



Town of Aurora
Community Recognition Review Advisory Committee
Meeting Minutes

Date: Wednesday, August 2, 2023
Time: 10 a.m.
Location: Holland Room, Aurora Town Hall

Committee Members: Councillor Ron Weese (Chair)
Diane Buchanan (Vice Chair)
Elaine Martini
Jo-anne Spitzer
Patricia Wallace

Members Absent: Phiona Durrant
Glenda Raketti

Other Attendees: Shelley Ware, Recreation Supervisor, Special Events
Jaclyn Grossi, Deputy Town Clerk

1. Call to Order

The Chair called the meeting to order at 10:02 a.m.

2. Land Acknowledgement

The Committee acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island, recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this territory, and that Aurora has shared responsibility for the stewardship of these lands and waters. It was noted that Aurora is part of the treaty lands of the Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

3. Approval of the Agenda

Moved By Patricia Wallace

Seconded By Diane Buchanan

That the agenda as circulated by Legislative Services be approved.

Carried

4. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

5. Receipt of the Minutes

5.1 Community Recognition Review Advisory Committee Meeting Minutes of April 26, 2023

Moved By Elaine Martini

Seconded By Diane Buchanan

1. That the Community Recognition Review Advisory Committee meeting minutes of April 26, 2023, be received for information.

Carried

6. Delegations

None.

7. Matters for Consideration

7.1 Round Table Discussion; Re: 2023 Awards Event Debrief

Staff provided an overview on the 2023 awards event noting the three main processes related to nominations, selection, and the ceremony. The Committee provided feedback regarding the nomination package distribution, their authority to move nominees between categories as they deemed necessary, matrix scoring opportunities, and modernization opportunities to the nomination form. They agreed that a sub-committee to review the nomination form in detail would be beneficial and allow a substantial review of the language and format.

The Committee further discussed various aspects and suggestions regarding the reception and ceremony logistics including: accessibility improvements to the reception; streamlining food service and volunteers; offering an alternate seating arrangement in Council Chambers for recipients and their guests; publication of the videos on the Town's website and social media; reducing the length of the speaking portions; and additional photo opportunities outside of the Council Chambers.

Moved By Elaine Martini

Seconded By Patricia Wallace

1. That the Community Recognition Review Advisory Committee create a sub-committee to review the nomination form and scoring options for the 2024 awards.

Carried

Moved By Ron Weese

Seconded By Elaine Martini

1. That the sub-committee be comprised of Diane Buchanan, Elaine Martini, and Jo-anne Spitzer.

Carried

Moved By Jo-anne Spitzer

Seconded By Elaine Martini

1. That the Community Recognition Review Advisory Committee comments regarding the 2023 Awards Event Debrief be received and referred to staff for consideration and further action as appropriate.

Carried

7.2 Memorandum from Recreation Supervisor, Special Events; Re: 2024 Community Recognition Awards Plan

Staff provided an overview of the memorandum noting the two recommended award updates related to the Good Neighbour Award and Community Safety Award. The Committee and staff discussed nomination history in these specific categories, options to continue offering the categories, and modernization efforts. The Committee agreed that keeping the award categories the same as 2023 was preferred, but that increased marketing efforts could be implemented, revised language in the nomination form could create clarity for nominators, and information on past recipients may assist with encouraging new nominees.

Moved By Patricia Wallace

Seconded By Diane Buchanan

1. That the memorandum regarding 2024 Community Recognition Awards Plan be received; and
2. That the Community Recognition Review Advisory Committee comments regarding the 2024 Community Recognition Awards Plan be received and referred to staff for consideration and further action as appropriate.

Carried

8. Informational Items

None.

9. New Business

None.

10. Adjournment

Moved By Patricia Wallace

Seconded By Jo-anne Spitzer

That the meeting be adjourned at 11:48 a.m.

Carried