

The Corporation of the Town of Aurora

By-law Number XXXX-24

Being a By-law to establish a schedule of fees and charges for municipal services, activities, and the use of property within the Town of Aurora (Fees and Charges By-law).

Whereas subsection 391(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended, authorizes a municipality to impose fees and charges on persons (a) for services or activities provided or done by or on behalf of it; (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and (c) for the use of its property including property under its control;

And whereas on November 28, 2023, the Council of The Corporation of the Town of Aurora (the "Town") enacted By-law Number 6562-23, to establish a schedule of fees and charges for municipal services, activities and the use of property within the Town of Aurora;

And whereas the Town has conducted an annual corporate-wide review of its fees and charges and deems it necessary to alter the fees and charges for municipal services, activities and the use of property within the Town of Aurora;

And whereas the Council of the Town deems it necessary and expedient to enact a by-law setting out the fees and charges for municipal services, activities and the use of the property within the Town of Aurora;

Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:

1. By-law Number 6562-23 be and is hereby repealed.
2. The following Schedules attached (collectively referred to as the "Schedules") shall be deemed to form part of this By-law:
 - Schedule "A" – General Fees and Charges;
 - Schedule "B" – Planning and Development Services Department;
 - Schedule "C" – Corporate Services Department;
 - Schedule "D" – Community Services Department;
 - Schedule "E" – Operational Services Department;
 - Schedule "F" – Finance Department;
 - Schedule "G" – Building Division;
 - Schedule "H" – Development Planning Division;
 - Schedule "I" – By-law Services Division;
 - Schedule "J" – Animal Services Division;
 - Schedule "K" – Access Aurora Division; and
 - Schedule "L" – Short Term Rentals.
3. Council hereby delegates to the Chief Administrative Officer and any head of a department, or any of their designates, the authority to waive, reduce, or otherwise vary the fee(s) or charge(s) imposed by their department.

4. Any person who obtains any of the Town's services, activities, or use of the Town's property as described in the Schedules shall pay to the Town the applicable fees or charges set out in the Schedules. Unless otherwise provided for in another by-law, such fees or charges are payable upon the person making such application, request, or purchase of the Town's services, activities, or use of the Town's property and shall not be refundable.
5. No request by any person for a service or activity listed in the Schedules shall be acknowledged or performed by the Town unless and until the person requesting the service or activity has paid the fee or charge for the service or activity as set out in the attached schedules, unless noted otherwise.
6. The Town may request a deposit of up to fifty percent (50%) of the applicable fee or charge, payable in advance, if one or more of the following circumstances are applicable:
 - (a) the applicant is a non-resident;
 - (b) the applicant does not carry on business in the Town;
 - (c) the applicant is a first time applicant;
 - (d) the applicant:
 - (i) has previously failed to pay a fee or charge imposed by the Town in a timely manner; or
 - (ii) is currently or has previously been indebted to the Town;
 - (e) the service or activity to be provided by the Town is for a substantial period of time;
 - (f) the service or activity requested by the applicant is not the usual type of service or activity provided by the Town; or
 - (g) the past conduct of the applicant or, if applicable, of the organization he or she represents has been such that the Town on reasonable grounds may anticipate damage resulting.
7. All Town accounts and invoices are due and payable when rendered. Outstanding Town accounts and invoices shall bear interest of one and one quarter percent (1.25%) (being fifteen percent (15%) per annum), calculated from the first day of the month after the account is overdue.
8. The Treasurer shall add the fees and charges imposed pursuant to this By-law to the tax roll for any real property in the Town for which all of the owners are responsible for paying fees and charges under this By-law and collect them in the same manner as municipal taxes.
9. If a court of competent jurisdiction declares any provision, or any part of a provision of this By-law to be invalid, or to be of no force and effect, it is the intention of Council in enacting this By-law, that each and every other provision of this By-law authorized by law, be applied and enforced in accordance with its terms to the extent possible by law.
10. Payment for any fees, charges and any applicable interest shall be accepted in

the form of Canadian currency, debit, money order or cheque made payable to The Corporation of the Town of Aurora.

11. In the event of a conflict between this By-law and any other By-law, the fees and charges set out in this By-law shall prevail.
12. This By-law shall be referred to as the "Fees and Charges By-law".
13. This By-law shall come into full force and effect on January 1, 2025.

Enacted by Town of Aurora Council this 26th day of November, 2024.

Tom Mrakas, Mayor

Ishita Soneji, Deputy Town Clerk

By-law Number XXXX-24
Schedule "A"
General Fees and Charges
Effective January 1, 2025

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
General Fees			
Photocopies (8 1/2 X 11 and 8 1/2 X 14)	per page	\$1.35	\$1.40
Photocopies (11x 17)	per page	\$1.85	\$1.90
Fax Transmittal	first page	\$8.50	\$8.75
	per additional page	\$3.00	\$3.25
Disbursements			
As required to reimburse costs incurred by the Town of Aurora, including but not limited to Registration Fees, Courier Fees, Corporate and Title Search Fees, external File Retrieval Costs, etc., at the discretion of the Director.	each	Disbursement Cost	Disbursement Cost
Fire & Emergency Services			
All fees and charges associated with Central York Fire Services are managed and approved through the Town of Newmarket. For more information please visit https://www.newmarket.ca/feesandcharges	each		

By-law Number XXXX-24
Schedule "B"
Planning and Development Services Department
Effective January 1, 2025

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Development Planning Division			
Maps			
Official Plan Schedules other than 'A' (11x17) (colour)	per map	\$10.50	\$10.75
Oak Ridges Moraine Map Schedule 'J' as per Official Plan 48 (11 x 17) (b/w)	per map	\$20.25	\$20.75
Official Plans			
Official Plan	per OP	\$66.00	\$67.00
2C Secondary Plan	per copy	\$40.50	\$41.25
Secondary Plans	per Secondary Plan	\$28.00	\$28.50
Aurora Promenade Study	per copy	\$66.00	\$67.00
Secondary Plans Consolidation	per copy	\$53.00	\$54.00
Zoning			
Comprehensive Zoning By-law	per copy	\$37.00	\$37.75
Comprehensive Zoning Exceptions	per copy	\$104.00	\$106.00
Heritage			
Northeast Old Aurora Heritage Conservation District Plan	per copy	\$35.75	\$36.50
Other			
Circulation Fees, including Labels	per circulation	\$97.00	\$99.00
Electric Vehicle Charging Stations	per hour	\$2.70	\$2.75
Real Property Fee	each	\$515.00	\$525.00
REQUEST FOR TRAFFIC DATA			
7-Day Traffic Counts	per location	\$76.00	\$78.00
8-Hour Turning Movement Count	per intersection	\$199.00	\$203.00
Traffic Signal Timings	per intersection	\$98.00	\$100.00
Grading Review			
Lot Grading review and inspection	per lot	\$345.00	\$352.00
Grading review and inspection for pool construction (securities of \$3,000 will be collected at the time of permit fee payment)	per lot	\$468.00	\$477.00
Service Connections Fees			
Construction of new service connections by the Town	each	Actual cost, plus 10% administration subject to HST	Actual cost, plus 10% administration subject to HST
Inspection of services installed by Owner	each	10% of construction cost	10% of construction cost
Building Division			
Permitted Use Letter			
To respond in writing to enquires related to uses of specific properties with respect to permitted uses as set in the Town of Aurora Zoning By-law 2213-78, as amended	each	\$50.00	\$51.00
Administrative Costs			
Additional costs associated with the administration fee internal processing model homes applications with respect to outside agencies, and engineering review, and corporate policies and procedures	per unit	\$530.00	\$541.00
Construction Activity Report			

By-law Number XXXX-24
Schedule "B"
Planning and Development Services Department
Effective January 1, 2025

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Reports generated upon request providing permit numbers, location, description and construction value	each	\$101.00	\$103.00
Zoning Review - Residential (single, semi or street townhomes)			
Zoning review of applications other than a building permit application including zoning review of Committee of Adjustment or Consent applications and determination of legal non-conforming status.	each	\$101.00	\$103.00
Zoning Review - All Other Building Types			
Zoning review of applications other than a building permit application including zoning review of Committee of Adjustment or Consent applications and determination of legal non-conforming status.	each	\$199.00	\$203.00
Sign Review			
Sign By-law review of applications other than a sign permit application including Sign By-law review of Planning Applications.	each	\$199.00	\$203.00
Permit fees related to By-law Number 4753-05.P			
Pool Enclosure Permits	each	\$375.00	\$383.00
Hot Tub Permits	each	\$199.00	\$203.00
Engineering and Capital Delivery Division			
Subdivision and Site Plan Engineering Fees	percentage of servicing costs	7.6%	7.9%
Benchmarks	per benchmark	\$95.00	\$97.00
Water Model Fee	each	\$ 1,200.00	\$ 1,300.00
Sanitary Sewer Model Fee	each	\$ 1,200.00	\$ 1,300.00
Request for digital drawings	per drawing	\$5.50	\$5.75
Site Alteration Permit	flat fee + price per ha of site area	\$796.00 Flat Fee + \$46.00/ha	\$812.00 Flat Fee + \$47.00/ha
Site Alteration Permit Renewal Fee (half the cost of the original permit)	flat fee + price per ha of site area	\$398.00 Flat Fee + \$23.25/ha	\$406.00 Flat Fee + \$23.75/ha
Request for Information	per hour	\$96.00	\$98.00

