



100 John West Way
Aurora, Ontario
L4G 6J1
(905) 727-3123
aurora.ca

Town of Aurora

General Committee Report

No. OPS22-018

Subject: Contract Value Increase required for Black & McDonald Street Light

Prepared by: Iustina Voinea, Program Coordinator, Water/Wastewater/Storm Water

Department: Operational Services

Date: September 13, 2022

Recommendation

1. That Report No. OPS22-018 be received; and
2. That the current contract value of \$717,500 for Street Light Maintenance Services with Black & McDonald be increased by \$200,000, for a total contract value of \$917,500, excluding taxes.

Executive Summary

This report provides information to Council regarding a request for an increase in the contract value for Black & McDonald for the Street Light contracted services. The contract is for contracted services related to the maintenance of lighting infrastructure for Town-owned streets lights, parking lots and parks, including banner and Christmas decoration installation. Contract amounts are primarily determined through forecasted needs and typical historic trends:

- Procurement Bylaw 6404-22 outlines approval requirements for increases to Town contracts.
- The Town has experienced greater than anticipated maintenance requirements for lighting infrastructure, requiring an increase to contract value.

Background

Procurement Bylaw 6404-22 outlines approval requirements for increases to Town contracts.

As per the Bylaw, Schedule D, Section D, Table 5 determines process required for contract increases within certain thresholds:

Table 5 – Table of Authority if Total Cumulative Increase is Equal to or More Than 20% of Original Procurement Value:

| Total Cumulative Increase | Authorize Amendment |
|---------------------------|------------------------------|
| < \$250,000 | Chief Administrative Officer |
| ≥ \$250,000 | Council |

Total Cumulative Increase means the total value of all increases to the original Procurement/contract Value, including the value of all previously approved amendments and the value of the proposed amendment.

Analysis

The Town has experienced greater than anticipated maintenance requirements for lighting infrastructure, requiring an increase to contract value.

The annual contract value for the maintenance of lighting infrastructure for Town-owned streets, parking lots and parks, including banner/Christmas decorations installations for 2022 was fully used prior to June 2022.

Since 2019, Roads Division staff have prepared multiple PO increases to pay for maintenance and repair work completed for the Town by the contractor. Past year increases have been between 53% to 135% of the established annual contract value. By 2022, the total cumulative amendments to this PO had reached \$250,000, being more than 20% of its original Procurement Value. To be compliant with the procurement By-law 6404-22, any additional PO increases must be approved by Council.

Roads Division staff is requesting a contract value increase of \$200,000 to PO# 1409 for regular street light infrastructure maintenance and repair work.

Advisory Committee Review

Not applicable.

Legal Considerations

Pursuant to the Town's Procurement By-law 6404-22, procurement value increases that are beyond 20% of the original value and exceed \$250,000 require Council approval.

Financial Implications

This POs current established contract value is \$717,500. An additional PO increase request of \$200,000 is required.

The revised total proposed contract value of \$917,500 for this contract is to be funded through the Town's existing approved operating and capital budgets.

Communications Considerations

The Town will inform the public of any customer service impact through signs at the location in advance of, and during, the project and through regular communications channels.

Climate Change Considerations

The recommendations from this report does not impact greenhouse gas emissions or impact climate change adaptation.

Link to Strategic Plan

This report supports the Strategic Plan goal of Support an Exceptional Quality of Life for All by developing a healthy, safe, and energy efficient outdoor lighting strategy, standardize Town practices, and reduce light pollution.

Alternative(s) to the Recommendation

1. Council may choose to not approve the request for additional funding required for the maintenance of existing street lighting and keep the existing poles and luminaires as-is.

2. As directed by Council.

Conclusions

It is recommended that PO# 1409, issued to Black & McDonald Limited, be increased by \$200,000, excluding taxes.

A larger than expected need for both street light repairs and underground street light cable locates has resulted in the need to increase the contract value for this contract to meet needs and ensure safe and effective services are maintained.

It is recommended that the current contract value of \$717,500 for Black & McDonald be increased by \$200,000 to a total revised amount of \$917,500, excluding taxes, to complete work required for the contract.

Attachments

None.

Previous Reports

None.

Pre-submission Review

Agenda Management Team review on August 25, 2022

Approvals

Approved by Allan D. Downey, Director, Operational Services

Approved by Doug Nadorozny, Chief Administrative Officer