



Town of Aurora
Heritage Advisory Committee
Meeting Minutes

Date: Monday, November 2, 2020

Time: 7:00 p.m.

Location: Video Conference

Committee Members: Jeff Lanthier (Chair)
 Neil Asselin
 John Green
 Matthew Kinsella
 Bob McRoberts
 Hoda Soliman (Vice Chair)
 Councillor Sandra Humfryes

Other Attendees: Carlson Tsang, Planner
 Linda Bottos, Council/Committee Coordinator

1. Procedural Notes

This meeting was held electronically as per Section 19. i) of the Town's Procedure By-law No. 6228-19, as amended, due to the COVID-19 situation.

The Chair called the meeting to order at 7:03 p.m.

2. Approval of the Agenda

Moved by John Green

Seconded by Hoda Soliman

That the revised agenda as circulated by Legislative Services, including the following added items, be approved:

- Delegation 5.2 - Lenard Lind, Owner; Re: Item 6.2 - Memorandum from Manager, Parks and Fleet; Re: Tree Removal Permit Application - 17 Church Street

- Delegation 5.3 - Rebecca Beaton, Resident; Re: Item 7.2 - Memorandum from Planner/Heritage Planning; Re: Maintenance of the Aurora GO Station Building
- Item 6.6 - Verbal Update from Planner/Heritage Planning; Re: Appointment to Steering Committee for Comprehensive Review of Town's Heritage Register

Carried

3. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

4. Receipt of the Minutes

4.1 Heritage Advisory Committee Meeting Minutes of September 14, 2020

Moved by John Green

Seconded by Councillor Humfries

That the Heritage Advisory Committee meeting minutes of September 14, 2020, be received for information.

Carried

5. Delegations

Moved by Bob McRoberts

Seconded by John Green

That each delegation be allowed to speak at their respective item prior to consideration of the item.

Carried

5.1 Jesse Micak and Sarah Micak, Residents; Re: Item 6.1 - HAC20-011 - Heritage Permit Application for 23 Mark Street

Mr. Micak and Ms. Micak addressed the Committee in support of their application to replace twenty-seven windows on their home with respect for the heritage character of the property and neighbourhood.

Moved by John Green

Seconded by Councillor Humfries

That the comments of the delegation be received and referred to Item 6.1.

Carried

5.2 Lenard Lind, Owner; Re: Item 6.2 - Memorandum from Manager, Parks and Fleet; Re: Tree Removal Permit Application - 17 Church Street

Mr. Lind addressed the Committee in support of his application to remove four trees from his property as part of a landscape redesign and noted the replanting proposal to replace the trees.

Moved by John Green

Seconded by Councillor Humfries

That the comments of the delegation be received and referred to Item 6.2.

Carried

5.3 Rebecca Beaton, Resident; Re: Item 7.2 - Memorandum from Planner/Heritage Planning; Re: Maintenance of the Aurora GO Station Building

Ms. Beaton provided an update on her research and communications with Metrolinx regarding maintenance of the Aurora GO station building, noting there is no provincial or federal legislation in place to maintain these buildings, and indicated that she would forward information to staff to be shared with the Committee.

Moved by John Green

Seconded by Councillor Humfries

That the comments of the delegation be received and referred to Item 7.2.

Carried

6. Matters for Consideration

6.1 HAC20-011 - Heritage Permit Application for 23 Mark Street

Staff provided a brief overview of the heritage permit application and proposal to install twenty new double-hung windows and seven new casement windows on the existing dwelling. The Committee expressed support for staff's recommendation to approve the application.

Moved by Neil Asselin

Seconded by Matthew Kinsella

1. That Report No. HAC20-011 be received; and
2. That the Heritage Advisory Committee comments regarding Heritage Permit Application File: HPA-2020-02 be received and referred to staff for consideration and action as appropriate.

Carried

6.2 Memorandum from Manager, Parks and Fleet; Re: Tree Removal Permit Application - 17 Church Street

The Committee expressed support for the proposal as well as concerns regarding the potential loss of mature trees from the neighbourhood canopy. The Committee inquired about the Town's tree by-law protection of new trees on a heritage-designated property and staff provided clarification. The Committee recommended that the Locust (#1) and Silver Maple (#4) trees remain and that the two Norway Maple (#2 and #3) trees be replaced with two indigenous, mature trees of substantial size.

Moved by Bob McRoberts

Seconded by Matthew Kinsella

1. That the memorandum regarding Tree Removal Permit Application – 17 Church Street be received; and
2. That the Heritage Advisory Committee comments regarding the proposed Tree Removal Permit Application for 17 Church Street be received and referred to staff for consideration and action as appropriate.

