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Town of Aurora
**Parks and Recreation Advisory
Committee**
Terms of Reference

Purpose

The Parks and Recreation Advisory Committee is formed to support and advise the Community Services and Operational Services Departments respecting the delivery of Parks and Recreation programs and activities within the Town of Aurora.

Membership

The Committee will be composed of up to ten (10) members, as follows:

- One (1) member of Council; and
- Up to nine (9) citizen members selected by Council.

In making its citizen appointments, Council will look for members of the public with different and diverse backgrounds to support the types of items that the Committee will consider.

Members will be appointed for a two-year term.

Term

The 2022-2026 Term of Council.

Remuneration

None.

Duties and Functions

- To support and advise Town staff on initiatives and matters relating to the Community Services department of the Town, including Recreation, Facilities and Cultural Services;
- To support and advise Town staff on initiatives and matters relating to the Operational Services department of the Town, including Parks and Infrastructure Operations; and

Reporting

The Committee shall advise staff on initiatives and matters that will go before General Committee and Council for approval.

Meeting Time and Location

The Committee will meet on the third Thursday of every second month at 7 p.m., with the exception of July and August. Additional meetings of the Committee may be called by the Chair to address urgent matters.

Staff Support

Staff Liaisons will consist of staff from the Community Services, and Operational Services departments, depending on which items are on a given agenda.

The Legislative Services division will provide administrative support services to the Committee.