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INTERNAL MEMORANDUM

- **DATE:** July 13, 2020
- TO: B. Butler, Planning and Development Services
 - S. Sample, Zoning Review, Planning and Development Services
 - M. Bat, Traffic/Transportation Analyst
 - G. Greidanus, Operational Services (Parks)
 - J. Van Scheyndel, Corporate Services
 - M. Zawada, Accessibility Advisory Committee
 - W. DiGiorgio, The Planning Partnership
- **FROM:** Sean Lapenna, Planning and Development Services
- Re: Site Plan Application Second Submission Addison Hall Business Park 2351528 Ontario Ltd. 110 and 450 Addison Hall Circle, Blocks 21 and 22, Plan 65M-4650 File Number: SP-2019-12

A 2nd submission for the above noted Site Plan Application has been submitted to the Planning and Development Services department for review. The Applicant is proposing a new development on Blocks 21 and 22 of the Addison Hall Business Park, municipally known as 110 and 450 Addison Hall Circle.

The Applicant is proposing a one-storey industrial building, with a total GFA of 8,019 square meters (86,315 square feet).

Please find enclosed relevant copies of the materials submitted in conjunction with the subject application. I would appreciate receiving your comments by **August 3, 2020.**

Should you have any questions regarding the above noted proposal, please feel free to contact me.

Regards,

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Sean Lapenna Planner Town of Aurora