



100 John West Way  
Box 1000  
Aurora, Ontario  
L4G 6J1  
**Phone:** 905-727-3123 ext. 4212  
**Email:** [mzawada@aurora.ca](mailto:mzawada@aurora.ca)  
**[www.aurora.ca](http://www.aurora.ca)**

Town of Aurora  
Corporate Services

# Memorandum

**Date:** July 24, 2020  
**To:** Brashanthe Manoharan, Planning and Development Services  
**From:** Mat Zawada, Accessibility Advisor  
**Re:** Accessibility Advisory Committee (AAC) Input and Comments for Site Plan Application SP-2020-09 (Submission #1)

---

The Accessibility Advisor has made comments on behalf of the Accessibility Advisory Committee.

The comments are as follows:

- Consideration for automatic door openers for all public access locations, including proper timed door delays.
- If space permits it on the exterior path of travel, consideration for rest areas to be provided.
- Appropriate signage to designate the location of an accessible entrance.
- Consideration for all customer services counters to have an allocated accessibility spot.
- Consideration for accessible seating to be provided throughout the restaurant.

Please also note that there are new Design of Public Spaces (Built Environment) Standards enacted from the Province of Ontario, under the Accessibility for Ontarians with Disabilities Act and revisions to the Ontario Building Code to help standardize and encourage barrier free access.

On behalf of the Accessibility Advisory Committee, thank you for the opportunity to comment.

---

Mat Zawada  
Accessibility Advisor – Ext 4212