By-Law Number XXXX-24
Schedule "C"
Corporate Services
Effective January 1, 2025

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
LEGAL SERVICES			
DOCUMENT PREPARATION/REVIEW (General)			
Basic (Standard template - minor changes required)	per document	\$831.00	\$848.00
Complex	per document	\$2,199.00	\$2,243.00
DOCUMENT PREPARATION/REVIEW (Specific)			
Condominium Agreement	per document	\$7,633.00	\$7,786.00
Subdivision Agreement	per document	\$10,201.00	\$10,405.00
Inhibiting Order Registration Process	per plan	\$2,443.00	\$2,492.00
Site Plan Agreement	per document	\$2,015.00	\$2,055.00
Minor Site Plan Agreement, including Stable Neighbourhood (non-owner occupied)	per document	\$831.00	\$848.00
Encroachment/Licence Agreement	per document	\$831.00	\$848.00
Amending Agreement	per document	\$831.00 (minimum)	\$848.00 (minimum)
SERVICES RELATED TO EXISTING DEVELOPMENT AGREEMENTS (excluding documents or agreements that fall under Document Preparation/Review (General))			
Information regarding the status of existing agreements and/or registered documents, including agreements and by-laws	per document	\$155.00	\$158.00
Highway Dedication/Subdivision Assumption By-law Legal Administration Fee	per by-law	\$959.00	\$978.00
GENERAL LEGAL FEES			
Law Clerk	per hour	\$134.00	\$137.00
Paralegal	per hour	\$183.00	\$187.00
Solicitor	per hour	\$304.00	\$310.00
Town Insurance Claim Legal Administration Fee	per claim	10% of the value of the claim made by the Town plus disbursements	10% of the value of the claim made by the Town plus disbursements
REGISTRATION FEE (i.e. processing of any type of document that requires a title search or registration on title)	per document	\$255.00	\$260.00
CERTIFIED PHOTOCOPIES	per page	\$13.50	\$13.75

Note: All Legal Services fees and/or service charges may be adjusted based on the complexity and nature of the agreement, document, or service as determined by the Town Solicitor to be fair

By-Law Number XXXX-24
Schedule "C"
Corporate Services
Effective January 1, 2025

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
LEGISLATIVE SERVICES			
FREEDOM OF INFORMATION (F.O.I.) REQUESTS and ROUTINE DISCLOSURE REQUESTS (Fees related to search and records preparation are prescribed by legislation)			
Application Fee	per application	\$5.00	\$5.00
Manual Search Time and Preparation Time	per 15 minutes	\$7.50	\$7.50
Photocopies	per page	\$0.20	\$0.20
Computer Programing (develop program to retrieve information)	per 30 minutes	\$30.00	\$30.00
Disks	per disk	\$10.00	\$10.00
ACCESSIBILITY FOR ONTARIANS WITH DISABILITIES ACT (AODA) TRAINING			
Provision of AODA Training	per person	\$65.00	\$66.00
By-Law Inspection and Attendance Fees			
Attendance Supervisory Fee	Hourly/per Officer	\$125.00	\$128.00
Non Compliance Re-Inspection Fee	Hourly/per Officer	\$125.00	\$128.00
Pool Enclosure Re-Inspection Fee	Per Visit	\$125.00	\$128.00
Property Standards Appeal	Per Order	\$118.00	\$120.00
Parking Permit Fees			
Parking permits	per permit	\$12.50 - \$416.00	\$12.75 - \$424.00
Property Information Request			
Review of departmental files and documents related to specific property requests relating to zoning, permits, occupancy and general property status	each	\$171.00	\$174.00

By-Law Number XXXX-24

Schedule "C"

Corporate Services

Effective January 1, 2025

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
By-law Exemption			
By-law Exemption	per exception	\$133.00	\$136.00
Road Closure Fees (previously part of By-law 4750-05.T)			
Road Closure Deposit for Filming and Athletic Events	per event	\$3,369.00	\$3,436.00
Road Closure Deposit for Parades and Processions	per event	\$561.00	\$572.00
Parades and Events	per event	\$409.00	\$417.00
Athletic Events	per event	\$643.00	\$656.00
Filming	per event	\$409.00	\$417.00

**By-law Number XXXX-24
Schedule "D"
Community Services Department
Effective January 1, 2025**

Description of Service for Fee or Service Charge		Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
1. ADMINISTRATION				
a)	Membership Refunds (Except Medical Reasons)	per refund	\$46.60	\$47.53
b)	Membership On Hold (Except Medical Reasons)	per hold	\$46.60	\$47.53
c)	Program Refund (Except Medical Reasons)	per refund	\$25.98	\$26.50
g)	Vendor Permit Fee	per event/ per day	\$65.08 - \$644.86	\$66.38 - \$657.76
	OR	per event/per day	10%-30% of vendor gross sales	10%-30% of vendor gross sales
h)	Park/Outdoor Space Clean Up Fee - Refundable Deposit	each	\$100.00 - \$1,000.00	\$100.00 - \$1,000.00
i)	Program/Event Promotional Material	each	\$0.54 - \$13.66	\$0.55 - \$13.93
j)	Aquatic Pro Shop Items	each	\$2.14 - \$37.49	\$2.19 - \$38.24
k)	Park/Outdoor Space Event Set-Up Fee (Mandatory for all groups of 80 or more.) (Includes up to 6 tables + 6 garbage receptacles, access to electrical, water, washrooms, where available.)	per event/ per day	\$424.20	\$432.68
		per event/ per day (non-profit organizations)	\$100 - \$424.20	\$100 - \$432.68
l)	Additional Parks/Outdoor Space Set-Up Fee (In addition to Park Event Set-Up Fee, for up to 6 additional tables and 6 additional garbage receptacles.)	per event/ per day	\$160.68	\$163.89
m)	Park/Outdoor Space Permit Maintenance/Damage Deposit (Refundable) (For groups of 25 or more)	per event/ per day	\$100.00 - \$2,000.00	\$100.00 - \$2,000.00
n)	Park/Outdoor Space Clean-up Fee (As required for groups of 25-79.)	per event/ per day	\$124.79	\$127.29
o)	Park/Outdoor Space Clean-up Fee (As required for groups of 24 or less.)	per event/ per day	\$45.79	\$46.71
p)	Facility Permit Maintenance/Damage Deposit (Refundable)	per event/per day	\$0.00 - \$1,500.00	\$0.00 - \$1,500.00
q)	Parking Lot Charges	per day	\$0 - \$500	\$0 - \$500
r)	Program Guide Advertisement	Per ad	\$235.66 - \$1,683.39	\$240.38 - \$1,717.06
s)	Permit Cancellation Fee	Per permit	0 - 100% of full price	0 - 100% of full price
2. REGISTERED SEASONAL PROGRAMS				
a)	Pre-School Activities	per class	\$5.36 - \$27.05	\$5.46 - \$27.59
b)	Children's Activities	per class	\$6.70 - \$38.83	\$6.83 - \$39.61
c)	Youth Activities	per class	Free - \$61.06	Free - \$62.28
d)	Adult Activities	per class	\$5.89 - \$70.97	\$6.01 - \$72.39
e)	Senior's Activities	per class	Free - \$32.40	Free - \$33.05
f)	Family Activities	per class	\$5.36 - \$13.39	\$5.46 - \$13.66
g)	Fitness Programs	per class	\$2.30 - \$38.83	\$2.35 - \$39.61
h)	Seniors Bus Trips	per person	\$6.70 - \$348.14	\$6.83 - \$355.10
3. REGISTERED AQUATICS PROGRAMS (Note: Learn to Swim fees apply to Aurora residents only. Non-Residents are subject to a 20% surcharge.)				
a)	Lessons - Learn to Swim	per class	\$8.57 - \$42.85	\$8.74 - \$43.70
b)	Leadership Programs	per program	\$38.83 - \$605.23	\$39.61 - \$617.33
4. REGISTERED CAMP PROGRAMS (Note: All camp fees apply to Aurora residents only. Non-Residents are subject to a 20% surcharge.)				
a)	Day Camps	per day	\$13.39 - \$64.00	\$13.66 - \$65.28
b)	Specialty Camps	per day	\$15.53 - \$114.62	\$15.84 - \$116.91
c)	Extended Care	per person	\$32.40 - \$136.31	\$33.05 - \$139.04

By-law Number XXXX-24
Schedule "D"
Community Services Department
Effective January 1, 2025

Description of Service for Fee or Service Charge		Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
5. DROP-IN ACTIVITIES				
a)	Youth Drop-in	per visit	Free - \$5.89	Free - \$6.01
b)	Youth Drop-in	10 visits	\$26.75-\$45.00/10 visits	\$26.75-\$45.00/10 visits
c)	Adult Drop-In	per visit	Free - \$8.57	Free - \$8.74
d)	Other, Adult & Older Adult	per visit	Free - \$5.00	Free - \$5.00
e)	Other, Adult & Older Adult	10 visits	\$25.50-\$68.00/10 visits	\$25.50-\$68.00/10 visits
f)	Group rate (4 persons maximum)	per visit	\$10.75-\$25.25	\$10.75-\$25.25
6. P.A. DAY PROGRAMS		per person	Free - \$122.12	Free - \$124.56
7. WORKSHOP/ CLINICS/ TOURNAMENTS				
a)	Individual	per person	\$2.95 - \$116.76	\$3.00 - \$119.10
b)	Team	per team	\$26.41 - \$34.81	\$26.93 - \$35.51
9. SPECIAL EVENTS				
a)	Individual	per person	\$3.37 - \$26.41	\$3.44 - \$26.93
b)	Family	per family	\$21.42 - \$32.51	\$21.85 - \$33.16
c)	Float Registration Fees	Resident Commercial	\$91.05	\$92.87
		Non-Resident Commercial	\$182.37	\$186.02
d)	Ribfest Vendors	each	\$515.25 - \$4,507.61	\$525.55 - \$4,597.76
e)	Art Show Entry Fees	each	\$13.39 - \$51.69	\$13.66 - \$52.72
f)	Food Vendors - Non Profit Groups	per day	\$64.54	\$65.83
g)	Food Vendors	per day	\$64.27 - \$644.86	\$65.56 - \$657.76
	<u>OR</u>	<u>per day</u>	10%-30% of vendor gross sales	10%-30% of vendor gross sales
h)	Senior Centre Special Event Vendors	per day	Free - \$65.34	Free - \$66.65
10. MEMBERSHIPS (Note: All memberships apply to Aurora residents only. Non-Residents are subject to a 25% surcharge.)				
a)	ALL INCLUSIVE MEMBERSHIP (Equipment & Weights, Squash and Group Fitness)	Adult	\$40.94 - \$509.85	\$41.76 - \$520.05
		Youth/ Older Adult	\$32.70 - \$407.88	\$33.36 - \$416.04
b)	GROUP FITNESS MEMBERSHIP	Adult	\$34.71 - \$430.54	\$35.41 - \$439.15
		Youth/Older Adult	\$27.81 - \$344.02	\$28.37 - \$350.90
c)	POOL MEMBERSHIP Lane & Leisure Only	Adult	\$23.69 - \$260.59	\$24.16 - \$265.80
		Youth/Older Adult	\$18.95 - \$208.47	\$19.33 - \$212.64
d)	SQUASH MEMBERSHIP	Adult	\$41.51 - \$478.44	\$42.34 - \$488.00
		Youth/Older Adult	\$33.22 - \$382.75	\$33.88 - \$390.40
f)	CORPORATE MEMBERSHIPS Per Company	Group of 4+	25% Discount (off resident rate)	25% Discount (off resident rate)
g)	Youth Summer Gymnasium Membership	Youth - each	1 month (July or August) \$26.41	1 month (July or August) \$26.94
h)	Fitness Assessment	Per Person	\$ 40.17	\$ 41.00
i)	FIT Club	Per Person	\$ 36.90	\$ 37.65
j)	Youth Gymnasium Monthly Membership	Youth - each	1 month \$26.41	1 month \$26.94
k)	EQUIPMENT AND WEIGHTS MEMBERSHIP	Adult	\$34.71 - \$430.54	\$35.41 - \$439.15
		Youth/Older Adult	\$27.81 - \$344.02	\$28.37 - \$350.90
l)	Promotional Membership Discount (with Director Approval)	each	15 - 25% Discount on selected membership packages	15 - 25% Discount on selected membership packages