Carried

6.3 HAC20-012 - Potential Conversion of the Petch House

Staff gave an overview of the report, background and options for the potential conversion of the Petch Log House into a wedding chapel. The Committee expressed questions and concerns regarding parking capacity, occupant load, fire safety compliance, washroom facilities, accessibility, HVAC type and potential noise issues, electrical facilities, seasonal requirements, interior furnishings, cost estimates and revenue, heritage

reserve fund spending, method of upgrade installation and project oversight, and the potential impact of any installation on the heritage attributes of the building. The Committee further questioned the justification for an additional wedding venue and suggested there may be other uses to consider such as a welcome centre for school classes visiting the Arboretum. Staff provided clarification and agreed to obtain more detailed information on the potential conversion, associated costs and other raised issues, and report back to the Committee.

Motion to refer

Moved by Councillor Humfryes

Seconded by Hoda Soliman

That Report No. HAC20-012 - Potential Conversion of the Petch House be referred back to staff for more detailed information to address the questions and concerns of the Heritage Advisory Committee.

Carried

6.4 HAC20-013 - Heritage Permit Application for 15032 Yonge Street

Staff provided a brief overview of the report and background to the application to remove twelve louvered window shutters. The Committee commented on options for repair and/or replacement of the shutters and suggested that the shutters should be removed, documented and stored, possibly by the Town, to prevent further deterioration until such time that any repairs can be done. Staff agreed to discuss the Committee's suggestions with the applicant and report back on the outcome. The Committee expressed support for staff's recommendation to deny the application, thereby terminating the process, to allow the applicant to engage a heritage restoration consultant to complete a damage assessment report and explore repair/replacement options without any time restrictions.

Moved by Neil Asselin

Seconded by Bob McRoberts

1. That Report No. HAC20-013 be received; and
2. That the Heritage Advisory Committee comments regarding Heritage Permit Application File: HPA-2019-07 for the removal of twelve louvered window shutters on the Reuben J. Kennedy House at 15032

Yonge Street be received and referred to staff for consideration and action as appropriate.

Carried

6.5 HAC20-014 - Request to Remove a Property from the Aurora Register of Properties of Cultural Heritage Value or Interest, 93 Tyler Street

Staff gave a brief overview of the report and the Committee expressed support for staff's recommendation to approve the removal of the subject property from the Aurora Register of Properties of Cultural Heritage Value or Interest.

Moved by Bob McRoberts

Seconded by Matthew Kinsella

1. That Report No. HAC20-014 be received; and
2. That the Heritage Advisory Committee comments regarding the delisting of 93 Tyler Street be received and referred to staff for consideration and action as appropriate.

Carried

6.6 Verbal Update from Planner/Heritage Planning; Re: Appointment to Steering Committee for Comprehensive Review of Town's Heritage Register

Staff provided a verbal update on the plan to form a Steering Committee to provide direction in the comprehensive review of the Town's Heritage Register, which is to include at least three members of the Heritage Advisory Committee and two members of Council per the Terms of Reference endorsed by Council. Staff noted that the Steering Committee's kick-off meeting would be held in early December and the role of the members would be further defined. Three Committee members expressed interest in being involved, and Councillor Humfries also expressed interest in representing Council on the Steering Committee.

Moved by John Green

Seconded by Bob McRoberts

1. That the verbal update regarding the appointment of the members of the Steering Committee for the comprehensive review of the Town's Heritage Register be received; and

2. That the Heritage Advisory Committee appoint members Bob McRoberts, Hoda Soliman, and Neil Asselin to the Steering Committee for the comprehensive review of the Town's Heritage Register.

Carried

7. Informational Items

The Committee consented to consider item 7.2 following consideration of item 6.3.

7.1 Memorandum from Planner; Re: Building Permit Application for 103 Edward Street

Staff provided a brief overview of the memorandum and background to the building permit application proposing the construction of a one-storey, single detached dwelling.

Moved by Neil Asselin

Seconded by Matthew Kinsella

1. That the memorandum regarding Building Permit Application for 103 Edward Street be received for information.

Carried

7.2 Memorandum from Planner/Heritage Planning; Re: Maintenance of the Aurora GO Station Building

Staff gave a brief overview of the memorandum and background, noting that the Town has no jurisdiction over provincial heritage properties, Metrolinx has been made aware of the building's status, and the Committee would be updated as further information becomes available.

Moved by Bob McRoberts

Seconded by Neil Asselin

1. That the memorandum regarding Maintenance of the Aurora GO Station Building be received for information.

Carried

8. Adjournment

Moved by Councillor Humfryes

Seconded by Bob McRoberts

That the meeting be adjourned at 9:05 p.m.

Carried