



**Town of Aurora  
Accessibility Advisory Committee  
Meeting Minutes**

**Date:** Wednesday, November 13, 2024  
**Time:** 7 p.m.  
**Location:** Council Chambers, Aurora Town Hall

**Committee Members:** Councillor Harold Kim (Chair)  
Lois Davies  
Alison Hughes\*  
John Lenchak  
Hailey Reiss\*  
Jo-anne Spitzer

**Members Absent:** Peter Angelo (Vice Chair)  
Sean Noble

**Other Attendees:** Councillor Ron Weese  
Gregory Peri, Accessibility Advisor  
Linda Bottos, Council/Committee Coordinator

\*Attended electronically

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**1. Call to Order**

The Chair called the meeting to order at 7:02 p.m.

**2. Land Acknowledgement**

The Committee acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island, recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this territory, and that Aurora has shared responsibility for the stewardship of these lands and waters. It was noted that Aurora is part of the treaty lands of the

Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

**3. Approval of the Agenda**

**Moved by** Jo-anne Spitzer

**Seconded by** John Lenchak

That the agenda as circulated by Legislative Services be approved.

**Carried**

**4. Declarations of Pecuniary Interest and General Nature Thereof**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

**5. Receipt of the Minutes**

**5.1 Accessibility Advisory Committee Meeting Minutes of September 11, 2024**

**Moved by** Hailey Reiss

**Seconded by** Alison Hughes

1. That the Accessibility Advisory Committee Meeting Minutes of September 11, 2024, be received for information.

**Carried**

**6. Delegations**

None.

**7. Matters for Consideration**

**7.1 Memorandum from Accessibility Advisor; Re: Condominium Application CDM-2024-02 (Submission #1) 1588 St. John's Sideroad**

Staff provided an overview of the condominium application and comments submitted to the Planner on behalf of the Committee. The Committee had no further input.

**Moved by** John Lenchak

**Seconded by** Jo-anne Spitzer

1. That the memorandum regarding Condominium Application CDM-2024-02 (Submission #1) 1588 St. John's Sideroad be received; and
2. That the Accessibility Advisory Committee comments regarding Condominium Application CDM-2024-02 (Submission #1) be received and referred to staff for consideration and further action as appropriate.

**Carried**

**7.2 Memorandum from Accessibility Advisor; Re: Zoning By-law Application ZBA-2024-06 (Submission #1) 240 Industrial Parkway South**

Staff provided an overview of the Zoning By-law amendment application, including an Accessibility Design Standards analysis for the proposed private school, and comments to be submitted to the Planner on behalf of the Committee. The Committee and staff discussed various aspects of the application and further suggestions were made regarding consideration for (1) a safety crossing at the barrier-free parking spaces; and (2) a higher safety fence along the west side of the property facing the railroad track.

**Moved by** Alison Hughes

**Seconded by** Jo-anne Spitzer

1. That the memorandum regarding Zoning By-law Application ZBA-2024-06 (Submission #1) 240 Industrial Parkway South be received; and
2. That the Accessibility Advisory Committee comments regarding Zoning By-law Application ZBA-2024-06 (Submission #1) be received and referred to staff for consideration and further action as appropriate.

**Carried**

**7.3 Memorandum from Accessibility Advisor; Re: Site Plan Application SP(EX)-2024-15 (Submission #1) 14987 and 14993 Yonge Street**

Staff provided an overview of the site plan exemption application and comments to be submitted to the Planner on behalf of the Committee. The Committee had no further input.

**Moved by** Hailey Reiss

**Seconded by** Lois Davies

1. That the memorandum regarding Site Plan Application SP(EX)-2024-15 (Submission #1) 14987 and 14993 Yonge Street be received; and
2. That the Accessibility Advisory Committee comments regarding Site Plan Application SP(EX)-2024-15 (Submission #1) be received and referred to staff for consideration and further action as appropriate.

**Carried**

#### **7.4 Round Table Discussion; Re: Town of Aurora Multi-Year Accessibility Plan 2022 to 2026**

[\(Link to Multi-Year Accessibility Plan\)](#)

Staff provided an update on matters including (1) Town Hall and Aurora Seniors Centre parking lot upgrades to meet *Accessibility for Ontarians with Disabilities Act* (AODA) compliance have commenced and will be completed by 2025; (2) Aurora participated for a second year in support of the Treat Accessibly initiative to provide an accessible Halloween trick-or-treating experience; (3) Accessibility Advisor attendance and provincial update at the Ontario Network of Accessibility Professionals (ONAP) conference in October 2024 at London, Ontario; (4) AccessNow trails and facilities accessibility assessments to be completed this month; and (5) Purchase of Priority Seating covers for persons with disabilities for the Performance Hall at Aurora Town Square and other Town events.

The Committee expressed concerns regarding the lack of available parking at the Aurora Seniors Centre during certain programming and suggested that extra time be built into the schedule between programs to free up space for arriving participants. Staff agreed to share this feedback with the programming staff.

**Moved by** Alison Hughes  
**Seconded by** Hailey Reiss

1. That the Accessibility Advisory Committee comments regarding the Town of Aurora Multi-Year Accessibility Plan 2022 to 2026 be received and referred to staff for consideration and action as appropriate.

**Carried**

**8. Informational Items**

None.

**9. New Business**

Staff advised that the AODA Customer Service Standards review report is open for public review, noting that the matter of service animals has been a major discussion point in many municipalities and provinces. Committee members were encouraged to review the initial recommendations and submit their feedback by early January 2025. The Committee inquired about the requirements for the use of service animals and staff provided clarification.

Staff advised that the Province's Accessibility Advisory Committee (AAC) Forum for all AAC members across Ontario, which was postponed from October 2024, is now planned for the first quarter of 2025 and details will be shared with the Committee once confirmed.

**10. Adjournment**

**Moved by** Alison Hughes  
**Seconded by** Hailey Reiss

That the meeting be adjourned at 8:06 p.m.

**Carried**