**By-law Number XXXX-24
Schedule "D"
Community Services Department
Effective January 1, 2025**

Description of Service for Fee or Service Charge		Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
11. DAILY USER FEES				
a)	Fitness Centre - Casual User Fee (access to group fitness classes, including cyclefit and aquafit)	Adult	\$9.32/class or \$74.88/10 visits	\$9.51/class or \$76.37/10 visits
		Youth/Older Adult	\$7.18/class or \$57.42/10 visits	\$7.32/class or \$58.56/10 visits
b)	Pool - Casual User Fee	each - Under 4 years	Free	Free
		each - 4 -17 years	\$3.21/use or \$25.71/10 visits	\$3.28/use or \$26.22/10 visits
		each - Adult (18 to 54 years)	\$5.15/use or \$41.20/10 visits	\$5.25/use or \$42.00/10 visits
		each - Older Adult (55 years plus)	\$3.96/use or \$31.71/10 visits	\$4.04/use or \$32.34/10 visits
c)	Squash - Daily User Fee (40 min Court Fee)	Prime	\$11.19/use or \$89.55/10 visits	\$11.42/use or \$91.34/10 visits
d)	Squash - Daily User Fee (40 min Court Fee)	Non Prime	\$6.43/use or \$51.42/10 visits	\$6.56/use or \$52.45/10 visits
e)	Squash - Daily User Fee (40 min Court Fee)	Youth/Older Adult	20% off listed fee	20% off listed fee
12. SQUASH				
a)	Lessons (40 min)	Private	\$38.85	\$39.63
		Semi Private (per person)	\$29.03	\$29.61
		3 or more (per person)	\$23.25	\$23.71
b)	Clinics	per class	\$10.71 - \$21.42	\$10.93 - \$21.85
c)	House League (40 min) - Member	Per Session	\$44.58	\$45.48
	House League (40 min) - Non-Member	Per Session	\$89.50 - \$140.76	\$91.29 - \$143.57
13. SEASONAL PACKAGES				
a)	Summer Splash Pass	per family	\$150.08	\$153.08
14. PERSONAL TRAINING PACKAGES <i>Note: All fees are for members. Non-members are subject to a 25% surcharge.</i>				
a)	Land Based Training - Single Session rate	Private	\$74.82	\$76.32
		Semi-Private (per person)	\$56.67	\$57.80
b)	Land Based Training - 3 Session Rate (Get Started) One Time Offer	Private	\$175.14	\$178.64
		Semi-Private (per person)	\$131.49	\$134.12
c)	Land Based Training - 5 Sessions	Private	\$305.67	\$311.78
		Semi-Private (per person)	\$228.49	\$233.06
d)	Land Based Training - 10 Sessions	Private	\$579.30	\$590.89
		Semi-Private (per person)	\$435.23	\$443.93
e)	Land Based Training - 20 Sessions	Private	\$1,137.03	\$1,159.77
		Semi-Private (per person)	\$804.74	\$820.83
15. POOL RENTAL RATES				
a)	AFLC Pool - Private Rental	per lane/per hour (plus lifeguard costs)	\$15.53	\$15.84
b)	SARC 8 Lane Pool - Private Rental	per lane/per hour (plus lifeguard costs)	\$15.53	\$15.84
c)	SARC Therapy Pool - Private Rental	per hour (plus lifeguard costs)	\$28.49	\$29.06
d)	SARC Leisure Pool/Slide - Private Rental	per hour (plus lifeguard costs)	\$46.49	\$47.42
f)	Pool - School Instructional Lessons (30 mins)	per person	\$30.53/class (1 or 2) \$16.71/class (3 or 4) \$14.19/class (5 to 10) \$10.50/class (11 or more)	\$31.14/class (1 or 2) \$17.04/class (3 or 4) \$14.48/class (5 to 10) \$10.71/class (11 or more)
h)	Additional Instructor Fee	per hour	\$27.90	\$28.46
i)	Lifeguard Fee	per hour	\$24.64	\$25.13
j)	Additional Deck Supervisor Fee	per hour	\$29.70	\$30.30
k)	Aquatic Event Pool set up fee	per event	\$206.00	\$210.00
16. PUBLIC SKATING PROGRAMS				
a)	Shinny Hockey	per visit	\$7.23	\$7.38
		10 visits	\$58.65	\$59.82
		per visit	\$3.37	\$3.44
b)	Public Skating (all)	10 visits	\$28.12	\$28.68
		20 visits	\$52.76	\$53.81
		30 visits	\$76.38	\$77.90
c)	Family Skate Pass	each	\$36.58 - \$366.40	\$37.31 - \$373.73

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Schedule "D"
Community Services Department
Effective January 1, 2025**

Description of Service for Fee or Service Charge		Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
17. ICE RENTALS				
a)	Ice Rental Prime Time	per hour	\$248.63	\$253.60
b)	Ice Rental Prime (Aurora Based Minor Hockey/Skating Club only)	per hour	\$233.09	\$237.75
c)	Ice Rental Non-Prime	per hour	\$152.16	\$155.21
d)	Ice Rental Morning & Summer Non-Prime	per hour	\$161.11	\$164.33
d)	Ice Rental - OJHL Junior A - OWHA U22AA	per hour	\$107.12	\$109.26
18. FACILITY RENTALS - INDOOR (Note: Damage/cleaning deposits may apply. Staff support charges may apply depending on the space rentals.)				
a)	Meeting Room and Performance Space Rental	per hour per room	Free - \$280.76	Free - \$286.38
b)	Arena Floor Rental - Aurora based Youth groups	per hour	\$53.66 - \$103	\$54.74 - \$105.06
c)	Arena Floor Rental - Other	per hour		
d)	Arena Floor Event Rental (per surface) - Not for profit in Aurora	per day - multi day event (open - close)	\$975.22	\$994.72
e)	Arena Floor Event Rental (per surface) - Other	per day - multi day event (open - close)	\$1,378.15	\$1,405.72
f)	TEACHING KITCHEN	per hour	\$33.69 (plus \$67.38 clean-up deposit)	\$34.36 (plus \$68.73 clean-up deposit)
g)	Gymnasium - Prime Time - Aurora based Youth	AFLC Full Gym/SARC Half Gym - per hour	\$60.00	\$61.20
h)	Gymnasium - Prime Time - Other	AFLC Full Gym/SARC Half Gym - per hour	\$100.00	\$102.00
i)	GYMNASIUM - Non-Prime - 7:00am to 4:00pm Weekdays	AFLC Full Gym/SARC Half Gym - per hour	\$70.00	\$71.40
j)	GYMNASIUM - Non-Resident (any time)	AFLC Full Gym/SARC Half Gym - per hour	\$130.00	\$132.60
k)	Gymnasium Equipment (per rental)	Basketball/volley ball/dodge ball (10 balls)	\$5.62	\$5.74
		Volley Ball nets per net (maximum 2 nets)	\$11.25	\$11.47
		Hockey nets per net (maximum 2 nets)	\$5.62	\$5.74
		Hockey sticks and balls (12 sticks and 3 balls)	\$11.25	\$11.47
		Tennis balls (3 balls)	\$5.62	\$5.74
l)	Squash Courts	per court per hour	\$15.64	\$15.95
m)	TOWN HALL - Coffee Service	Per 25 people or less	\$36.21 /25 people	\$36.93 /25 people
n)	TOWN HALL - COUNCIL CHAMBERS (Staff support fee may apply)	Aurora Based Groups	\$72.36 /hour	\$73.81 /hour
		Non-Aurora Based Groups	\$150.24/hour	\$153.24 /hour
		Professional/Commercial Groups	\$294.38 /hour	\$300.26 /hour
o)	TOWN HALL - SKYLIGHT GALLERY	per hour	\$72.36	\$73.81
p)	TOWN HALL - EQUIPMENT SUPPORT	Staffing charge for the use of the equipment in either the Holland Room and/or Council Chambers	\$93.62 /hour	\$95.50 /hour

