



**Town of Aurora
Accessibility Advisory Committee
Meeting Minutes**

Date: Wednesday, April 10, 2024
Time: 7 p.m.
Location: Holland Room, Aurora Town Hall

Committee Members: Peter Angelo (Vice Chair)
Lois Davies
Alison Hughes*
Hailey Reiss*
Jo-anne Spitzer

Members Absent: Councillor Harold Kim (Chair)
John Lenchak

Other Attendees: Councillor Ron Weese*
Gregory Peri, Accessibility Advisor
Linda Bottos, Council/Committee Coordinator

*Attended electronically

1. Call to Order

The Vice Chair called the meeting to order at 7:03 p.m.

2. Land Acknowledgement

The Committee acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island, recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this territory, and that Aurora has shared responsibility for the stewardship of these lands and waters. It was noted that Aurora is part of the treaty lands of the Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

3. Approval of the Agenda

Moved by Lois Davies

Seconded by Alison Hughes

That the agenda as circulated by Legislative Services be approved.

Carried

4. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

5. Receipt of the Minutes

5.1 Accessibility Advisory Committee Meeting Minutes of February 14, 2024

Moved by Jo-anne Spitzer

Seconded by Alison Hughes

1. That the Accessibility Advisory Committee Meeting Minutes of February 14, 2024, be received for information.

Carried

6. Delegations

None.

7. Matters for Consideration

7.1 Memorandum from Accessibility Advisor; Re: Site Plan Application SP-2023-05 (Submission #2) 27 Allaura Boulevard

Staff provided an overview of the site plan and comments submitted to the Planner on behalf of the Committee. The Committee and staff discussed various aspects of the site plan and accessibility standards. The Committee had no further input.

Moved by Alison Hughes

Seconded by Jo-anne Spitzer

1. That the memorandum regarding Site Plan Application SP-2023-05 (Submission #2) 27 Allaura Boulevard be received; and
2. That the Accessibility Advisory Committee comments regarding Site Plan Application SP-2023-05 (Submission #2) be received and referred to staff for consideration and further action as appropriate.

Carried

7.2 Memorandum from Accessibility Advisor; Re: Site Plan Application SP-2023-08 (Submission #2) 90 Engelhard Drive

Staff provided an overview of the site plan and comments submitted to the Planner on behalf of the Committee. The Committee had no further input.

Moved by Alison Hughes

Seconded by Jo-anne Spitzer

1. That the memorandum regarding Site Plan Application SP-2023-08 (Submission #2) 90 Engelhard Drive be received; and
2. That the Accessibility Advisory Committee comments regarding Site Plan Application SP-2023-08 (Submission #2) be received and referred to staff for consideration and further action as appropriate.

Carried

7.3 Memorandum from Accessibility Advisor; Re: Site Plan Application SP-2023-14 (Submission #1) 280 Addison Hall Circle

Staff provided an overview of the site plan and comments submitted to the Planner on behalf of the Committee. The Committee and staff discussed various aspects of the site plan and further suggestions were made regarding consideration for: exterior vestibule door to be moved further away from the interior vestibule door to allow more room for manoeuvring, and/or expand the size of the vestibule; interior vestibule door to swing out rather than into the vestibule; relocate the kitchen sink and counter further from the doorway toward the other end of the room; and confirm the appropriate width of the hallway toward the barrier-free washroom.

Moved by Alison Hughes

Seconded by Jo-anne Spitzer

1. That the memorandum regarding Site Plan Application SP-2023-14 (Submission #1) 280 Addison Hall Circle be received; and
2. That the Accessibility Advisory Committee comments regarding Site Plan Application SP-2023-14 (Submission #1) be received and referred to staff for consideration and further action as appropriate.

Carried

7.4 Memorandum from Accessibility Advisor; Re: Site Plan Application SP-2024-01 (Submission #1) 7 Lacey Court

Staff provided an overview of the site plan and comments submitted to the Planner on behalf of the Committee. The Committee and staff discussed various aspects of the site plan and further suggestions were made regarding consideration for: locate the visitor barrier-free parking space in the southern-most space; an additional barrier-free parking space; and the addition of a sidewalk on either side in front of Blocks 6, 7, 8, and 9.

Moved by Alison Hughes

Seconded by Jo-anne Spitzer

1. That the memorandum regarding Site Plan Application SP-2024-01 (Submission #1) 7 Lacey Court be received; and
2. That the Accessibility Advisory Committee comments regarding Site Plan Application SP-2024-01 (Submission #1) be received and referred to staff for consideration and further action as appropriate.

Carried

7.5 Round Table Discussion; Re: Town of Aurora Multi-Year Accessibility Plan 2022 to 2026

[\(Link to Multi-Year Accessibility Plan\)](#)

Staff provided an update on matters including: (1) Town facility parking study; (2) Underground infrastructure upgrade project at Yonge and Wellington Streets and future consultation with the Committee on above-ground accessibility improvements; (3) Staff tour of Aurora Town Square;

(4) Possible resubmission of the accessibility compliance report to the Ministry for Seniors and Accessibility; (5) National AccessAbility Week and the creation of a video series with community involvement; (6) AccessNow trails assessment planned to start in May 2024; and (7) Accessibility training for Committee members, staff, and volunteers.

The Committee and staff discussed the universal design approach by AccessNow in assessing the Town's trails. The Committee suggested an awareness campaign to educate the public on the importance of accessible trails in the community and staff advised this would be aligned with the first video and media release to highlight the trails assessment process and invite community input. Staff noted the second video would highlight the accessibility features included in the Town's special events.

Moved by Alison Hughes

Seconded by Hailey Reiss

1. That the Accessibility Advisory Committee comments regarding the Town of Aurora Multi-Year Accessibility Plan 2022 to 2026 be received and referred to staff for consideration and action as appropriate.

Carried

8. Informational Items

None.

9. New Business

None.

10. Adjournment

Moved by Alison Hughes

Seconded by Lois Davies

That the meeting be adjourned at 8:14 p.m.

Carried