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Town of Aurora  
**Council Report**  
No. CMS23-042

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**Subject:** Aurora Cultural Centre Staffing Plan

**Prepared by:** Phil Rose, Manager of Cultural Services

**Department:** Community Services

**Date:** September 25, 2023

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## Recommendation

1. That Report No. CMS23-042 be received for information.

## Executive Summary

The attached report prepared by the Aurora Cultural Centre Executive Director, Suzanne Haines, details the ACC's proposed staffing plan for Aurora Town Square (ATS). It details the new staffing complement ACC would require if Audience Management Services and Technical Production Services for all of ATS were to be added to their existing portfolio as detailed in the Provision of Cultural Services Agreement with the Town.

## Background

On July 11, 2023, Council passed a resolution stating, "that the Aurora Town Square operating plan be brought before Council prior to budget 2024 deliberations, including the Aurora Cultural Centre's (ACC) programming and staffing plan."

## Analysis

See attached Report.

## Advisory Committee Review

Not applicable.

## Legal Considerations

None.

## Financial Implications

This report summarizes staffing positions, costs related to this proposal will be outlined in the ATS Business Plan and will be tabled during the upcoming budget for Council consideration.

## Communications Considerations

None.

## Climate Change Considerations

The recommendations from this report do not impact greenhouse gas emissions or impact climate change adaptation.

## Link to Strategic Plan

Aurora Town Square supports the following Strategic Plan goals and key objectives:

**Supporting an exceptional quality of life for all** in its accomplishment in satisfying requirements in the following key objectives within these goal statements:

- **Invest in sustainable infrastructure**
- **Celebrating and promoting our culture**
- **Encourage an active and healthy lifestyle**
- **Strengthening the fabric of our community**

**Enabling a diverse, creative, and resilient economy** in its accomplishment in satisfying requirements in the following key objectives within these goal statements:

- **Promoting economic opportunities that facilitate the growth of Aurora as a desirable place to do business**

## **Alternative(s) to the Recommendation**

1. Council can provide further direction.

## **Conclusions**

The attached report prepared by the ACC's Executive Director summarizes how the ACC's staffing model would change if Technical Production Services and Audiences Services for all of ATS were added to their existing responsibilities.

## **Attachments**

Attachment 1 - Aurora Cultural Centre Staffing Plan Report

## **Previous Reports**

None.

## **Pre-submission Review**

Not applicable.

## **Approvals**

Approved by Robin McDougall, Director, Community Services

Approved by Doug Nadorozny, Chief Administrative Officer