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Schedule "D"
Community Services Department
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Description of Service for Fee or Service Charge		Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
q)	Locker Rental (per person)	1 month	\$7.98	\$8.14
		3 month	\$22.92	\$23.38
		6 month	\$43.06	\$43.92
		12 month	\$82.16	\$83.80
r)	Box Office Fees	Capital Investment Fund - per ticket	\$1.55	\$1.58
		Handling/Processing Fee - per ticket	\$2.06 + 3%	\$2.10 + 3%
		Admin Fee - per event	\$206	\$210
s)	Staff Support	Staffing costs per staff member per hour in support of space rental (3 hour min)	\$21.42 - \$58.92 (3 hour min)	\$21.85 - \$60.09 (3 hour min)
t)	Equipment Support (Other Than Town Hall)	Equipment rental costs per rental in support of space rental	\$5.36 - \$160.68	\$5.46 - \$163.89
u)	Production Service Fees (Aurora Town Square)	Service fees per rental	\$25 - \$515	\$25 - \$525
		Piano move	Actual cost, plus 10% administration subject to HST	Actual cost, plus 10% administration subject to HST
		Additional equipment rental	Actual cost, plus 10% administration subject to HST	Actual cost, plus 10% administration subject to HST
v)	Outside Catering Fee	Per booking/per day	\$0 - \$500	\$0 - \$500
19. FACILITY RENTALS - OUTDOOR				
a)	BAND SHELL	Park Event (limited electrical available)	\$424.20	\$432.68
		Park Event (non-profit group) (limited electrical available)	\$100 - \$424.20	\$100 - \$432.68
		Hourly (no set-up or staff support required)	\$36.21	\$36.93
b)	McMAHON PARK	Aurora Lawn Bowling Club (per year)	\$1,298.62	\$1,324.59
		Aurora Community Tennis Club (per year)	\$2,110.48	\$2,152.69
c)	TENNIS COURTS/PICKLEBALL COURTS	per hour	\$10.07	\$10.27
20. PLAYING FIELD USER FEES				
a)	Ball Diamonds - Adult & Youth	per hour	\$12.64 - \$25.75	\$12.89 - \$26.27
c)	Rectangular Fields - Adult & Youth	per hour	\$12.64 - \$25.75	\$12.89 - \$26.27
d)	Rectangular Fields - Adult	per hour		
g)	Tournaments	each tournament (plus hourly rate per field)	\$279.21	\$284.79
h)	ARTIFICIAL TURF FIELD	per hour	\$11.08 - \$103	\$11.30 - \$105.60
21. CULTURAL SERVICES				
a)	Visiting Researcher	per 2 hours	\$31.06	\$31.69
b)	Corresponding Researcher	per hour	\$56.35	\$57.47
c)	Photocopies / scans of text	per page	\$0.64	\$0.66
d)	High Resolution Image (existing)	per image	\$35.19	\$35.89
e)	High Resolution Scan	per image	\$70.48	\$71.89

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Schedule "D"
Community Services Department
Effective January 1, 2025**

Description of Service for Fee or Service Charge		Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
22. AURORA SPORTS DOME				
a)	Prime Time (October 1 - May 14)	1/3 Field per hour	\$212.43	\$216.68
		Full Field per hour	\$637.30	\$650.05
b)	Non-Profit Groups (October 1 - May 14)	1/3 Field per hour	\$191.19	\$195.01
		Full Field per hour	\$573.57	\$585.05
c)	Prime Time Aurora Youth Soccer Club (October 1 - May 14)	1/3 Field per hour	\$169.95	\$173.35
		Full Field per hour	\$509.84	\$520.04
d)	Non-Prime Time (October 1 - May 14)	1/3 Field per hour	\$152.52	\$155.57
		Full Field per hour	\$457.55	\$466.70
e)	Non-Prime Time Aurora Youth Soccer Club (October 1 - May 14)	1/3 Field per hour	\$122.01	\$124.45
		Full Field per hour	\$366.04	\$373.36
f)	Non-Prime Time Event Rate (min 4 consecutive hours) (excludes March Break & Christmas Break) (October 1 - May 14)	1/3 Field per hour	\$107.12	\$109.26
		Full Field per hour	\$321.36	\$327.79
g)	Non-Prime Time Aurora Youth Soccer Club Event Rate (min 4 consecutive hours) (excludes March Break & Christmas Break) (October 1 - May 14)	1/3 Field per hour	\$85.70	\$87.41
		Full Field per hour	\$257.09	\$262.23
h)	Summer - All Times (May 15 - Sept. 30)	1/3 Field per hour	\$53.56	\$54.63
		Full Field per hour	\$160.68	\$163.89
i)	Summer - All Times Non-Profit Groups - Adult (May 15 - Sept. 30)	1/3 Field per hour	\$42.85	\$43.70
		Full Field per hour	\$128.54	\$131.11
j)	Summer - All Times Non-Profit Groups - Youth (May 15 - Sept. 30)	1/3 Field per hour	\$37.49	\$38.24
		Full Field per hour	\$112.48	\$114.73
k)	Summer - All Times Aurora Youth Soccer Club (May 15 - Sept. 30)	1/3 Field per hour	\$32.14	\$32.78
		Full Field per hour	\$96.41	\$98.34

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Schedule "E"
Operational Services Department
Effective January 1, 2025

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Work Performed for Residents, Contractors and Developers		Actual Labour, Material & Equipment plus 35% overhead or full cost of contracted services plus 15% administrative fee, subject to HST	Actual Labour, Material & Equipment plus 35% overhead or full cost of contracted services plus 15% administrative fee, subject to HST
Hydrant Deposit	Each	\$2,357.00	\$2,404.00
Fire Flow Test	Each	\$321.00	\$327.00
Sewer Camera Rate	lump sum	actual cost plus 15% administrative fee, subject to HST	actual cost plus 15% administrative fee, subject to HST
Water Meters and Water Meter Accessories	each	Actual cost plus 35% overhead, subject to HST (overhead limited to a maximum of \$513 per meter or accessory)	Actual cost plus 35% overhead, subject to HST (overhead limited to a maximum of \$513 per meter or accessory)
Water Meter Wire Charge	per box	\$270.00	\$302.00
Bulk Water Fee (during Construction)	per residential/town house unit	\$175.00	\$179.00
	per high density/apartment unit	\$98.00	\$100.00
	non-residential (per 100m ²)	\$67.00	\$68.00
Road Encroachment and Occupancy Fees			
Road Occupancy Permit Damage Deposit	each	\$654.00 - \$10,712.00	\$667.00 - \$10,926.00
Road Occupancy Permit Rush Fee	each	\$116.00	\$118.00
Road Occupancy Permit	each	\$449.00	\$458.00
Additional Inspection Fee	per inspection	\$171.00	\$174.00
Encroachment Application Fee	per application	\$344.00	\$351.00
Sanitary Sewer Remediation			
Private Side Sanitary Sewer Remediation	each	Actual cost plus 15% administrative fee, subject to HST	Actual cost plus 15% administrative fee, subject to HST
Water Turn On/Off Service Charges (previously included in By-Law 5716-1)			
24 hours or more of notice during business hours (8:00am - 4:00pm)	each	\$0.00	\$0.00
Less than 24 hours notice during business hours (8:00am - 4:00pm)	each	\$103.00	\$105.00
Outside business hours	each	\$204.00	\$208.00
Waste Collection Fees			
Blue Boxes	each	\$17.50	\$18.00
Blue Totes	each	\$179.00 + delivery charge of \$41.00 for the 95 gal totes (which includes picking up old damaged totes)	\$183.00 + delivery charge of \$42.00 for the 95 gal totes (which includes picking up old damaged totes)
Green Bins	each	\$34.00	\$35.00
Kitchen Catcher	each	\$9.25	\$9.50
Backyard Composters	each	\$49.00	\$50.00
Replacement Blue Tote wheel set	each	\$24.00	\$24.50
Residential Waste Bag Tag	each	\$5.00	\$6.00

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Schedule "E"
Operational Services Department
Effective January 1, 2025

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Landscape Fees			
Landscaping Administration Fees	each	8.168% - less than \$100K 7.148% - \$100K to \$250K 6.126% - \$250K to \$500K 5.105% - more than \$500k	8.168% - less than \$100K 7.148% - \$100K to \$250K 6.126% - \$250K to \$500K 5.105% - more than \$500k
Landscape Maintenance Fees	each	25.525% of estimated value of landscape works installed on municipal property (excludes open space plantings)	25.525% of estimated value of landscape works installed on municipal property (excludes open space plantings)
Tree Permit Fees			
Tree Permit Fees	up to 3 trees that are between 20 cm and 69 cm	\$249.00	\$254.00
	up to 4 trees that are between 20 cm and 69 cm	\$374.00	\$381.00
	up to 5 trees that are between 20 cm and 69 cm	\$501.00	\$511.00
	up to 6 trees that are between 20 cm and 69 cm	\$624.00	\$636.00
	up to 7 trees that are between 20 cm and 69 cm	\$748.00	\$763.00
	8 or more trees that are between 20 cm and 69 cm (cost per tree)	\$125.00	\$128.00
	A tree that is greater than 70 cm	\$595.00	\$607.00
Memorial Tree Fees			
Bronze Plaque	each	\$750.00	\$765.00
Coniferous Trees	150mm - 300 mm	\$375.00 - \$1,125.00	\$383.00 - \$1,148.00
Deciduous Trees	50mm - 70 mm	\$536.00 - \$803.00	\$547.00 - \$819.00
Memorial Bench Fees			
New Bench or dedication of existing	each	\$536.00 - \$1,607.00	\$547.00 - \$1,639.00
Park Access Agreement			
Administrative Fee	each	\$428.00	\$437.00
Security Deposit	each	\$5,356.00 - \$10,712.00	\$5,463.00 - \$10,926.00
Street Pole Banner Program			
Application Fee - For Profit Organizations	each	\$51.50	\$52.50
Application Fee - For Non-Profit Organizations	each	\$31.00	\$31.50
Banner Installation/Removal Fee	per banner	\$103.00	\$105.00

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Schedule "F"
Finance Department
Effective January 1, 2025

