

Application process

01

Pre-consultation and Gathering Materials

Consult with the Town staff to determine eligibility for the Heritage Grant Program and whether the proposed work requires a Heritage Permit. Following that, complete and gather all necessary materials for your proposed work.



02

Submit Application

Submit the completed applications (Heritage Permit and Grant).



03

Heritage Advisory Committee

Attend the Heritage Advisory Committee meeting for a review of your application.



04

Council Meeting

Attend the Council meeting for approval of your Heritage Permit and/or Grant application.



05

Building Permit Application

Apply for the necessary building permits to conduct the proposed work.



06

Complete Project and Inspection

Complete the project and schedule an inspection to ensure adherence to the submitted proposal and that it meets the standard of quality expected.



07

Recieve Grant

Grant will be released upon approval of the inspection.

Successful applicants will be required to enter into an agreement with the Town with respect to funding and will be subject to the terms of the Heritage Grant Program.