



Town of Aurora  
Finance Advisory Committee  
Meeting Minutes

<b>Date:</b>	Tuesday, March 10, 2020
<b>Time and Location:</b>	5:45 p.m., Holland Room, Aurora Town Hall
<b>Committee Members:</b>	Councillor John Gallo (Chair), Councillor Michael Thompson, Mayor Tom Mrakas
<b>Member(s) Absent:</b>	None
<b>Other Attendees:</b>	Councillor Rachel Gilliland, Councillor Wendy Gaertner, Councillor Sandra Humfryes, Rachel Wainwright-van Kessel, Director of Finance, Jason Gaertner, Manager, Financial Management Services, Tracy Evans, Financial Management Advisor, Ishita Soneji, Council/Committee Coordinator

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The Chair called the meeting to order at 5:45 p.m.

**1. Approval of the Agenda**

**Moved by Mayor Mrakas**  
**Seconded by Councillor Thompson**

That the agenda as circulated by Legislative Services be approved.

**Carried**

**2. Declarations of Pecuniary Interest and General Nature Thereof**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50.*

### **3. Receipt of the Minutes**

#### **Finance Advisory Committee Meeting Minutes of January 28, 2020**

**Moved by Councillor Thompson**

**Seconded by Mayor Mrakas**

That the Finance Advisory Committee meeting minutes of January 28, 2020, be received for information.

**Carried**

### **4. Delegations**

None

### **5. Consideration of Items**

#### **1. FAC20-002 – 2021 to 2022 Budget Process**

Staff provided a brief overview of the report and outlined the changes proposed to the budget process for the 2021 to 2022 budget including details on the operating budget reaffirmation process, capital budget process, and the upcoming 2020 Budget Committee meeting schedule.

The Committee requested that two additional budget meetings – a public consultation meeting in June 2020 and a Budget Committee review meeting in November 2020, be added to the schedule.

**Moved by Mayor Mrakas**

**Seconded by Councillor Thompson**

1. That Report No. FAC20-002 be received; and
2. That Report No. FAC20-002 be endorsed and referred to General Committee for consideration.

**Carried**

**2. Memorandum from Project Management Office  
Re: Town's Major Capital Projects Update**

Staff provided a status update of the Town's current major capital projects, noting that the projects are on schedule. The Committee sought clarification on the project status reporting with respect to any changing timelines, and suggested that an additional field be included on the project budget summary outlining the project status as per any revised dates.

**Moved by Councillor Thompson  
Seconded by Mayor Mrakas**

1. That the memorandum regarding Town's Major Capital Projects Update be received for information.

**Carried**

**3. Distribution and Introduction of Detailed Financial Budget Information  
Re: Planning and Development Services**

Staff noted that David Waters, Director of Planning and Development Services would be present at the next meeting to review the detailed budget information for the Planning and Development Services department.

**Moved by Mayor Mrakas  
Seconded by Councillor Thompson**

1. That the detailed financial budget information for Planning and Development Services be received and deferred for discussion and detailed review at the April 14, 2020 meeting of the Finance Advisory Committee.

**Carried**

**4. Updated 2020 Work Plan for Finance Advisory Committee**

Staff provided an overview of the updated schedule. The Committee inquired about the status of the recreation fee structure review, and staff noted that a fee study by the Community Services department is ongoing. The Committee requested that it be brought to a future Committee meeting upon completion.

**Moved by Councillor Thompson**  
**Seconded by Mayor Mrakas**

1. That the updated 2020 Work Plan for the Finance Advisory Committee be received for information.

**Carried**

## **6. New Business**

None

## **7. Adjournment**

**Moved by Mayor Mrakas**  
**Seconded by Councillor Thompson**

That the meeting be adjourned at 6:05 p.m.

**Carried**