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Finance			
Tax Bill Reprint - Per Tax Year	per document	\$ 24.00	\$ 24.50
Returned Payments	per cheque	\$ 60.00	\$ 61.00
Payment Recalled by Bank/Refund Requested	per item	\$ 60.00	\$ 61.00
Mortgage Administrative Fee	per transaction	\$ 12.00	\$ 12.25
Tax Reminder Notices	per property	\$ 8.25	\$ 8.50
Water and Wastewater Reminder Notices	per property	\$ 8.25	\$ 8.50
Tax and Water/Wastewater Certificate (for all properties)	per property	\$ 167.00	\$ 170.00
Online Tax and Water/Wastewater Certificate (for all properties)	per property	\$ 167.00	\$ 170.00
Tax Certificate (Vacant Land Only)	per property	\$ 135.00	\$ 138.00
Water/Wastewater Certificate	per property	\$ 135.00	\$ 138.00
Water Bill Reprint - Per Billing Period	per document	\$ 24.25	\$ 24.75
Official Tax Receipt Letter for Government Agencies	per document	\$ 42.00	\$ 43.00
Duplicate Receipt	per receipt	\$ 18.00	\$ 18.50
Detailed Analysis of Tax Account - Per Tax Year	per property	\$ 42.00	\$ 43.00
Tax Roll Ownership Change	per property	\$ 65.00	\$ 66.00
Water Account Ownership Change/ New Account Set-up	per property	\$ 65.00	\$ 66.00
Letter of Reference for Utilities	each	\$ 35.50	\$ 36.25
Addition of Unpaid Charges to Tax Bill	per addition	\$ 60.00	\$ 61.00
DC Administration Fee	per application	\$ 1,867.00	\$ 1,904.00
GIS Division			
GIS Analysis	per hour	\$ 96.00	\$ 98.00
Town Street Plan Map (b/w) (24x36 inches)	per map	\$ 10.00	\$ 10.25
Town Street Plan Map (colour) (24x36 inches)	per map	\$ 15.75	\$ 16.00
Town Air Photo Map (30x39 inches)	per map	\$ 48.00	\$ 49.00

By-law Number XXXX-24
Schedule "G"
Building Division
Effective January 1, 2025

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Minimum Permit Fee for Part 9 Residential Building	per application	\$ 335.00	\$ 342.00
Minimum Permit Fee for all Other Buildings	per application	\$ 674.00	\$ 687.00
Group A Assembly (Applies to New Buildings and Additions)			
Restaurants/ Banquet Halls (Finished)	per square metre	\$ 22.00	\$ 22.50
Restaurant/ Banquet Hall (Shell)	per square metre	\$ 13.25	\$ 13.50
Recreation Facilities, Schools, Libraries, Churches, Theatres and All Other Group A Occupancies	per square metre	\$ 22.00	\$ 22.50
Group A Assembly (Alterations)	per square metre	\$ 7.25	\$ 7.50
Group B Institutional (Applies to New Buildings and Additions)			
Residential Care Facilities, Nursing Homes and All Other Group B	per square metre	\$ 22.00	\$ 22.50
Group B Institutional (Alterations)	per square metre	\$ 7.25	\$ 7.50
Group C Residential (Applies to New Buildings and Additions)			
Single Family Detached Semi, Row House, Link Dwellings* *Permit includes Building, HVAC, Plumbing and Residential Occupancy Permits.	per square metre	\$ 19.75	\$ 20.00
Multiple Residential and Apartments	per square metre	\$ 18.50	\$ 19.00
Other Group C (Hotel/Motel Lodging Houses, Rooming Houses, Shelters, etc.)	per square metre	\$ 18.50	\$ 19.00
Group C Residential (Alterations)	per square metre	\$ 7.25	\$ 7.50
Second Suite Dwelling Unit	per square metre	\$ 7.25	\$ 7.50
Group D Business and Personal Services (Applies to New Buildings and Additions)			
Business and Personal Services (Finished)	per square metre	\$ 18.50	\$ 19.00
Business and Personal Services (Shell)	per square metre	\$ 15.00	\$ 15.50
Group D Business and Personal Services (Alterations)	per square metre	\$ 8.50	\$ 8.75
Group E Mercantile (Applies to New Buildings and Additions)			
Mercantile (Finished)	per square metre	\$ 19.00	\$ 19.50
Mercantile (Shell)	per square metre	\$ 15.00	\$ 15.50
Group E Mercantile (Alterations)	per square metre	\$ 8.50	\$ 8.75
Group F Industrial (Applies to New Buildings and Additions)			
Industrial (Finished - Including Self-Storage Buildings)	per square metre	\$ 12.50	\$ 12.75
Industrial (Shell)	per square metre	\$ 10.00	\$ 10.25
Storage Garages	per square metre	\$ 6.25	\$ 6.50
Gas Stations/Repair Stations	per square metre	\$ 11.00	\$ 11.25
Farm Buildings	per square metre	\$ 5.50	\$ 5.75
Group F Industrial (Alterations)	per square metre	\$ 6.00	\$ 6.25
Designated Structures			
Wind Turbine Support Structure	per structure	\$ 388.00	\$ 396.00
Exterior Tank and Support not regulated by TSSA, 2000	per structure	\$ 329.00	\$ 336.00
Retaining Walls	per linear metre	\$ 9.75	\$ 10.00
Solar Collectors	per structure	\$ 388.00	\$ 396.00
Stand Alone			
Accessory Structures (Residential)	flat fee	\$ 335.00	\$ 342.00
Accessory Structures (All Other)	flat fee	\$ 644.00	\$ 657.00
Alternative Solutions	per application	\$1,251.00 - plus consulting costs as applicable	\$1,276.00 - plus consulting costs as applicable
Change of Use	per square metre	\$ 8.50	\$ 8.75
Construction and Sales Trailers	per square metre	\$ 13.00	\$ 13.25
Construction and Sales Trailers (Pre-Fabricated)	per square metre	\$ 6.50	\$ 6.75
Conditional Permits	per square metre of applicable residential or commercial fee	\$1,251.00 - plus agreement preparation costs (min \$1,192.00)	\$1,276.00 - plus agreement preparation costs (min \$1,216.00)
Demolition (Singles, Semis, Row Houses, Accessory Structures)	55m ² or less - flat fee	\$ 335.00	\$ 342.00
	Over 55m ² - flat fee	\$ 394.00	\$ 402.00
Demolition (Others)	flat fee	\$ 644.00	\$ 657.00

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Schedule "G"
Building Division
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Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Electromagnetic Locks	per lock	\$38.00 - to a maximum of \$380.00	\$38.75 - to a maximum of \$388.00
Fire Alarm Retrofit	per application	\$ 381.00	\$ 389.00
Fireplaces, Woodstoves and Chimneys	each	\$ 335.00	\$ 342.00
Foundation for Relocated Buildings	per square metre	\$ 4.75	\$ 5.00
HVAC Systems	per residential system	\$ 335.00	\$ 342.00
	per all other systems	\$ 674.00	\$ 687.00
Kitchen Exhaust System	per system	\$ 644.00	\$ 657.00
Marijuana Grow-OP Remediation	minimum fee - includes 10 hours of plan review and inspection	\$ 1,347.00	\$ 1,374.00
	per hour (after)	\$ 136.00	\$ 139.00
Miscellaneous Permits - Where a permit application is for a Class not listed herein, the Unit of Measure and Fee shall be determined by the Chief Building Official	each	tdb	tdb
Model Certification	per square metre	\$ 7.00	\$ 7.25
Permits for Certified Plans	per square metre	\$ 12.50	\$ 12.75
Model Type Change	per square metre	\$ 976.00	\$ 996.00
Outdoor Public Pool (3.11 OBC)	per square metre	\$ 7.75	\$ 8.00
Occupancy of an Unfinished Building Permit	per application - up to 4 hours of combined inspection time for building, plumbing and fire services	\$ 536.00	\$ 547.00
	per hour (additional time)	\$ 134.00	\$ 137.00
Partial Permits (Foundation, Structural and Foundation/Structural)	per application	\$ 674.00	\$ 687.00
Portables	per portable	\$195.00 - to a maximum of \$1,950.00	\$199.00 - to a maximum of \$1,990.00
Revision to Permit Plan	per application - up to 3 hours of review time	\$ 338.00	\$ 345.00
Shoring	per linear metre	\$ 9.25	\$ 9.50
Solar Domestic Hot Water Systems	per system	\$ 575.00	\$ 587.00
Sprinkler Retrofit	per square metre	\$ 0.80	\$ 0.82
Temporary Building/Tent	per structure	\$195.00 - to a maximum of \$1,950.00	\$199.00 - to a maximum of \$1,989.00
Transit/Bus and Terminal/Bus Shelter	per square metre (see Group A Occupancies)	\$ 17.00	\$ 17.50
Underpinning	per linear metre	\$ 9.25	\$ 9.50
Plumbing			
On Site Sewage Systems - New Systems (200m ² or less)	per system	\$ 674.00	\$ 687.00
On Site Sewage Systems - New Systems (Greater than 200m ²)	per square metre	\$4.75 - to a maximum of \$3,855.00	\$5.00 - to a maximum of \$3,932.00
Alterations to Sewage Disposal System	per application	\$ 322.00	\$ 328.00
Headers, Tank Removal or Decommissioning	each	\$ 322.00	\$ 328.00
Stand Alone Plumbing Fixtures, Equipment, Roof Drains Single Family Dwelling	per fixture	\$ 19.50	\$ 20.00
Stand Alone Plumbing Fixtures, Equipment, Roof Drains All Other Buildings	per fixture	\$ 19.50	\$ 20.00
Water Service (Residential)	per application	\$ 31.00	\$ 31.75
Each Residential Drain and Sewer (Includes both Storm and Sanitary, Inside, Outside and Floor Drains)	per application	\$ 73.00	\$ 74.00
Commercial, Industrial, Institutional and Apartment (Buildings and Units)			
Water Services			
50mm (2") or less	each	\$ 31.00	\$ 31.50
100mm (4")	each	\$ 55.00	\$ 56.00
150mm (6")	each	\$ 78.00	\$ 80.00
200mm (8")	each	\$ 104.00	\$ 106.00
250mm (10")	each	\$ 128.00	\$ 131.00
300mm (12") or larger	each	\$ 153.00	\$ 156.00

