



Town of Aurora
Accessibility Advisory Committee
Meeting Minutes

Date: Wednesday, September 9, 2020
Time: 7:00 p.m.
Location: Video Conference

Committee Members: John Lenchak (Chair)
Hailey Reiss (Vice Chair)
Matthew Abas
Max Le Moine
Jo-anne Spitzer
Rachelle Stinson
Councillor Rachel Gilliland

Other Attendees: Mat Zawada, Accessibility Advisor
Linda Bottos, Council/Committee Coordinator

1. Procedural Notes

This meeting was held electronically as per Section 19. i) of the Town's Procedure By-law No. 6228-19, as amended, due to the COVID-19 situation.

The Chair called the meeting to order at 7:08 p.m.

2. Approval of the Agenda

Moved by Jo-anne Spitzer

Seconded by Councillor Gilliland

That the agenda as circulated by Legislative Services be approved.

Carried

3. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50.*

4. Receipt of the Minutes

4.1 Accessibility Advisory Committee Meeting Minutes of June 10, 2020

Moved by Councillor Gilliland

Seconded by Matthew Abas

That the Accessibility Advisory Committee meeting minutes of June 10, 2020, be received for information.

Carried

5. Delegations

None.

6. Matters for Consideration

6.1 Memorandum from Planner; Re: Application for Site Plan Amendment (Fourth Submission), Aurora United Church, 15186 Yonge Street, 55 and 57 Temperance Street, 12 and 16 Tyler Street, File Number: SP-2018-02, Related Files: OPA-2016-05, ZBA-2016-13

Staff provided an overview of the comments previously submitted to the Planner by the Accessibility Advisor on behalf of the Committee and noted the applicant's response. The Committee reviewed the site plan and had no further comments.

Moved by Councillor Gilliland

Seconded by Hailey Reiss

1. That the memorandum regarding Application for Site Plan Amendment (Fourth Submission), Aurora United Church, 15186 Yonge Street, 55 and 57 Temperance Street, 12 and 16 Tyler Street; File Number: SP-2018-02; Related Files: OPA-2016-05 and ZBA-2016-13, be received; and
2. That the Committee supports the comments previously submitted by the Accessibility Advisor.

Carried

6.2 Memorandum from Planner; Re: Site Plan Application (Second Submission), 125 Engelhard Drive, Luxury Railings Ltd., File Number: SP-2019-11

Staff provided an overview of the application, reviewed the comments submitted to the Planner by the Accessibility Advisor on behalf of the Committee, and noted the applicant's response to previous comments. The Committee reviewed the site plan and discussed the additional accessibility standards to be considered as a part of the application.

Moved by Councillor Gilliland

Seconded by Jo-anne Spitzer

1. That the memorandum regarding Site Plan Application (Second Submission), 125 Engelhard Drive, Luxury Railings Ltd., File Number: SP-2019-11, be received; and
2. That the Committee supports the comments previously submitted by the Accessibility Advisor and that the following additional comment on the Site Plan Application (Second Submission) be considered by staff:
 - a. Request to ensure that the exterior path of travel is maintained at a minimum width of 1.5 meters where rest area seating is provided.

Carried

6.3 Memorandum from Planner; Re: Site Plan Application (Second Submission), Addison Hall Business Park, 2351528 Ontario Ltd., 110 and 450 Addison Hall Circle, Blocks 21 and 22, Plan 65M-4650, File Number: SP-2019-12

Staff provided an overview of the application, reviewed the comments submitted to the Planner by the Accessibility Advisor on behalf of the Committee, and noted the applicant's response to previous comments. The Committee reviewed the site plan and had no further comments.

Moved by Matthew Abas

Seconded by Hailey Reiss

1. That the memorandum regarding Site Plan Application (Second Submission), Addison Hall Business Park, 2351528 Ontario Ltd., 110 and 450 Addison Hall Circle, Blocks 21 and 22, Plan 65M-4650; File Number: SP-2019-12, be received; and
2. That the Committee supports the comments previously submitted by the Accessibility Advisor.

