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Town of Aurora
Committee of the Whole Report
No. CS25-021

Subject: Use of Corporate Resources for Election Campaign Purposes Policy

Prepared by: Michael de Rond, Town Clerk

Department: Corporate Services

Date: November 11, 2025

Recommendation

1. That Report No. CS25-021 be received; and
2. That the Use of Corporate Resources for Election Campaign Purposes policy (attachment 1) be approved.

Executive Summary

This report seeks adoption of the Use of Corporate Resources for Election Campaign Purposes Policy for the 2026 Municipal and School Board Election;

- The Use of Corporate Resources for Election Campaign Purposes Policy is reviewed before every municipal election
- Staff are proposing only minor changes to the policy that was in place for the 2022 Municipal Election

Background

Section 88.18 of the *Municipal Elections Act, 1996*, as amended, requires The Town of Aurora to establish rules and procedures with respect to the use of municipal resources during the election campaign period.

The Use of Corporate Resources for Election Campaign Purposes Policy is reviewed before every municipal election

The Use of Corporate Resources for Election Campaign Purposes Policy (“Policy”) provides a consistent approach regarding the use of Corporate Resources in a

campaign period in accordance with the Municipal Elections Act, the Council Code of Conduct, and other applicable policies and legislation. This Policy is brought forward for Council review and endorsement prior to every municipal election. All proposed changes are noted in the attached track changed policy (attachment 2).

Analysis

Staff are proposing only minor changes to the policy that was in place for the 2022 Municipal Election

Prior to the 2022 Municipal Election, the Use of Corporate Resources for Election Campaign Purposes Policy underwent significant changes due to the increase of social media use as well as substantial amendments to provincial legislation governing municipal elections. These considerable changes are not necessary for this review and staff are recommending only minor, clarifying amendments to the policy.

Attachment 2 to this report contains the track changed recommendations to the policy. Only content changes have been noted in this attachment. Some minor grammatical / language changes have been made but not noted.

Advisory Committee Review

None

Legal Considerations

The administration of the Policy will be at the discretion of the Clerk or its designate. In the event that there is a contravention of the Policy, the Clerk or its designate will have the authority to investigate and resolve the complaint. Contravention of this Policy by an existing member of Council may also be a contravention under the Council Code of Conduct and any such contraventions will be directed to the Integrity Commissioner.

Financial Implications

There are no direct financial implications as a result of this report.

Communications Considerations

This Policy will be available on the Town's Election webpage and provided to all candidates and third parties who register for the 2026 Municipal Election.

Climate Change Considerations

None

Link to Strategic Plan

This Policy update promotes progressive corporate excellence and continuous improvement by implementing policy and processes that reflect sound and accountable governance

Alternative(s) to the Recommendation

1. Council provide direction

Conclusions

This report recommends the adoption of an updated Use of Corporate Resources for Election Campaign Purposes Policy

Attachments

Attachment 1 - Use of Corporate Resources for Election Campaign Purposes Policy (clean)

Attachment 2 - Use of Corporate Resources for Election Campaign Purposes Policy (track changed)

Previous Reports

[CS22-002 - Updates to the Use of Corporate Resources for Election Campaign Purposes Policy](#) – February 1, 2022

Pre-submission Review

Agenda Management Team review on October 23, 2025

Approvals

Approved by Patricia De Sario, Director, Corporate Services/Town Solicitor

Approved by Doug Nadorozny, Chief Administrative Officer