



Central York Fire Services

Minutes

Joint Council Committee

Date: Tuesday, April 2, 2024
Time: 9:30 AM
Location: Streamed live from the Municipal Offices
395 Mulock Drive
Newmarket, ON L3Y 4X7

Members Present: Councillor Gilliland, Town of Aurora, Chair
Councillor Broome, Town of Newmarket, Vice Chair
Councillor Gaertner, Town of Aurora
Councillor Simon, Town of Newmarket
Councillor Morrison, Town of Newmarket

Members Absent: Councillor Gallo, Town of Aurora

Staff Present: I. McDougall, Chief Administrative Officer
D. Nadorozny, Chief Administrative Officer, Town of Aurora
R. Volpe, Deputy Chief, Central York Fire Services
C. Duval, Assistant Deputy Chief, Central York Fire Services
M. Mayes, Director of Financial Services/Treasurer, Town of Newmarket
R. Wainwright-van Kessel, Director of Finance – Treasurer, Town of Aurora
A. Gibson, Senior Financial Analyst, Town of Newmarket
K. Saini, Deputy Town Clerk/Manager of Legislative Services, Town of Newmarket
S. Granat, Legislative Coordinator

The meeting was called to order at 9:43 AM.
Councillor Gilliland in the Chair.

1. Notice

Chair Gilliland advised that the Municipal Offices were open to the public, and that members of the public could attend this meeting in person or view the live stream available at newmarket.ca/meetings.

2. Additions & Corrections to the Agenda

None.

3. Conflict of Interest Declarations

None.

4. Presentations

4.1 2023 Annual Report - Central York Fire Services

The Acting Fire Chief presented the 2023 Annual Report - Central York Fire Services regarding the Fire Chief's message, mission, vision and values, station locations, primary response area, organizational structure, what we do, 2023 highlights, three lines of defense, public education programs, prevention highlights, vulnerable occupancies, the Fire Code and Ontario Building Code inspections, emergency response trend, emergency response data comparison, our performance, training highlights, budget data, cost recovery program, and in memory of Fire Chief Ian Laing.

Members queried the presenter regarding communicating with residents, staffing public education, other areas to support events, budget split between Newmarket and Aurora, and distributing the 2023 Annual Report.

Moved by: Councillor Broome

Seconded by: Councillor Morrison

1. That the presentation by Acting Fire Chief Rocco Volpe regarding the 2023 Annual Report - Central York Fire Services be received.

Carried

4.2 Central York Fire Services Preliminary Fourth Quarter 2023 Financial Update

Anita Gibson, Supervisor Financial Reporting presented the Central York Fire Services Preliminary Fourth Quarter 2023 Financial Update regarding Fourth Quarter 2023 operating results, operating expenses, operating revenues, 2023 capital, 2024 Capital Budget, and 2023 reserve transfers.

Members queried Staff regarding the Station 4-5 variance, reserve fund health and balance, and the Fire Master Plan.

Moved by: Councillor Simon

Seconded by: Councillor Gaertner

1. That the presentation by Anita Gibson, Supervisor Financial Reporting regarding the Central York Fire Services Preliminary Fourth Quarter 2023 Financial Update be received.

Carried

5. Deputations

None.

6. Approval of Minutes

6.1 Central York Fire Services meeting minutes of March 5, 2024

Moved by: Councillor Morrison

Seconded by: Councillor Broome

1. That the Central York Fire Services Joint Council Committee meeting minutes of March 5, 2024 be approved.

Carried

7. Items

7.1 Preliminary Fourth Quarter 2023 CYFS Financial Update

Moved by: Councillor Simon

Seconded by: Councillor Gaertner

1. That Fire Services Report JCC-2024-01 Preliminary Fourth Quarter 2023 Financial Update dated March 5, 2024, be received for information purposes; and,
2. That Joint Council Committee (JCC) approve the 2023 Operating Surplus transfer to Central York Fire Services (CYFS) General Reserve Fund; and,
3. That JCC approve funding additional costs for Station 4-5 Capital of up to \$273,064 from the CYFS General Reserve Fund; and,
4. That JCC approves funding for the Capital projects identified in the report that are over budget requiring additional funding from CYFS Asset Replacement Fund of \$39,444, subject to finalization of year-end results; and,
5. That JCC approve the 2023 Capital Carryovers and 2024 new Capital Budget requests as additions to the 2024 Capital Budget program.

Carried

8. New Business

8.1 Community Events

Acting Fire Chief Volpe provided a verbal update regarding upcoming community events including the Solicitor General Special Announcement, the United Way carwash, Touch-a-Truck, and the Smoke Alarm Campaign.

8.2 Human Trafficking Awareness Event

Councillor Gilliland provided a verbal update regarding the upcoming Human Trafficking Awareness event.

9. Closed Session (if required)

The Central York Fire Services Joint Council Committee did not resolve into Closed Session.

9.1 Central York Fire Services Joint Council Committee meeting minutes (Closed Session) of March 5, 2024

Moved by: Councillor Broome

Seconded by: Councillor Morrison

1. That the Central York Fire Services Joint Council Committee meeting minutes (Closed Session) of March 5, 2024 be approved.

Carried

10. Adjournment

Moved by: Councillor Broome

Seconded by: Councillor Simon

That the meeting be adjourned at 10:46 AM.

Carried

Councillor Gilliland, Chair

Date