Carried

6.4 Memorandum from Planner; Re: Site Plan Application (Second Submission), Addison Hall Business Park, 2351528 Ontario Ltd., 455 Addison Hall Circle, Block 23, Plan 65M-4650, File Number: SP-2019-13

Staff provided an overview of the application, reviewed the comments submitted to the Planner by the Accessibility Advisor on behalf of the Committee, and noted the applicant's response to previous comments. The Committee reviewed the site plan and discussed the additional accessibility standards to be considered as a part of the application.

Moved by Jo-anne Spitzer

Seconded by Rachelle Stinson

1. That the memorandum regarding Site Plan Application (Second Submission), Addison Hall Business Park, 2351528 Ontario Ltd., 455 Addison Hall Circle, Block 23, Plan 65M-4650, File Number: SP-2019-13, be received; and
2. That the Committee supports the comments previously submitted by the Accessibility Advisor and that the following additional comment on the Site Plan Application (Second Submission) be considered by staff:
 - a. Request to redistribute the barrier-free parking spaces.

Carried

6.5 Memorandum from Planner; Re: Site Plan Application (Second Submission), 5011097 Ontario Inc., 150 Addison Hall Circle, Block 12, Plan 65M-4650, File Number: SP-2020-03

Staff provided an overview of the application, noted that no further comments were submitted to the Planner by the Accessibility Advisor on behalf of the Committee, and noted the applicant's response to previous comments. The Committee reviewed the site plan and discussed the additional accessibility standards to be considered as a part of the application.

Moved by Hailey Reiss

Seconded by Jo-anne Spitzer

1. That the memorandum regarding Site Plan Application (Second Submission), 5011097 Ontario Inc., 150 Addison Hall Circle, Block 12, Plan 65M-4650, File Number: SP-2020-03, be received; and

2. That the Committee supports the following additional comments on the Site Plan Application (Second Submission) to be considered by staff:
 - a. Request to install a crosswalk at the southwest corner site entrance across Addison Hall Circle to connect with the existing sidewalk; and
 - b. Request to relocate the bicycle rack to the platform at the southeast corner of the property.

Carried

6.6 Memorandum from Planner; Re: Site Plan Application, RP Partners Aurora Limited, 15286 and 15306 Leslie Street, Part of Lot 21, Con. 2 W, Related Files: OPA-2016-03 and ZBA-2016-07, File Number: SP-2020-06

Staff provided an overview of the application and reviewed the comments submitted to the Planner by the Accessibility Advisor on behalf of the Committee. The Committee reviewed the site plan and discussed the additional accessibility standards to be considered as a part of the application.

Moved by Councillor Gilliland
Seconded by Matthew Abas

1. That the memorandum regarding Site Plan Application, RP Partners Aurora Limited, 15286 and 15306 Leslie Street, Part of Lot 21, Con. 2 W, Related Files: OPA-2016-03 and ZBA-2016-07, File Number: SP-2020-06, be received; and
2. That the Committee supports the comments previously submitted by the Accessibility Advisor and that the following additional comments on the Site Plan Application be considered by staff:
 - a. Request to install emergency evacuation chairs at the proposed staircases; and
 - b. Request to install a ramp at the steps at the rear of Building 2 or install an emergency evacuation chair.

Carried

6.7 Memorandum from Planner; Re: Site Plan Application, York Region Christian Seniors Homes Inc., Phase 3 - Meadows of Aurora, 400 William Graham Drive, Plan 65M-4442 Block 5, File Number: ZBA(H)-2020-01 and SP-2020-07

Staff provided an overview of the application and reviewed the comments submitted to the Planner by the Accessibility Advisor on behalf of the Committee. The Committee reviewed the site plan and discussed the additional accessibility standards to be considered as a part of the application.

Moved by Councillor Gilliland
Seconded by Jo-anne Spitzer

1. That the memorandum regarding Site Plan Application, York Region Christian Seniors Homes Inc., Phase 3 - Meadows of Aurora, 400 William Graham Drive, Plan 65M-4442 Block 5, File Number: ZBA(H)-2020-01 and SP-2020-07, be received; and
2. That the Committee supports the comments previously submitted by the Accessibility Advisor and that the following additional comments on the Site Plan Application be considered by staff:
 - a. Request to relocate several barrier-free parking spaces along the building next to the barrier-free path of travel into the building, leaving some barrier-free parking spaces to remain along the island; and
 - b. Request to install a crosswalk between the island and the main entrance to the building; and
 - c. Request to install a ramp to the path of travel at the proposed external staircase on left side of building; and
 - d. Request to install emergency evacuation chairs at the proposed staircases of building.

