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## Program Guide

### Introduction

The Heritage Awards Program recognizes and celebrates the achievements of property owners, individuals, businesses, groups and organizations that have made significant contributions to heritage conservation in Aurora. The application intake and granting of awards will occur every two years and award winners are selected by the Town of Aurora Heritage Advisory Committee and Council.

### Award Categories

There are three categories available for the Heritage Awards. The first two categories, **Residential Buildings** and **Commercial and Institutional Buildings**, are specifically applicable to projects involving designated heritage buildings while **Heritage Awareness and Achievement** is available for individuals, businesses, groups or organizations.

Awards for the **Residential Buildings** and **Commercial and Institutional Buildings** categories will be based on any of the following four sub-groupings.

- **Preservation:** Work done to protect or maintain existing form, integrity, materials, or designated heritage features of a building.
- **Restoration:** Work done to accurately recover, reveal, or represent a heritage structure or feature as it appeared in the past.
- **Adaptive Re-use:** Work done to integrate a heritage building into a development or introduce a new use while maintaining its designated heritage features.
- **Sensitive Addition:** Work done to appropriately incorporate structural additions or sympathetic architectural elements to a building while respecting all existing designated heritage features.

Nominated buildings/projects must satisfy and meet the definitions of at least one of the above award sub-groupings. The Heritage Advisory Committee and Council reserve the right to select award recipients based on their applicability within each/any sub-grouping. Generally, a maximum of one award winner can be selected for each grouping, for each of the **Residential Buildings** and **Commercial and Institutional Buildings** categories. It is encouraged that award winners for each sub-grouping are unique projects, however, at the discretion of the Heritage Advisory Committee and Council a single project may be eligible to receive multiple awards.

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# Heritage Awards

## Program Guide

The **Heritage Awareness and Achievement** category is open to individuals, businesses, groups, or organizations that promote heritage and conservation through advocacy, education, arts, or volunteer efforts. This category is also intended to recognize those who have made exceptional or long-lasting contributions to heritage conservation within Aurora. These awards may not necessarily be tied to specific built-heritage projects or work, but can instead be based on promotional campaigns, education, awareness, and outreach efforts at large within the community.

A summary of the Award Categories and sub-groupings are as follows:

Award Categories			
	Buildings		Individuals, Businesses, Groups and Organizations
	1) Residential	2) Commercial and Institutional	3) Heritage Awareness and Achievement
Award Groupings	Preservation Award	Preservation Award	Outstanding Heritage Achievement Award
	Restoration Award	Restoration Award	
	Adaptive Re-use Award	Adaptive Re-use Award	
	Sensitive Addition Award	Sensitive Addition Award	

It is expected that in certain award period cycles, nominations may not be received for all sub-groupings. The Heritage Awards will still be selected based on each of the application categories and sub-groupings that are received, and not all award categories/sub-groupings may be awarded each cycle. The Heritage Advisory Committee and Council ultimately retain full authority over the award selection process.

### Nomination Criteria

It is anticipated that nominations will be received on an ongoing basis, with a nomination deadline by the end of Q3 of the respective biennial year. This allows time for the review of nominations and award selections by the Heritage Advisory Committee and Council, in advance of anticipated award presentation during or around national “Heritage Week” which occurs the third week of February.

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The nomination criteria for each category is as follows:

**1) Residential Buildings and Commercial and Institutional Buildings Category:**

Buildings nominated in either the **Residential** or **Commercial and Institutional** category must meet the following requirements:

- Properties must be designated individually under Part IV or as part of a district under Part V of the *Ontario Heritage Act*;
- Properties must be located in the Town of Aurora; and
- Work must have been completed in the past 2 years.
- Self-nominations are acceptable

**2) Heritage Awareness and Achievement**

Individuals, businesses, groups, or organizations nominated in the **Heritage Awareness and Achievement** category must meet the following requirements:

- Be operating in the Town of Aurora; and/or
- Be located or residing in the Town of Aurora
- Nominations must be made by someone other than the nominee

In addition to the above requirements, nominees must meet **one** of the following requirements:

- Demonstrate commitment to heritage conservation in the Town of Aurora through their work;
- Support the revitalization of the community through strengthening of local heritage through their work; or,
- Increase awareness of local history and heritage through their work.

### Submission and Deadline Information

All nominations must be submitted with a complete nomination form by the set deadline date. The completed nomination form can be submitted by one of the following methods:

- Emailed to [planning@aurora.ca](mailto:planning@aurora.ca)
- Dropped off in person the Planning and Development Office at Town Hall

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### **Appendix 1 – Summary of the Heritage Awards Process**

#### **Step One – Town Staff Screen Nominations**

All submitted nominations for the Heritage Awards will be first screened by staff within the Policy Planning and Heritage Division for completeness and eligibility.

#### **Step Two – Heritage Advisory Committee Review and Recommendations**

The nominations satisfying the nomination criteria with a complete application will then be brought to the Heritage Advisory Committee for their review. The Heritage Advisory Committee members will review the nominations and select the recommended works/projects and individual/organization for recognition.

#### **Step Three – Council Receipt and Confirmation of Selection**

The recommended award winners will be brought to Council for final selection confirmation.

#### **Step Four – The Heritage Advisory Committee and Council award the Heritage Awards**

Once the final award winners are selected, a presentation of the Heritage Awards will take place. Selected nominees will be notified of the date for the presentation of the Heritage Awards.