitzer

**Seconded by** Peter Angelo

1. That the Accessibility Advisory Committee meeting minutes of June 7, 2023, be received for information.

**Carried**

**6. Delegations**

None.

**7. Matters for Consideration**

**7.1 Memorandum from Accessibility Advisor; Re: Site Plan Application SP-2023-08 (Submission #1) 90 Engelhard Drive**

Staff provided an overview of the site plan and comments submitted to the Planner on behalf of the Committee. The Committee and staff discussed various aspects of the site plan and a further suggestion was made regarding consideration for: better indication of actual capacity of "one-passenger" elevators and whether the elevator can accommodate a person in a wheelchair with an attendant.

**Moved by** John Lenchak

**Seconded by** Jo-anne Spitzer

1. That the memorandum regarding Site Plan Application SP-2023-08 (Submission #1) 90 Engelhard Drive be received; and
2. That the Accessibility Advisory Committee comments regarding Site Plan Application SP-2023-08 (Submission #1) be received and referred to staff for consideration and further action as appropriate.

**Carried**

**7.2 Memorandum from Accessibility Advisor; Re: Site Plan Application SP-2023-09 (Submission #1) 61 Allaura Boulevard**

Staff provided an overview of the site plan and comments submitted to the Planner on behalf of the Committee. The Committee and staff discussed various aspects of the site plan and a further suggestion was made regarding consideration for: clarification that sidewalks and approach walkways are flush with building entrances.

**Moved by** Alison Hughes

**Seconded by** John Lenchak

1. That the memorandum regarding Site Plan Application SP-2023-09 (Submission #1) 61 Allaura Boulevard be received; and
2. That the Accessibility Advisory Committee comments regarding Site Plan Application SP-2023-09 (Submission #1) be received and referred to staff for consideration and further action as appropriate.

**Carried**

**7.3 Memorandum from Accessibility Advisor; Re: Site Plan Application SP-2023-10 (Submission #1) 55 Eric T Smith Way**

Staff provided an overview of the site plan and comments submitted to the Planner on behalf of the Committee. The Committee and staff discussed various aspects of the site plan and a further suggestion was made regarding consideration for: two additional accessible parking spaces.

**Moved by** Hailey Reiss

**Seconded by** Alison Hughes

1. That the memorandum regarding Site Plan Application SP-2023-10 (Submission #1) 55 Eric T Smith Way be received; and
2. That the Accessibility Advisory Committee comments regarding Site Plan Application SP-2023-10 (Submission #1) be received and referred to staff for consideration and further action as appropriate.

**Carried**

#### **7.4 Memorandum from Accessibility Advisor; Re: Treat Accessibly in Aurora**

Staff provided an overview of the memorandum and background of the Treat Accessibly initiative. The Committee and staff discussed various aspects and suggestions including: holding community trick-or-treat street events for children with disabilities prior to Halloween; delivery of event signage where needed; incentives/donations for community participation; increase awareness by posting signs—in addition to lawn signs—in various locations including public notice boards, facilities, parks, and trails; and encourage local businesses to advocate for the initiative.

**Moved by** Alison Hughes

**Seconded by** John Lenchak

1. That the memorandum regarding Treat Accessibly in Aurora be received; and
2. That the Accessibility Advisory Committee comments regarding Treat Accessibly in Aurora be received and referred to staff for consideration and further action as appropriate.

**Carried**

#### **7.5 Round Table Discussion; Re: Town of Aurora Multi-Year Accessibility Plan 2022-2026**

[\(Link to Multi-Year Accessibility Plan\)](#)

Staff provided an update on the status of various initiatives including: budget request to complete the AccessNow assessment of the remaining Town facilities, parks, and trails; construction of gymnasium at Stronach

Aurora Recreation Complex; collaboration with Region on accessibility assessment of trails; sensory tents at special events; provincial review of the design of public spaces accessibility standards under the *Accessibility for Ontarians with Disabilities Act* (AODA); and the upcoming October meeting of the Ontario Network of Accessibility Professionals.

The Committee and staff discussed the trail accessibility issues being addressed with the Region, mapping, trail accessibility status identification, and opportunities to exceed the AODA standards.

**Moved by** Peter Angelo

**Seconded by** Jo-anne Spitzer

1. That the Accessibility Advisory Committee comments regarding the Town of Aurora Multi-Year Accessibility Plan 2022-2026 be received and referred to staff for consideration and action as appropriate.

**Carried**

**8. Informational Items**

None.

**9. New Business**

None.

**10. Adjournment**

**Moved by** John Lenchak

**Seconded by** Hailey Reiss

That the meeting be adjourned at 8:25 p.m.

**Carried**