



Town of Aurora  
Accessibility Advisory Committee  
Meeting Minutes

<b>Date:</b>	Wednesday, June 10, 2020
<b>Time and Location:</b>	7 p.m., Holland Room, Aurora Town Hall
<b>Committee Members:</b>	John Lenchak (Chair), Hailey Reiss (Vice Chair), Matthew Abas, Max Le Moine, Jo-anne Spitzer, Rachelle Stinson, and Mayor Mrakas (ex-officio)
<b>Members Absent:</b>	Councillor Gilliland
<b>Other Attendees:</b>	Mat Zawada, Accessibility Advisor, Ishita Soneji, Council/Committee Coordinator

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This meeting was held electronically as per Section 20.1 of the Town's Procedure By-law No. 6228-19, as amended, due to the COVID-19 State of Emergency.

The Chair called the meeting to order at 7:04 p.m.

**1. Approval of the Agenda**

**Moved by Jo-anne Spitzer**  
**Seconded by Matthew Abas**

That the agenda as circulated by Legislative Services be approved.

**Carried**

**2. Declarations of Pecuniary Interest and General Nature Thereof**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

**3. Receipt of the Minutes**

**Accessibility Advisory Committee Meeting Minutes of March 11, 2020**

**Moved by Matthew Abas**  
**Seconded by Rachelle Stinson**

That the Accessibility Advisory Committee meeting minutes of March 11, 2020, be received for information.

**Carried**

#### **4. Delegations**

None

#### **5. Matters for Consideration**

The Committee consented to consider the items in the following order: Items 1, 3, 4, 2, and 5.

##### **1. Memorandum from Accessibility Advisor**

**Re: Accessibility Advisory Committee Input and Comments for Site Plan Application SP(EX)-2020-03 (Submission #1), 15900 Bayview Avenue**

Staff provided an overview of the application and reviewed the comments provided to the Planner by the Accessibility Advisor on behalf of the Committee. The Committee reviewed the site plan and discussed any additional accessibility standards to be considered as a part of the application.

**Moved by Max Le Moine**  
**Seconded by Rachelle Stinson**

1. That the memorandum regarding Accessibility Advisory Committee Input and Comments for Site Plan Application SP(EX)-2020-03 (Submission #1), 15900 Bayview Avenue, be received; and
2. That the Committee supports the comments previously submitted by the Accessibility Advisor and the following additional comment regarding the Site Plan Application be considered by staff:
  - (a) Request to consider using two regular parking spots to create one temporary barrier-free parking spot.

**Carried**

**2. Memorandum from Accessibility Advisor**

**Re: Accessibility Advisory Committee Input and Comments for Site Plan Application SP-2020-02 (Submission #1), 15516 Leslie Street**

Staff provided an overview of the application and reviewed the comments provided to the Planner by the Accessibility Advisor on behalf of the Committee. The Committee reviewed the site plan and discussed any additional accessibility standards to be considered as a part of the application.

**Moved by Hailey Reiss**

**Seconded by Jo-anne Spitzer**

1. That the memorandum regarding Accessibility Advisory Committee Input and Comments for Application SP-2020-02 (Submission #1), 15516 Leslie Street, be received; and
2. That the Accessibility Advisory Committee supports the comments previously submitted by the Accessibility Advisor and the following additional comments regarding the Site Plan Application be considered by staff:
  - (a) Request to consider emergency phones to be made available in the greeneries; and
  - (b) Request to consider installation of emergency evacuation chairs for staircases.

**Carried**

**3. Memorandum from Accessibility Advisor**

**Re: Accessibility Advisory Committee Input and Comments for Site Plan Application SPM-2020-01 (Submission #1), 1540 Wellington Street East**

Staff provided an overview of the application and reviewed the comments provided to the Planner by the Accessibility Advisor on behalf of the Committee. The Committee reviewed the site plan and discussed any additional accessibility standards to be considered as a part of the application.

**Moved by Jo-anne Spitzer**

**Seconded by Matthew Abas**

1. That the memorandum regarding Accessibility Advisory Committee Input and Comments for Site Plan Application SPM-2020-01 (Submission #1), 1540 Wellington Street East, be received; and
2. That the Accessibility Advisory Committee supports the comments previously submitted by the Accessibility Advisor and the following additional comment regarding the Site Plan Application be considered by staff:
  - (a) Request to consider providing curb depressions on the northern exterior path of travel.

**Carried**

#### **4. Memorandum from Planner**

**Re: Site Plan Application, 5011097 Ontario Inc., 150 Addison Hall Circle, Block 12, Plan 65M-4650, File Number: SP-2020-03 (1<sup>st</sup> submission)**

Staff provided an overview of the application and the Committee reviewed the site plan and discussed the accessibility standards to be considered as part of the application.

**Moved by Matthew Abas**

**Seconded by Jo-anne Spitzer**

1. That the Site Plan Application, 5011097 Ontario Inc., 150 Addison Hall Circle, Block 12, Plan 65M-4650, File Number: SP-2020-03 (1<sup>st</sup> Submission), be received; and
2. That the following Accessibility Advisory Committee comments regarding the Site Plan Application be considered by staff:
  - (a) Request for automatic door openers at all public access locations including proper timed door delays; and
  - (b) Request that barrier-free parking spaces are designated with accessibility vertical signage and pavement markings; and
  - (c) Request to consider installation of crosswalk along exterior path of travel on opposite sides of the streets; and
  - (d) Request for accessible seating to be provided in the waiting area; and

- (e) Request to provide assistive listening devices in the boardroom; and
- (f) Request to install proper tactile indicators at the proposed staircases.

**Carried**

## **5. Round Table Discussion**

### **Re: Town of Aurora Accessibility Plan 2018 to 2024**

Staff provided a status update on the Capital Projects including completion of the lighting system installation along Lambert Wilson park trail, installation of audible pedestrian signals at various intersections, and pool pod installation at the Stronach Aurora Recreation Complex. Staff provided an update on the facility accessibility design standards project noting that adequate procurement process is ongoing.

The Committee expressed concerns regarding inadequate accessibility standards at various commercial parking lots around Town such as lack of an accessible lane, inadequate barrier free parking spot, and debris in accessible parking spots, and staff agreed to follow up. The Committee and staff discussed about the Committee's options in approaching and raising the ongoing concerns with property owners and responsible patrons.

**Moved by Jo-anne Spitzer**

**Seconded by Max Le Moine**

1. That the comments and suggestions regarding the Town of Aurora Accessibility Plan 2018 to 2024 be received and referred to staff for consideration and action as appropriate.

**Carried**

## **6. Informational Items**

### **6. Accessibility Advisory Committee Operational Budget**

Staff provided a breakdown of the accessibility operational budget noting that various projects with allocated budgets have not been invoiced due to the delays caused by the COVID-19 pandemic and noted that cost exploration is ongoing for projects without a budget allocation. It was mentioned that staff would begin preparation for the sensory tent project for a future event including purchasing the items as discussed at previous meetings and the Committee

was in agreement with the allocated budget for the project.

**Moved by Matthew Abas**  
**Seconded by Rachelle Stinson**

1. That the Accessibility Advisory Committee Operational Budget be received for information.

**Carried**

## **6. Adjournment**

**Moved by Hailey Reiss**  
**Seconded by Max Le Moine**

That the meeting be adjourned at 8:34 p.m.

**Carried**