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Schedule "G"
Building Division
Effective January 1, 2025

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Drains (Storm or Sanitary Drains - Inside or Outside)			
100mm (4")	each	\$ 61.00	\$ 62.00
150mm (6")	each	\$ 94.00	\$ 96.00
200mm (8")	each	\$ 115.00	\$ 117.00
250mm (10")	each	\$ 139.00	\$ 142.00
300mm (12") or larger	each	\$ 165.00	\$ 168.00
Miscellaneous Plumbing			
Manhole, Catch-Basin, Area Drain or Interceptors	each	\$ 44.00	\$ 45.00
Testable Back-Flow Preventer	each	\$ 78.00	\$ 80.00
Other Fees			
Re-Inspection Fee (Applicable at the discretion of the Chief Building Inspector)	each	\$ 134.00	\$ 137.00
Review of Plans	per hour	\$ 134.00	\$ 137.00
Permit Reactivation Fee	per permit	\$ 190.00	\$ 194.00
Administration Fee for Occupancy of a Residential Building Prior to Issuance of the Required Residential Occupancy Permit under the Building Code	per unit	\$ 966.00	\$ 985.00
Special Inspection Fee - per Hour, per Person (Applicable at the discretion of the Chief Building Inspector)	per hour per person	\$ 134.00	\$ 137.00
Special Investigation Fee - Where work for which a permit is required by the Building By-law has commenced without the authorization of a permit, in addition to all other fees)	each	Half the permit fee payable pursuant to this By-law or \$303.00, whichever is greater	Half the permit fee payable pursuant to this By-law or \$309.00, whichever is greater
Transfer of Permit	per application	\$ 134.00	\$ 137.00
Zoning and Applicable Law Review	per proposal	\$ 165.00	\$ 168.00
Sewage System Maintenance Inspection	per inspection	\$ 184.00	\$ 188.00
Project by the Municipality	each	No Fees Charged	No Fees Charged

Notes

General Notes - Interpretation and Application of Schedule G

A building permit or permit fee is not required for any detached structure having an area of less than 15 square metres, except where plumbing is installed. However, the Town of Aurora Zoning By-law Number 6000-17, as amended, applies to all structures.

Detached single family dwelling, semi-detached dwelling, row house and link house

The service index applied to the construction of a new dwelling includes the building, plumbing, HVAC and occupancy permit components.

Where a proposal for the construction of a new dwelling unit includes a deck, porch or similar amenity structures those amenities are included in the permit fee and will not be charged the stand alone fee for such structures.

The measurement of a floor area for a dwelling unit shall be measured from exterior face of exterior wall to same or centerline of party wall, firewall or common wall including the floor area of an attached garage, basement and cellar.

Where a proposal for construction includes an addition, alteration, accessory structures or any combination thereof the permit fee shall be the sum of the fees for the individual components.

All Other Classes of Permits

The service index applied to the construction of a new dwelling includes the Building, Fire Services and HVAC components but does not include plumbing or site services which shall be charged a separate fee in accordance with this Schedule.

The occupancy classifications in this schedule correspond to the Ontario Building Code. For mixed use floor areas, the service index for each applicable occupancy may be used.

Where a storage garage is located below a principle building and is considered a separate building the fee for the storage garage shall be calculated in accordance with the Group F industrial occupancy fees.

Mechanical penthouses and floors, mezzanines, lofts and balconies are to be included in all floor area calculations. No deductions shall be made for openings in a floor area with the exception of interconnected floor areas.

Security Deposits

In accordance with the Town of Aurora Infill Housing Policy a security deposit of \$10,000.00 is required prior to the issuance of a permit for the construction of new dwellings.

In accordance with the Town of Aurora Policy regarding temporary sales trailers and construction trailers, a security deposit in the amount of \$5,000.00 is required to cover the cost of removal, should it become necessary.

In accordance with the Town of Aurora Policy regarding demolition permits for Listed Heritage Buildings or Structures, a security deposit in the amount of \$10,000 is required prior to the issuance of the permit.

By-law Number XXXX-24
Schedule "H"
Development Planning Division
Effective January 1, 2025

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Official Plan Amendment			
Major (see Note 1)	base fee (includes processing fee)	\$ 50,314.00	\$ 51,320.00
Minor (see Note 2)	base fee (includes processing fee)	\$ 29,027.00	\$ 29,608.00
Recirculation/Revision Fee	where the applicant fails to respond to the comments requested by the Town beyond the third submission or the Applicant changes the plans/proposal	\$ 2,515.00	\$ 2,565.00
Zoning By-law Amendment			
Major (see Note 3)	base fee (includes processing fee)	\$ 29,205.00	\$ 29,789.00
	revision fees	\$ 2,749.00	\$ 2,804.00
Minor (see Note 4)	base fee (includes processing fee)	\$ 15,802.00	\$ 16,118.00
	revision fees	\$ 2,107.00	\$ 2,149.00
Removal of Hold	base fee (includes processing fee)	\$ 11,328.00	\$ 11,555.00
Temporary Use	base fee (includes processing fee)	\$ 18,962.00	\$ 19,341.00
	extension of the Temporary By-law	\$ 10,295.00	\$ 10,500.00
Recirculation/Revision Fee	where the applicant fails to respond to the comments requested by the Town beyond the third submission or the Applicant changes the plans/proposal	\$ 1,843.00	\$ 1,880.00
Draft Plan of Subdivision			
Draft Plan of Subdivision	base fee (includes registration of subdivision agreement)	\$ 52,199.00	\$ 53,243.00
	residential processing fee/surcharge 0 - 25 units (per unit)	\$912/unit and \$11,050/hectare or part thereof for all other lands (see Note 5)	\$930/unit and \$11,271/hectare or part thereof for all other lands (see Note 5)
	residential processing fee/surcharge 26 - 100 units (per unit)	\$776/unit and \$11,050/hectare or part thereof for all other lands (see Note 5)	\$792/unit and \$11,271/hectare or part thereof for all other lands (see Note 5)
	residential processing fee/surcharge 101 - 200 units (per unit)	\$659/unit and \$11,050/hectare or part thereof for all other lands (see Note 5)	\$672/unit and \$11,271/hectare or part thereof for all other lands (see Note 5)
	residential processing fee/surcharge > 200 units (per unit)	\$560/unit and \$11,050/hectare or part thereof for all other lands (see Note 5)	\$571/unit and \$11,271/hectare or part thereof for all other lands (see Note 5)
	processing fee/surcharge (non-residential)	\$10,821/hectare or part thereof for all other lands (see Note 5)	\$11,037/hectare or part thereof for all other lands (see Note 5)
Draft Plan of Subdivision (con't)	revision fee (where applicant makes revisions to plans requiring recirculation)	\$ 2,980.00	\$ 3,040.00
	revisions to a Draft Approved Plan of Subdivision, or Conditions of Draft Approval	\$ 7,145.00	\$ 7,288.00

By-law Number XXXX-24
Schedule "H"
Development Planning Division
Effective January 1, 2025

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
	extension of Draft Approval	\$ 3,742.00	\$ 3,817.00
Recirculation/Revision Fee	where the applicant fails to respond to the comments requested by the Town beyond the third submission or the Applicant changes the plans/proposal	\$ 2,610.00	\$ 2,662.00
Draft Plan of Condominium			
(All Types)	base fee (includes registration of Condo agreement)	\$ 34,551.00	\$ 35,242.00
	Recirculation/revision fee (where the applicant fails to respond to the comments requested by the Town beyond the third submission or the Applicant changes the plans/proposal)	\$ 1,661.00	\$ 1,694.00
	revisions to Approved Draft Plan of Condominium	\$ 5,027.00	\$ 5,128.00
	extension of Draft Approval	\$ 2,749.00	\$ 2,804.00
Part Lot Controls			
Part Lot Controls	base fee	\$ 4,668.00	\$ 4,761.00
	plus: per unit or lot	\$ 103.00	\$ 105.00
Block Plans			
Block Plans	base fee	\$ 12,912.00	\$ 13,170.00
	processing fee/surcharge	\$675/hectare or part thereof	\$689/hectare or part thereof
Site Plan Approval			
Major	base fee	\$ 17,524.00	\$ 17,875.00
	plus: per unit for residential 0 - 25 units (per unit)	\$ 758.00	\$ 773.00
	plus: per unit for residential 26 - 100 units (per unit)	\$ 455.00	\$ 464.00
	plus: per unit for residential 101 - 200 units (per unit)	\$ 273.00	\$ 278.00
	plus: per unit for residential > 200 units (per unit)	\$ 162.00	\$ 165.00
	plus: ICI buildings for first 2,000m ² - per m ² of GFA	\$ 7.75	\$ 8.00
	plus: ICI buildings portion of GFA between 2,001m ² and 10,000m ² - per m ² of GFA	\$ 5.25	\$ 5.50
	plus: ICI buildings portion of GFA beyond 10,000m ² - per m ² of GFA	\$ 2.60	\$ 2.70
Minor and Amending Plans (see Note 6: per m2 fee applicable only if there is an increase in GFA)	base fee	\$ 9,411.00	\$ 9,599.00
	plus: ICI buildings for first 2,000m ² - per m ² of GFA	\$ 7.75	\$ 8.00
	plus: ICI buildings portion of GFA between 2,001m ² and 10,000m ² - per m ² of GFA	\$ 5.25	\$ 5.50

By-law Number XXXX-24
Schedule "H"
Development Planning Division
Effective January 1, 2025

