



Town of Aurora
Finance Advisory Committee
Meeting Minutes

Date: Tuesday, October 13, 2020

Time: 5:45 p.m.

Location: Video Conference

Committee Members: Mayor Tom Mrakas
Councillor Michael Thompson

Members Absent: Councillor John Gallo (Chair)

Other Attendees: Doug Nadorozny, Chief Administrative Officer
Rachel Wainwright-van Kessel, Director, Finance
Jason Gaertner, Manager, Financial Management
Tracy Evans, Advisor, Financial Management
Suzanne Haines, Executive Director, Aurora Cultural Centre
Eric Acker, President, Aurora Cultural Centre Board
Laura Hostick, Treasurer, Aurora Cultural Centre
Heidi Franken, Past Treasurer, Aurora Cultural Centre
Ishita Soneji, Council/Committee Coordinator

1. Procedural Notes

This meeting was held electronically as per Section 19. i) of the Town's Procedure By-law No. 6228-19, as amended, due to the COVID-19 situation.

Councillor Thompson was appointed Chair for the meeting.

The Chair called the meeting to order at 5:48 p.m.

2. Approval of the Agenda

Moved by Mayor Mrakas

Seconded by Councillor Thompson

That the agenda as circulated by Legislative Services, be approved.

Carried

3. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

4. Receipt of the Minutes

4.1 Finance Advisory Committee Meeting Minutes of September 15, 2020

Moved by Mayor Mrakas

Seconded by Councillor Thompson

That the Finance Advisory Committee meeting minutes of September 15, 2020, be received for information.

Carried

5. Delegations

None

6. Matters for Consideration

6.1 Memorandum from Manager, Financial Management; Re: Aurora Cultural Centre (ACC) Detailed Budget Review

The Committee inquired about the impact of COVID-19 on the 2020 budget and its related challenges anticipated for next year. Ms. Suzanne Haines, Executive Director of the Aurora Cultural Centre provided a response noting that the primary impacts are due to the changes in program offering with more virtual and reduced in-person offerings, lenient cancellation policies, and reduced fundraising opportunities. She noted that efforts to mitigate marketing and program expenses are ongoing with some pressures being offset by any Provincial funding and projected that the Aurora Cultural Centre would finish 2020 in roughly a break even financial position. She further mentioned that the Centre is planning towards maintaining continuity of the programs, events, and community involvement throughout next year in addition to accommodating to the new Cultural Centre space due to the Library Square project relocation.

Moved by Mayor Mrakas

Seconded by Councillor Thompson

1. That the memorandum regarding the Aurora Cultural Centre (ACC) Detailed Budget Review be received; and
2. That the comments and suggestions of the review of the detailed financial information for the Aurora Cultural Centre be received and referred to staff for consideration and action as appropriate.

Carried

6.2 Memorandum from Manager, Financial Management; Re: 2021 Budget Process

Staff provided an overview of the upcoming budget process including details of the Budget Committee meeting schedule noting that the Budget Committee will review the proposed operating budget first and then the capital budget. Staff noted that the capital budget framework has been revised and a report outlining the details will be provided at Budget Committee.

Moved by Mayor Mrakas

Seconded by Councillor Thompson

1. That the memorandum regarding the 2021 Budget Process be received for information.

Carried

6.3 Memorandum from Manager, Financial Management; Re: Operational Services Department Budget Materials

Moved by Mayor Mrakas

Seconded by Councillor Thompson

1. That the memorandum regarding the Operational Services Department Budget Materials be received; and
2. That the detailed financial information for the Operational Services' Department be received and deferred for discussion and detailed review at the November 10, 2020 meeting of the Finance Advisory Committee.

Carried

7. New Business

Councillor Thompson inquired about the possibility of York Region reverting to a modified Stage 2 due to the increase in COVID-19 cases, and the Mayor provided a response noting that there are no changes at this time.

8. Adjournment

Moved by Mayor Mrakas

Seconded by Councillor Thompson

That the meeting be adjourned at 6:11 p.m.

Carried