

## INTERNAL MEMORANDUM

**DATE:** September 17, 2020

**TO:** S. Sample, Planning and Development Services  
M. Bat, Traffic/Transportation Analyst  
M. Zawada, Accessibility Advisory Committee

**FROM:** Matthew Peverini, Planning and Development Services

**Re:** **Application for Minor Site Plan Approval (2<sup>nd</sup> Submission)**  
**2283986 Ontario Limited (Carom Management Inc.)**  
**1540 Wellington Street East**  
**Whitchurch CON 3, PT LOT 21, RP 65R-34341 Parts 1, 3 and 4**  
**Related File Number: SP-2013-02**  
**File Number: SPM-2020-01**

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A Second Submission for the above noted Minor Site Plan Application has been submitted to the Planning and Development Services department for review. The Applicant is proposing an Amendment to the existing Approved Site Plan, which allowed for the development of a Gasoline Bar with a Car Wash and a Convenience Store, "Mr. Lube" Service Centre and a "Commercial Building" at the above noted address. All of the buildings noted above has been constructed and are occupied, except for the "Commercial Building", which has not been constructed. Only the architectural "look" of the building, and parking scheme for the Commercial Building has been altered. Please find enclosed copies of the materials submitted in conjunction with the subject Application:

I would appreciate receiving your comments by **October 8, 2020**. Should you have any questions regarding the above noted proposal, please feel free to contact me.

Attach.