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
	plus: ICI buildings portion of GFA beyond 10,000m ² - per m ² of GFA	\$ 2.60	\$ 2.70
Recirculation/Revisions (where the applicant fails to revise drawings as requested by the Town beyond the third submission or the Applicant changes the plans/proposal)	Major Site Plan (each)	\$ 9,411.00	\$ 9,599.00
	Minor Site Plan (each)	\$ 5,054.00	\$ 5,155.00
Site Plan Exemption	base fee	\$ 1,199.00	\$ 1,223.00
	request for site plan exemption beyond 2 nd submission	\$ 304.00	\$ 310.00
Telecommunication Tower/Antenna Facilities	Level 1 base fee	\$ 5,742.25	\$ 5,857.00
	Level 2 base fee	\$ 9,953.00	\$ 10,152.00
Committee of Adjustment			
Consent			
Lot Creation, Lot Addition, Establishment of Easements, Mortgage change over, Lease over 21 years	base fee	\$ 5,950.00	\$ 6,069.00
	plus: per new lot created beyond the initial severed parcel	\$ 2,989.00	\$ 3,049.00
	change of conditions (only before a final consent is granted)	\$ 1,096.00	\$ 1,118.00
	recirculation fee (see Note 7)	\$ 3,117.00	\$ 3,179.00
Minor Variances or Permission			
Ground Related Residential Zoned Lands	base fee	\$ 3,287.00	\$ 3,353.00
Oak Ridges Moraine Residential	base fee	\$ 2,746.00	\$ 2,801.00
More than one Variance related to a Draft Approved Plan of Subdivision	base fee	\$ 3,287.00	\$ 3,353.00
	plus: per lot or unit	\$ 1,722.00	\$ 1,756.00
All Other Uses, including ICI	base fee	\$ 4,027.00	\$ 4,108.00
Minor Variance (non-owner occupied)	each	\$ 5,245.00	\$ 5,350.00
Recirculation/Revisions (see Note 7)	each	\$ 1,653.00	\$ 1,686.00
Minor Variance for Outdoor Swim Schools	each	\$ 286.00	\$ 292.00
General Fees			
Owner's Request to Cancel Public Planning Meeting	base fee	\$ 4,154.00	\$ 4,237.00
Ontario Land Tribunal Processing Fee (including all development applications)	base fee	\$ 1,236.00	\$ 1,261.00
Ontario Land Tribunal Processing Fee (Minor Variances, Consent and other appeals)	base fee	\$ 515.00	\$ 525.00
File Maintenance Fee	per 6 months	\$ 856.00	\$ 873.00
Cash in Lieu of Parking Agreement	base fee	\$ 6,120.00	\$ 6,242.00
Municipal Street Name Change	each	\$ 1,963.00	\$ 2,002.00
Municipal Addressing Change	each	\$ 1,277.00	\$ 1,303.00
Deeming By-law Fee	each	\$ 4,763.00	\$ 4,858.00
Staff report to Council outside of the regular Planning Process	<u>each</u>	\$ 1,133.00	\$ 1,156.00
Heritage Removal Request	<u>each</u>	\$ 515.00	\$ 525.00
Agreements			
Amendment of an executed Development Agreement (SUB, CDM, SP)	<u>each</u>	\$ 2,060.00	\$ 2,101.00
Pre-Consultation			
Level 1: If the Applicant only provides a site plan, with no other supporting information	<u>each</u>	\$ 1,030.00	\$ 1,051.00

By-law Number XXXX-24
Schedule "H"
Development Planning Division
Effective January 1, 2025

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Level 2: If the Applicant provides the following: Site Plan, Landscape Plan, conceptual elevation/images and brief planning justification outlining the proposal and the relevant planning policies	<u>each</u>	\$ 670.00	\$ 683.00

Notes

1) Major Official Plan Amendment

An application that is significant in scale and scope which may have greater impact or policy implication beyond the subject lands. Such applications may include those relating to multiple properties; site specific proposals that represent large scale development/significant change in use; and applications involving significant changes to the text/policies of the Official Plan.

2) Minor Official Plan Amendment

An application that is a small scale amendment to the Official Plan policies and designations, having limited impact or policy implications beyond the subject lands.

3) Major Zoning By-law Amendment

An application that is significant in scale and scope which may have greater impact or policy implication beyond the subject lands. Such applications may include:
- an application relating to more than one property;
- a site specific application, if considered to represent large scale redevelopment;
- significant change in use and/or zone category; or
- an application involving significant changes to the development standards or general provisions of the by-law.

4) Minor Zoning By-law Amendment

An application for minor and small scale zoning amendment having no significant impact on adjoining lands. Minor application must be site specific and include:
- a request for additional permitted use, within an existing building or with no significant impact on existing development standards; and
- changes in development standards to accommodate a minor development or severance.

5) Draft Plan of Subdivision

All other lands within the draft plan excluding roads, road widenings and environmental protection lands.

6) Minor and Amending Site Plans

Shall include amendments to existing site plan agreements for those properties with development agreements executed and registered after 2000. Staff shall determine, in consultation with other departments, if a site plan application is considered minor, an amendment or if a new site plan application is required.

7) Recirculation Fee

Required due to an Owner's or Applicant's revisions or deferrals.

8) Applications for Non-Owner Occupied Applications

The fees for Stable Neighbourhood Site Plan and Minor Variance applications for non-owner occupied applicants be based on full cost recovery.

Payment of Fees

All fees set out herein shall be payable to the Town of Aurora upon the submission of the related application to the Town, unless otherwise provided herein. The fee amount shall be completed by the Applicant on the Fee Calculation Worksheet included with each Application Form. 50% of fees refunded if application is withdrawn prior to any Council or Committee of Adjustment consideration.

Telecommunicatoin/Antenna Facilities

Level 1: Antenna systems less than 15 metres in height above ground level or Antennas located on any building, water tower, lamp post, etc. where the height does not exceed 25% of the height of the non-tower structure or 15 metres above ground level - whichever is the greater

Level 2: Towers that aren't exempted from Municipal Approval as per Section 3.5 of the protocol

File Maintenance

If the applicant fails to resubmit (within 6 months) from the date of comments sent

By-law Number XXXX-24
Schedule "I"
By-law Services Division
Effective January 1, 2025

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Adult Entertainment Parlour (previously included in By-law 5630-14)			
Owner/Operator - Initial	each	\$2,134.00	\$2,177.00
Owner/Operator - Renewal	each	\$1,835.00	\$1,872.00
Entertainer - Initial	each	\$192.00	\$196.00
Entertainer - Renewal	each	\$176.00	\$180.00
Entertainer - Late Fee	each	\$59.00	\$60.00
Entertainer - I.D. Card	each	\$13.50	\$13.75
Auctioneers (previously included in By-law 5630-14)			
Initial	each	\$162.00	\$165.00
Renewal	each	\$82.00	\$84.00
Billiard Hall (previously included in By-law 5630-14)			
Initial	each	\$435.00	\$444.00
Renewal	each	\$82.00	\$84.00
Body Rub Parlour (previously included in By-law 5630-14)			
Owner - Initial	each	\$2,300.00	\$2,346.00
Owner - Renewal	each	\$1,979.00	\$2,019.00
Operator - Initial	each	\$1,088.00	\$1,110.00
Operator - Renewal	each	\$976.00	\$996.00
Provider - Initial	each	\$136.00	\$139.00
Provider - Renewal	each	\$115.00	\$117.00
Provider - Late Fee	each	\$59.00	\$60.00
Provider - I.D. Card	each	\$13.50	\$13.75
By-law Officer Paid Duty			
Officer Paid Duty (minimum three hours and two officers)	per hour, per officer	\$64.00	\$65.00
Door to Door Sales Agents (previously included in By-law 5630-14)			
Initial	each	\$91.00	\$93.00
Renewal	each	\$82.00	\$84.00
Driving School Instructors (previously included in By-law 5630-14)			
Instructors with vehicle - Initial	each	\$123.00	\$125.00
Instructors with vehicle - Renewal	each	\$110.00	\$112.00
Instructor with vehicle - Late Fee	each	\$66.00	\$67.00
Instructor without vehicle - Initial	each	\$115.00	\$117.00
Instructor without vehicle - Renewal	each	\$98.00	\$100.00
Instructor without vehicle - Late Fee	each	\$66.00	\$67.00
Change of Vehicle Fee	each	\$66.00	\$67.00
Replacement Plate	each	\$116.00	\$118.00
Farmers Market (previously included in By-law 6092-18)			
Stall Permit	per season	\$91.00	\$93.00
	per day	\$42.00	\$43.00
Fence Exemption Fee			
Application fee for an Existing Fence	each	\$286.00	\$292.00
Application fee for a New Unconstructed Fence	each	\$202.00	\$206.00
Horse Riding Establishments (previously included in By-law 5630-14)			
Initial	each	\$298.00	\$304.00
Renewal	each	\$238.00	\$243.00
Kennels (previously included in By-law 5630-14)			
Initial	each	\$497.00	\$507.00
Renewal	each	\$350.00	\$357.00
Kennel Inspection Fee	each	\$125.00	\$128.00

By-law Number XXXX-24
Schedule "I"
By-law Services Division
Effective January 1, 2025

