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Town of Aurora  
Corporate Services

# Memorandum

**Date:** July 22, 2020  
**To:** Carlson Tsang, Planning and Development Services  
**From:** Mat Zawada, Accessibility Advisor  
**Re:** Accessibility Advisory Committee (AAC) Input and Comments for Site Plan Application SP-2020-07 (Submission #1)

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The Accessibility Advisor has made comments on behalf of the Accessibility Advisory Committee.

The comments are as follows:

- Consideration for barrier-free parking spots to be evenly distributed amongst buildings to create the shortest possible accessible route to the barrier-free entrances.
- Ensure that barrier-free parking spaces are designated with vertical sign and pavement markings with the International Symbol of Accessibility.
- Provide a corresponding curb depression to all access aisles.
- Consideration for automatic door openers for all public access locations, including proper timed door delays.
- Installation of proper tactile indicators at the proposed staircases.
- If space permits it on the exterior path of travel, consideration for rest areas to be provided.
- Appropriate signage to designate the location of an accessible entrance.

Please also note that there are new Design of Public Spaces (Built Environment) Standards enacted from the Province of Ontario, under the Accessibility for Ontarians with Disabilities Act and revisions to the Ontario Building Code to help standardize and encourage barrier free access.

On behalf of the Accessibility Advisory Committee, thank you for the opportunity to comment.

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Mat Zawada  
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