Carried

6.8 Memorandum from Planner; Re: Site Plan Application, 2352107 Ontario Inc., 1588 St. John's Sideroad, Part of Lot 26, Concession 3 (Block 6), File Number: SP-2020-08, Related File(s): SUB-2015-02

Staff provided an overview of the application and reviewed the comments submitted to the Planner by the Accessibility Advisor on behalf of the

Committee. The Committee reviewed the site plan and had no further comments.

Moved by Matthew Abas

Seconded by Councillor Gilliland

1. That the memorandum regarding Site Plan Application, 2352107 Ontario Inc., 1588 St. John's Sideroad, Part of Lot 26, Concession 3 (Block 6), File Number: SP-2020-08, Related File(s): SUB-2015-02, be received; and
2. That the Committee supports the comments previously submitted by the Accessibility Advisor.

Carried

6.9 Memorandum from Planner; Re: Site Plan Application, 2352107 Ontario Inc., 1588 St. John's Sideroad (Blocks 1 and 2), Part of Lot 26, Con 3 File Number: SP-2020-09, Related File(s): SUB-2015-02

Staff provided an overview of the application and reviewed the comments provided to the Planner by the Accessibility Advisor on behalf of the Committee. The Committee reviewed the site plan and had no further comments.

Moved by Max Le Moine

Seconded by Jo-anne Spitzer

1. That the memorandum regarding Site Plan Application, 2352107 Ontario Inc., 1588 St. John's Sideroad (Blocks 1 and 2), Part of Lot 26, Con 3 File Number: SP-2020-09, Related File(s): SUB-2015-02, be received; and
2. That the Committee supports the comments previously submitted by the Accessibility Advisor.

Carried

6.10 Memorandum from Planner; Re: Application for Minor Site Plan Approval, Piramal Healthcare, 110 Industrial Parkway North, Plan 246 Pt Lot 103 Plan 65R4062 Part 3 and 4, File Number: SPM-2020-03, Related File Number: SP-2019-05

Staff provided an overview of the application and reviewed the comments provided to the Planner by the Accessibility Advisor on behalf of the

Committee. The Committee reviewed the site plan and had no further comments.

Moved by Councillor Gilliland

Seconded by Hailey Reiss

1. That the memorandum regarding Application for Minor Site Plan Approval, Piramal Healthcare, 110 Industrial Parkway North, Plan 246 Pt Lot 103 Plan 65R4062 Part 3 and 4, File Number: SPM-2020-03, Related File Number: SP-2019-05, be received; and
2. That the Committee supports the comments previously submitted by the Accessibility Advisor.

Carried

6.11 Round Table Discussion; Re: Town of Aurora Accessibility Plan 2018 to 2024

The Committee and staff discussed the requirement to update the annual Accessibility Plan and consider possible future capital project items to be added. Options for ways in which the Committee might complete its assessment of Town facilities, considering the current COVID-19 situation and its limitations, were also discussed.

The Committee inquired about the availability of clear masks and staff provided an update, noting the COVID-19 protocols and precautionary measures already in place at the Town's public interaction locations, and suggested that clear masks may be feasible for Town staff interacting with the public in external situations.

Staff provided a status update on the capital and operating projects including: the installation of door operators in the male and female changerooms at the Aurora Family Leisure Complex (AFLC); the change in scope to use wave sensors instead of push door operators; and the installation of a railing in the hot tub at AFLC. Staff agreed to obtain a quote for the installation of emergency evacuation chairs at the staircases of Town facilities.

Staff provided an update on the procurement process for the facility accessibility design standards project and noted that Committee members would have opportunities to provide feedback through various stages of the project over the next twelve months.

Moved by Councillor Gilliland
Seconded by Hailey Reiss

1. That the comments and suggestions regarding the Town of Aurora Accessibility Plan 2018 to 2024 be received and referred to staff for consideration and action as appropriate.

Carried

7. Informational Items

None.

8. Adjournment

Moved by Hailey Reiss
Seconded by Jo-anne Spitzer

That the meeting be adjourned at 8:55 p.m.

Carried