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Limousines (previously included in By-law 5630-14)			
Owner - Initial	each	\$195.00	\$199.00
Owner - Renewal	each	\$102.00	\$104.00
Owner - Late Fee	each	\$60.00	\$61.00
Driver - Initial	each	\$97.00	\$99.00
Driver - Renewal	each	\$82.00	\$84.00
Driver - Late Fee	each	\$60.00	\$61.00
Change of Vehicle Fee	each	\$60.00	\$61.00
Replacement Plate	each	\$116.00	\$118.00
I.D. Card	each	\$13.50	\$13.75
Mobile Sign Installers (previously included in By-law 5630-14)			
Initial	each	\$332.00	\$339.00
Renewal	each	\$313.00	\$319.00
Place of Amusement (previously included in By-law 5630-14)			
Owner/Operator - Initial	each	\$322.00	\$328.00
Owner/Operator - Renewal	each	\$136.00	\$139.00
Refreshment Vehicles and Vendors (previously included in By-law 5630-14)			
Owner - Motorized - Initial	each	\$298.00	\$304.00
Owner - Motorized - Renewal	each	\$262.00	\$267.00
Owner - Motorized - Late Fee	each	\$60.00	\$61.00
Owner - Motorized - Short Term	each	\$60.00	\$61.00
Owner - No Motor - Initial	each	\$275.00	\$281.00
Owner - No Motor - Renewal	each	\$262.00	\$267.00
Owner - No Motor - Late Fee	each	\$60.00	\$61.00
Vendor - Initial	each	\$116.00	\$118.00
Vendor - Renewal	each	\$89.00	\$91.00
Vendor - Late Fee	each	\$60.00	\$61.00
Change of Vehicle Fee	each	\$60.00	\$61.00
Replacement Plate	each	\$116.00	\$118.00
I.D. Card	each	\$13.50	\$13.75
Second Hand Goods Vendors, Pawnbrokers and Salvage Yard Owners (previously included in By-law 5630-14)			
Initial	each	\$298.00	\$304.00
Renewal	each	\$256.00	\$261.00
Sign Application - Administered by Building Services (previously included in By-law 5840-14)			
Application for General Sign Permit (unless specified below)	each	\$179.00 per application plus \$11.90/square metre of total aggregate areas of all proposed signs	\$183.00 per application plus \$12.14/square metre of total aggregate areas of all proposed signs
Application for Billboard or Mural Sign	per application	\$356.00	\$363.00
Application for revision/renewal of a sign permit	per application	\$179.00	\$183.00
Security Deposit	per sign	\$595.00	\$607.00

By-law Number XXXX-24
Schedule "I"
By-law Services Division
Effective January 1, 2025

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Application for Sign Variance Request (within the scope limits described in 4.10(b) of By-law 5840.14)	each	\$356.00	\$363.00
Application for Appeal to Council (pursuant to 4.10(d) of By-law 5840.14)	each	\$356.00	\$363.00
Application for Sign Variance Request (exceeding the scope limits described in 4.10(e) of By-law 5840.14)	each	\$715.00	\$729.00
Taxicabs (previously included in By-law 5630-14)			
Owner License - Initial	each	\$597.00	\$609.00
Owner License - Renewal	each	\$517.00	\$527.00
Owner License - Late Fee	each	\$110.00	\$112.00
Broker License - Initial	each	\$264.00	\$269.00
Broker License - Renewal	each	\$98.00	\$100.00
Broker License - Late Fee	each	\$98.00	\$100.00
Taxicab Driver License - Initial	each	\$98.00	\$100.00
Taxicab Driver License - Renewal	each	\$66.00	\$67.00
Taxicab Driver License - Late Fee	each	\$66.00	\$67.00
Transfer of Owner License - General	each	\$193.00	\$197.00
Transfer of Owner to Estate	each	\$193.00	\$197.00
Transfer of Taxicab Plate to New Vehicle	each	\$60.00	\$61.00
Annual Priority List Fee	each	\$30.00	\$31.00
Replacement Taxicab Plate	each	\$116.00	\$118.00
Taxicab Meter Reseal	each	\$47.00	\$48.00
I.D. Card and Tariff Card	each	\$13.50	\$13.75
Taxi Test Re-write	each	\$35.00	\$36.00
Taxicab Identification Holder	each	\$12.00	\$12.25
Vacant Registry (previously included in By-law 6114-18)			
Property Zoned Residential	Initial	\$210.00	\$214.00
	Renewal	\$298.00	\$304.00
Property Zoned Commercial	Initial	\$238.00	\$243.00
	Renewal	\$356.00	\$363.00
Property Zoned Institutional	Initial	\$238.00	\$243.00
	Renewal	\$356.00	\$363.00
Property Zoned Industrial	Initial	\$238.00	\$243.00
	Renewal	\$356.00	\$363.00
Property Zoned Promenade	Initial	\$238.00	\$243.00
	Renewal	\$356.00	\$363.00
Inspection	per hour	\$131.00	\$134.00
Re-Occupancy Inspection	each	\$60.00	\$61.00
Miscellaneous Fees			
Remedial Action Administration Fee	Administration fee for services and materials expended by the Town in carrying out the requirements of a Notice or an Order, in whole or in part	Town's out-of-pocket expenses plus 50%	Town's out-of-pocket expenses plus 50%
Order File Management Fee	Management fee applied when an Order has been registered on title	\$855.00	\$872.00
Property Standards Appeal Fee	each	\$288.00	\$294.00
Accessible/EV/No Parking Signs (purchase of sign only and does not include installation)	each	\$55.00	\$56.00

By-law Number XXXX-24
Schedule "J"
Animal Services Division
Effective January 1, 2025

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Cat License (previously included in By-law 6197-19)			
Regular License	each	\$ 23.75	\$ 24.25
License for cat owned by Resident fifty-five (55) years of age or older	each	\$ 17.00	\$ 17.25
Dog License (previously included in By-law 6197-19)			
Regular License	each	\$ 35.50	\$ 36.25
License for 'Dangerous Dog'	each	\$ 119.00	\$ 121.00
License for dog owned by Resident fifty-five (55) years of age or older	each	\$ 25.00	\$ 25.50
License for guide dog or service animal (with proper documentation)	each	no charge	no charge
Impound (previously included in By-law 6197-19)			
First Impound	each	\$ 36.00	\$ 36.75
Second Impound	each	\$ 52.00	\$ 53.00
Third Impound	each	\$ 89.00	\$ 91.00
Daily Maintenance	each	\$ 25.00	\$ 25.50
Replacement Tag (previously included in By-law 6197-19)			
Cat or dog	each	\$ 6.00	\$ 6.25
Animal Control Services			
Trapping Fee (Includes food and trap)	flat fee	\$ 56.50	\$ 57.50
Private Property deceased wildlife removal (bagged)	per animal	\$ 30.00	\$ 30.50
Private Property deceased wildlife removal (unbagged)	per animal	\$ 60.00	\$ 61.00
Deceased Domestic - Small Size (up to 15 lbs)	per animal	\$ 17.50	\$ 18.00
Deceased Domestic - Medium Size (between 16 and 40 lbs)	per animal	\$ 35.00	\$ 36.00
Deceased Domestic - Large Size (between 41 and 100 lbs)	per animal	\$ 53.00	\$ 54.00
Officer Paid Duty (minimum three hours, two Officers)	per hour, per officer	\$ 64.00	\$ 65.00
Animal Order Appeal Fee	each	\$ 288.00	\$ 294.00
Animal Surrenders & Aggressive Dog Assistance	each	\$ 93.00	\$ 95.00

By-Law Number XXXX-24

Schedule "K"

Access Aurora Division

Effective January 1, 2025

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
CIVIL MARRIAGE SERVICES			
Civil Marriage Fee	per service	\$536.00	\$547.00
Marriage Licences	per licence	\$161.00	\$164.00
Witness Fee (<i>if Town staff are required to be witnesses</i>)	per witness	\$72.00	\$73.00
Rehearsal Fee for offsite Civil Marriage ceremony	per service	\$108.00	\$110.00
Administrative Fee to be charged for change of wedding date within 7 days of scheduled ceremony	per change	\$39.50	\$40.25
Administrative Fee to be charged for cancellation of Civil Marriage ceremony before consultation meeting	each	\$74.00	\$75.00
Administrative Fee to be charged for cancellation of Civil Marriage ceremony after consultation meeting	each	\$213.00	\$217.00
ADMINISTER OATHS/TAKE AFFIDAVITS			
This fee is to commission documents for work that is not in connection with business of the Town (i.e. third party)			
Commission Service (Pension documents for seniors are completed at no charge)	per commission	\$27.00	\$28.00
VITAL STATISTICS INFORMATION			
Burial Permits (HST Exempt)	per permit	\$45.00	\$46.00
LOTTERY LICENSING			
Bingo Events (HST Exempt)	regulated by Province of Ontario	3% of prize board	3% of prize board
Raffles (HST Exempt)	regulated by Province of Ontario	3% of prize board	3% of prize board
BREAK OPEN TICKETS (NEVADA) (HST Exempt)	regulated by Province of Ontario	3% of prize board	3% of prize board

By-Law Number XXXX-24

Schedule "K"

Access Aurora Division

Effective January 1, 2025

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Media Bingo (HST Exempt)	regulated by Province of Ontario	3% of prize board	3% of prize board
Letters of Approval (HST Exempt) Town approval of Lottery Schemes Licenced by the Province of Ontario	per application	\$45.00	\$46.00
LIQUOR LICENSE CLEARANCE LETTER	each	\$219.00	\$223.00
NO OBJECTION LETTER	each	\$99.00	\$101.00

By-law Number XXXX-24
Schedule "L"
Short-Term Rentals
Effective January 1, 2025

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2025 (Including H.S.T. where applicable)	2026 (Including H.S.T. where applicable)
Short-Term Rentals (Company providing service - i.e. Airbnb, VRBO, Expedia)			
STR Companies - Initial License Fee (each)	up to 10 properties	\$ 536.00	\$ 547.00
	11 to 50 properties	\$ 1,071.00	\$ 1,092.00
	51 to 100 properties	\$ 5,356.00	\$ 5,463.00
	Over 100 properties	\$ 11,783.00	\$ 12,019.00
STR Companies - Renewal License Fee (each)	up to 10 properties	\$ 428.00	\$ 437.00
	11 to 50 properties	\$ 857.00	\$ 874.00
	51 to 100 properties	\$ 4,285.00	\$ 4,371.00
	Over 100 properties	\$ 9,427.00	\$ 9,616.00
Short-Term Rental Operators (Local host/owner of individual Short-Term Rental)			
Initial License Fee (1-3 bedrooms)	each	\$ 407.00	\$ 415.00
Renewal License Fee (1-3 bedrooms)	each	\$ 385.00	\$ 393.00
Miscellaneous Fees			
License Renewal Late Fee (Company)	each	\$ 536.00	\$ 547.00
License Renewal Late Fee (Host)	each	\$ 54.00	\$ 55.00
Replacement License Placard	each	\$ 54.00	\$ 55.00
Short Term Rental Re-Inspection Fee	each	\$ 125.00	\$ 125.00