



**Town of Aurora
Accessibility Advisory Committee
Meeting Minutes**

Date: Wednesday, November 12, 2025
Time: 7 p.m.
Location: Holland Room, Aurora Town Hall

Committee Members: Councillor Wendy Gaertner* (Chair)
Lois Davies (arrived at 7:05 p.m.)
Alison Hughes* (Vice Chair)
John Lenchak
Elaine Martini* (arrived at 7:09 p.m.)
Jo-anne Spitzer
Marilyn Williams

Other Attendees: Gregory Peri, Accessibility Advisor
Julia Shipcott, Council/Committee Coordinator

*Attended electronically

1. Call to Order

The Chair called the meeting to order at 7:07 p.m.

2. Land Acknowledgement

The Committee acknowledged that the meeting took place on Anishinaabe lands, the traditional and treaty territory of the Chippewas of Georgina Island, recognizing the many other Nations whose presence here continues to this day, the special relationship the Chippewas have with the lands and waters of this territory, and that Aurora has shared responsibility for the stewardship of these lands and waters. It was noted that Aurora is part of the treaty lands of the Mississaugas and Chippewas, recognized through Treaty #13 and the Williams Treaties of 1923.

3. Approval of the Agenda

Moved by Marilyn Williams
Seconded by Jo-anne Spitzer

That the agenda as circulated by Legislative Services be approved.

Carried

4. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

5. Receipt of the Minutes

5.1 Accessibility Advisory Committee Meeting Minutes of September 10, 2025

Moved by Jo-anne Spitzer
Seconded by Marilyn Williams

1. That the Accessibility Advisory Committee meeting minutes of September 10, 2025, be received for information.

Carried

6. Delegations

None.

7. Matters for Consideration

7.1 Memorandum from Accessibility Advisor; Re: Condominium Application CDM-2025-01 (Submission 1), 32 Don Hillock Drive

Staff provided an overview of the condominium application for the subject property including comments to be submitted to the Planner on behalf of the Committee. The Committee and staff discussed various aspects of the application and further suggestions were made regarding consideration for (1) adding tactile plates to the top step of external staircases located along the back and side of the property, (2) ensuring automatic door openers with door delays are installed on all entry doors, (3) the addition of one barrier-free parking spot as per requirements, for a

total of three, (4) relocation of the curb ramp from the side of the first barrier-free parking spot to adjacent to the access aisle to provide access to all users, (5) moving both barrier-free parking spots - or placing the one additional barrier-free parking spot - midway along the front of the building, and (6) suggesting a ramp be installed to replace the staircase at the external corner of the building.

Moved by John Lenchak

Seconded by Jo-anne Spitzer

1. That the memorandum regarding Condominium Application CDM-2025-01 (Submission 1), 32 Don Hillock Dr. be received; and
2. That the Accessibility Advisory Committee comments regarding Condominium Application CDM-2025-01 (Submission 1) be received and referred to staff for consideration and further action as appropriate.

Carried

7.2 Round Table Discussion; Re: Town of Aurora Multi-Year Accessibility Plan 2022 to 2026

[\(Link to Multi-Year Accessibility Plan\)](#)

Staff provided the following updates:

- With the expiration of the current Multi-Year Accessibility Plan in 2026, staff will gather feedback from the community and the Committee and collaborate with various Town departments in preparation for future projects.
- Staff received the third Ministry of Seniors and Accessibility Compliance audit and provided a submission, resulting in the Town receiving full compliance.
- Staff across multiple departments will review the submission to Accessibility for Ontarians with Disabilities Act, 2005 (AODA), due by the end of the year.
- Treat Accessibly, occurring at the Aurora Farmers' Market on October 25, received a wonderful turnout, with many visitors in costume and vendors providing treats. 30 new signups were added in October, for a total of 126.

- Evacuation chairs, while not currently required at Town Square due to new fire prevention features incorporated into the new building, will be considered for older buildings owned by the Town.
- Accessible Standards Canada is issuing an accessible evacuation standard for review, working towards a goal of making federal entities across Canada accessible by 2040.
- Staff attended the Ontario Network of Accessibility Professionals conference, and shared concerns with the Deputy Minister of Seniors and Accessibility about improving legislation to raise minimum building standards, and the Deputy Minister provided a response regarding outreach and education.
- Staff reported that two presentations will be made at the December Committee meeting regarding the Town Hall front parking redesign, and the Aurora Promenade Streetscape revitalization.
- Staff provided an update on the Yonge Street Multi-Use path design running from Industrial Parkway South to Bloomington Road. The west side will incorporate a multi-use path while the east side will incorporate a sidewalk. Design is currently at 90% with multiple accessibility features and seating to be incorporated. A public open house is scheduled on November 20, 2025 from 5 – 7 p.m. at the Aurora Public Library.

The Committee and staff further discussed snow clearing at bus stops and accessible ride services available through various providers.

Moved by Elaine Martini

Seconded by Jo-anne Spitzer

1. That the Accessibility Advisory Committee comments regarding the Town of Aurora Multi-Year Accessibility Plan 2022 to 2026 be received and referred to staff for consideration and action as appropriate.

Carried

8. Informational Items

None.

9. New Business

The Committee and staff discussed concerns surrounding the feasibility of maneuvering and storage of new 95-gallon wheeled bins recently delivered to Town residents, and expressed an interest in providing feedback on behalf of residents with accessibility concerns.

10. Adjournment

Moved by John Lenchak

Seconded by Alison Hughes

That the meeting be adjourned at 8:42 p.m.

Carried